

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
RURAL MUNICIPALITY OF CORMAN PARK NO. 344  
HELD MONDAY, JANUARY 24, 2005 AT 9:00 A.M.**

- Present**
1. Reeve Ed Hobday, Councillors Al Haight, Craig Riddell, Monty VanHouwe, Dick Friesen, Mel Henry, Joanne Janzen, William Waldner, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila, Administrator; Judy Douglas, Assistant Administrator; Jo-Anne Richter, Planner; Eric MacDougall, Planner and Larry Weippert, Director of Operations.
- Regrets: Councillor John Germs.
- Call to Order**
2. Reeve Hobday called the meeting to order at 9:00 a.m.
- Strategic Planning Session**
3. The Council met with Harold Empey to review the draft annual planning cycle and update the Strategic Planning Sections for the following functional areas:
- Communications
    - Council members should all have availability by email or fax in order to provide information in a more timely manner
    - Remuneration for additional costs incurred by Councillors due to increased use of email/fax communication should be reviewed
  - Governance
    - approved as distributed
  - Assessment – Taxation
    - update figures for 2005 when available
  - Human Resources
    - approve as distributed
  - Finance
    - update financial statistics following year end
    - provide update on loans to hamlets
    - update Key Performance Indicators
  - Fire Fighting – EMO
    - approve as distributed
  - Land Use Planning
    - broaden item k) on land use planning
  - Roads
    - approve as distributed
  - Water
    - add reference to use of hydrants
    - add reference to joint water facility
  - Waste
    - approve as distributed
- Annual Planning Cycle**
4. Janzen: That the Annual Planning Cycle be approved and implemented.  
CARRIED.
- Strategic Planning**
5. Waldner: That the updated Strategic Planning Sections be approved as amended.  
CARRIED.
- Meet In Camera**
6. Haight: That the Council meeting recess to meet in camera.  
CARRIED.

**Delegation/Koenig and Associates** 7. Council met in camera with Jason Aebig, representing Koenig and Associates. The firm has been contracted to conduct a needs assessment of the Municipality's planning function and the meeting was to provide Council members with an opportunity for input to the study.

**Reconvene Meeting** 8. Haight: That the Council meeting now reconvene. CARRIED.

**Delegation/Sask. Water and Valley People** 9. The Council met with Doug Johnson and Wayne Diepeg, representing of Saskatchewan Watershed Authority and Spencer Early, representing the Valley People organization to discuss flood elevation requirements in the Municipality.

Doug Johnson distributed a document entitled "Flood Hazard Design Levels – R.M. of Corman Park and provided an overview of its contents. SWA representatives indicated that adjustments to the formula to determine the 1/500 year level have been implemented and that the adjusted level represents an optimum level from a Provincial standpoint.

Spencer Early provided the following observations:

- Government should be willing to share risk
- 1/500 elevation should not be Province wide but rather site specific
- comparisons to other provinces are not relevant
- Alberta recommendations of 1/500 only apply to government buildings, hospitals and schools
- He feels that there appears to be no will for Provincial government to change the elevation
- The Valley People Association's next step will be to request removal of the .5 meter freeboard requirements

Doug Johnson indicated that SWA currently waives the freeboard requirement but was not aware if had been waived in all cases in the R.M. Wayne Diepeg indicated that revised elevation requirements will be available March 1 and SWA will initiate discussions with Government Relations regarding the possibility of establishing different level requirements for different uses such as non-residential.

**Agenda** 10. Friesen: That the agenda with the addition of the following items be approved:  
2.d) Jodie Royer – (Haight & J. Kasahoff)  
5.b) Meeting re: Formation of Catholic School Division (Reeve)  
5.c) Water Policy (Councillor Friesen)  
5.d) Community Meeting – Hunter Subdivision  
CARRIED.

**Council Meeting Minutes** 11. Henry: That the minutes of the Council meeting held January 10, 2005 be approved with the following amendments:  
Remove Councillor Germs as present.  
Minute #12 – Add request for more information from Mr. Muso  
Minute #19 – indicate that price includes trailer  
CARRIED.

- SAMA Board Request** 12. Council reviewed a draft letter to the SAMA Board to request amendments to the Provincial Assessment Manual to provide for a separate classification for recreational properties and properties that compete with municipal owned facilities such as tennis facilities and curling rinks.
- Council directed that inquiries be made regarding the treatment by other jurisdictions of similar facilities.
- Council Organization** 13. Waldner: That the 2005 Council Organization, as attached hereto, be approved. CARRIED.
- Updates** 14. Notice of the following meetings was provided:  
a) Saskatoon East School Div. Re: Formation of Separate School Division (Reeve Hobday)  
b) Community meeting hosted by Jim Hunter, proponent of a multi parcel subdivision.
- Accounts for Payment** 15. Henry: That the accounts as annexed hereto be approved for payment. CARRIED.
- Delegation/Royer** 16. Jodie Royer, Grasswood resident, addressed Council to express concern regarding the proposed increase in the speed limit on a one-mile portion of Clarence Avenue South. Sara Williams, Grasswood resident, was also present to express concern regarding an increase in the limit.
- Council indicated that it would defer a final decision on the matter until its February 14, 2005 Council meeting.
- Valley People Invoice** 17. Van Houwe: That we authorize payment of the invoice submitted by the Valley People Association in the amount of \$1,500.00 representing reimbursement for a portion of the expenses incurred by that organization. CARRIED.
- Meet In Camera** 18. Janzen: That the Council meeting recess to meet in camera. CARRIED.
- Reconvene Meeting** 19. Haight: That the Council meeting now reconvene. CARRIED.
- Administrator's Report** 20. Janzen: That the Administrator's Report be received. CARRIED.

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- Authorize Employment**      21.    Janzen: That the Administrator be authorized to utilize Dale Malmgren on a part time at an hourly rate of \$25.00 on an as-needed basis to assist with the interim requirements of the Planning department.      CARRIED.
- Status of Planner**            22.    Janzen: That Joanne Richter be provided with a \$2,500.00 bonus on April 1, 2005 in recognition of expanded responsibilities during the interim period when the Director of Planning position is vacant.      CARRIED.
- Scheduled Meeting Dates**      23.    The following meeting dates were scheduled:  
    ♦ Monday, February 14, 2005 @ 8:45 a.m. – Council Meeting  
    ♦ Monday, February 28, 2005 @ 9:00 a.m. – Council Meeting
- Adjourn**                        24.    J. Kasahoff: That this meeting now adjourn at 5:20 p.m.      CARRIED.

\_\_\_\_\_  
Reeve

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Administrator