

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, JANUARY 9, 2006 AT 8:45 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors Al Haight, Craig Riddell, Monty Vanhouwe, John Germs, John Rempel, Dick Friesen, Mel Henry, Joanne Janzen, William Waldner, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila, Administrator; Judy Douglas, Assistant Administrator; Larry Weippert, Director of Operations; Glen Grismer, Director of Planning; Eric MacDougall, Planner and Bill Delainey, Planning Technician.
- In Camera Session** 2. Council met in camera to discuss various issues prior to the Council meeting. In Camera session started at 8:45 a.m. Council meeting reconvened at 9:15 a.m.
- Call to Order** 3. Reeve Hobday called the meeting to order at 9:15 a.m.
- Agenda** 4. Vanhouwe: That the agenda with the addition of the following items be approved:
#16.h) Martensville Annexation Request (Friesen)
#18.d) MLDP Module 2 Attendance (Riddell)
#18.e) Tax Revolt (Friesen)
#18.f) Sask. Watershed Conference (J. Kasahoff)
#19.i) Amec – re: Bergheim Road
#19.j) R. M. of Blucher – re: Bergheim Road
- CARRIED.
- Delegation/PCO** 5. Neil Mooney, Pest Control Officer met with Council to discuss the accumulation of tree clippings on Ptn. NW-1-36-5-W3 on a site operated by Sawyers Tree Service. An inspection was conducted with the operators of the site and the Provincial authority for the Dutch Elm Regulations. Karen and Norm Altrogge were also present at the meeting during this discussion.
- Sawyers Tree Service/** 6. Waldner: That the owners and/or operators of the disposal site on Ptn. NW-1-36-5-W3 be directed to bury the tree clippings identified in a site inspection of January, 2006 by February 10, 2006. CARRIED.
- Swinghammer's Tree Service** 7. Henry: That the owners and/or operators of the second disposal site on Ptn. NW-1-36-5-W3 be directed to bury or remove the tree clippings identified by the Pest Control Officer. CARRIED.
- Reeve's Opening Remarks** 8. The Reeve provided an overview of the Municipality's activities during 2005 and the anticipated activities expected during the upcoming year. He summarized the concerns and issues outlined during discussions with individual Councillors, and provided comment on options for addressing them.

- Rezoning/Schlamp** 9. Friesen: That the application of Dan and Martha Schlamp to rezone an 80 acre parcel on the E½, NW 30-39-3-W3 from Agricultural District (AG) to Agricultural Residential 1 District (AR1) for the purpose of updating the zoning to the appropriate district to accommodate residential development be APPROVED; subject to the applicant being responsible for all costs associated with the rezoning. CARRIED.
- Subdivision/McClements** 10. Janzen: That the application of Peters Surveys Ltd. For J. & D. McClements to subdivide a 10 acre parcel (Parcel M) from the NW 5-38-6-W3 for the purpose establishing a yardsite be APPROVED; subject to the applicants:
i) entering into an easement agreement along the most westerly 5 metres of the quarter section to address future road widening; and
ii) entering into a servicing agreement regarding payment of the \$300.00 development levy. CARRIED.
- Discretionary Use/
Ranch Ehrlo** 11. Ranch Ehrlo Society has submitted an application to establish a residential group home on N1/2-NW-23-38-5-W3 as a discretionary use. An opportunity for interested parties to address Council regarding this application has been scheduled for 7:00 p.m. during the January 30, 2006 Council meeting. The application, along with background material and correspondence from neighboring property owners was provided to Council. Deb Parker-Loewen was present during the portion of the meeting when administrative staff outlined the application details for Council.
- Discretionary Use/
Ranch Ehrlo** 12. Vanhouwe: That the application of the Ranch Ehrlo Society to establish a residential group home on the N½-NW-23-38-5-W3 and as a discretionary use be RECEIVED and considered by Council at its January 30, 2006 meeting following an opportunity for public input. CARRIED.
- Discretionary Use/
Geransky Brothers
Construction** 13. Henry: That the application of Geransky Brothers Construction Ltd. To establish a mineral resource extraction industry on the SE & SW 10-39-5-W3 be APPROVED as a discretionary use for a 2 year period subject to:
a) the applicant reporting the amount of gravel extracted prior to November 1 of each year or immediately after the operation has ceased for the year and entering into a road maintenance agreement: and
b) the applicant and the registered owners of the property entering into a Development Agreement to address reclamation procedures as outlined by Saskatchewan Environment. CARRIED.
- Bylaw No. 01/06** 14. Henry: That Bylaw No. 01/06 being a bylaw to rezone E½, NW 30-39-3-W3 from D-Agricultural 1 District (AG) to Agricultural Residential 1 District (AR1) be now read a first time. CARRIED.
- Development Report
Summary** 15. Friesen: That the Development Report Summary as contained in Item F of the Planning Report be received. CARRIED.

District Bylaw Review 16. Council was advised that a first draft of the District Bylaw Review report has been received and returned for substantial revision. It is likely that a second draft, or at least a summary of recommendations, will be available for discussion at the January 30, 2006 meeting of the two Councils.

Planning Report 17. Janzen: That the Planning Report be received. CARRIED.

Recess Meeting 18. Rempel: That the Council Meeting recess and that the Public Hearing now proceed. CARRIED.

Public Hearing 19. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:

Bylaw #	Applicant	Legal	Zoning
			Existing to Proposed
34/05	Dwight Shields	Ptn. SE 3-36-5-W3	DAG1 to DCR3
40/05	Adesa Canada	LSD 3, SW-33-37-5-W3	DAG1 to DC1
41/05	Chan/Vanhouwe	Ptn. E1/2-SE-2-36-6-W3	DAG1 to DCR3
42/05	Chan/Vanhouwe	Ptn. E1/2-SE-2-36-6-W3	DAG2 to DREC1

There were no written or verbal submissions received.

(Councillor Vanhouwe declared a pecuniary interest in Bylaw Nos. 41/05 and 42/05 and left the public hearing during the portion of the hearing where submissions were requested on those bylaws.)

Close Hearing 20. Friesen: That the public hearing now close. CARRIED.

Bylaw No. 34/05 21. Waldner: That Bylaw No. 34/05 be read a second time. CARRIED.
 J. Kasahoff: That Bylaw No. 34/05 be read a third time and adopted. CARRIED.

Bylaw No. 40/05 22. Henry: That Bylaw No. 40/05 be read a second time. CARRIED.
 Janzen: That Bylaw No. 40/05 be read a third time and adopted. CARRIED.

Bylaw No. 41/05 23. Haight: That Bylaw No. 41/05 be read a second time. CARRIED.
 Riddell: That Bylaw No. 41/05 be read a third time and adopted. CARRIED.

(Councillor Vanhouwe declared a pecuniary interest in the above bylaw and left the meeting during discussion and voting thereon.)

Bylaw No. 42/05 24. Janzen: That Bylaw No. 42/05 be read a second time. CARRIED.
 Rempel: That Bylaw No. 42/05 be read a third time and adopted. CARRIED.

(Councillor Vanhouwe declared a pecuniary interest in the above bylaw and left the meeting during discussion and voting thereon.)

- Opimahaw Creek** 25. Henry: That Saskatchewan Watershed Authority be advised that this Municipality is supportive of a collaborative approach by all agencies and municipalities involved in the re-establishment of the Opimahaw Creek as outlined in the letter received from the Town of Martensville.
CARRIED.
- Security Bond** 26. The security bond of the Administrator and office staff was placed before Council as required by the Rural Municipality Act, 1989.
- Borrowing Resolution** 27. Friesen: That the Reeve and Administrator be authorized to borrow on behalf of the Municipality an amount equivalent to \$3,000,000.00 from the Bank of Montreal for the purpose of facilitating cash flow in meeting current operating expenses prior to the levy and collection of tax revenue and that the loan be secured by promissory note executed by the Reeve and Administrator.
CARRIED.
- Workers Compensation** 28. Janzen: That the coverage provided for members of Council under the Workers Compensation Act be established at the minimum level.
CARRIED.
- Public Works Report** 29. Waldner: That the Public Works Report for the month of December, 2005 be received.
CARRIED.
- Referred Updates** 30. Updates were provided regarding attendance at the following meetings:
a) Councillor Haight/Judy Douglas – re: Ag. Health & Safety
b) SARM Module 1 Workshop Handouts
c) Reeve Hobday – Mayors Meeting
d) Reeve Hobday – SREDA
- Notice of Motion Protocol Amendment** 31. The Council determined that the protocol established at the November meeting be amended to provide that the member of Council who has provided notice advise by the Wednesday prior to the Council meeting if they wish the motion to be considered.
- Unfinished Business** 32. Council directed that a protocol be established to provide a mechanism to track items of unfinished Council business. This item was referred to the Administrator for review.

- Weed Inspector** 37. Friesen: That Neil Mooney be appointed Weed Inspector for this Municipality under the provisions of The Noxious Weed Act and Regulations. CARRIED.
- Pest Control Officer** 38. Friesen: That Neil Mooney be appointed Pest Control Officer for this Municipality under the provisions of The Pest Control Act and Regulations. CARRIED.
- Signing Officers** 39. Janzen: That the authorized signing officers be designated as the Reeve or Deputy Reeve, or Acting Deputy Reeve, and Administrator, or in her absence the Assistant Administrator, and in the absence of both the Administrator and Assistant Administrator, the Assessor, each of whom shall be considered Acting Administrator during the absence of the Administrator and/or Assistant Administrator. CARRIED.
- District Board of Revision** 40. Friesen: That the following appointments be made to the District Board of Revision:
Stan Thomas Ron Williams
Marvin Dutton Rob Friesen
Reg Stevens Lynn Ganyo – Secretary
- ◆ Remuneration, \$150.00 per diem (8 hr. day). Secretary to be paid \$15.00 per hour for work conducted prior to and after the Board hearings. Board Chairperson to be paid an additional \$50.00 per day.
 - ◆ Board is to be paid only for actual hearing time.
- CARRIED.
- Wheatland Regional Library** 41. L. Kasahoff: That Administrator inquire as to final settlement of the legal proceedings involving the Wheatland Regional Library and its former Executive Director. CARRIED.
- 2006 Council Meeting Dates** 42. L. Kasahoff: That the following regular Council meetings be scheduled:
- | Date | Time |
|----------------------|-------------|
| Monday, January 9 | 9:00 a.m. |
| Monday, January 30 | 1:00 p.m. |
| Monday, February 13 | 9:00 a.m. |
| Monday, February 27 | 1:00 p.m. |
| Monday, March 13 | 9:00 a.m. |
| Monday, March 27 | 1:00 p.m. |
| Monday, April 10 | 9:00 a.m. |
| Monday, April 24 | 1:00 p.m. |
| Monday, May 8 | 9:00 a.m. |
| Monday, June 12 | 9:00 a.m. |
| Monday, July 10 | 9:00 a.m. |
| Monday, August 14 | 9:00 a.m. |
| Monday, September 11 | 9:00 a.m. |
| Tuesday, October 10 | 9:00 a.m. |
| Monday, November 13 | 9:00 a.m. |
| Monday, December 11 | 9:00 a.m. |
- CARRIED.

- Meet In Camera** 43. Janzen: That the Council meeting recess to meet in camera as a Committee of the Whole Council. CARRIED.
- Reconvene Meeting** 44. Haight: That the Council meeting now reconvene. CARRIED.
- Director of Planning Appointment** 45. J. Kasahoff: That Glen Grismer be appointed Director of Planning effective immediately under the following terms:
Salary at Level 3 to August 15, 2006
3 weeks vacation to August 15, 2006
4 weeks vacation thereafter.
Probationary period to August 15, 2006.
CARRIED.
- Planning Department Staffing** 46. L. Kasahoff: That the Planning Department be comprised of three permanent full time positions and that the Administration Committee review appropriate job descriptions, personnel and salary levels.
CARRIED.
- Administrative Staffing** 47. L. Kasahoff: That the receptionist position and communications officer positions be designated as permanent full time positions and that the current personnel in those positions be confirmed. CARRIED.
- Director of Operations** 48. Friesen: That a \$5,000 termination gratuity be paid to Larry Weippert. CARRIED.
- Municipal Leadership Development Program** 49. Germs: That Councillor Riddell be authorized to attend the Module 2 session for the Municipal Leadership Development Program to be held in Shellbrooke. CARRIED.
- Sask. Watershed Conference** 50. Germs: That Councillor J. Kasahoff be authorized to attend the Sask. Watershed conference to be held in Regina January 26 and 27 and that the Municipality reimburse the cost of accommodations and mileage for his attendance. CARRIED.
- Tax Revolt/Education Taxes** 51. J. Kasahoff: That this Municipality withhold education taxes collected on behalf of the school divisions in support of the tax revolt initiative of other rural municipalities in the Province.
- Table Motion** 52. J. Kasahoff: That the above motion be tabled to March 27, 2006 meeting. CARRIED.
- Letter to Provincial Government** 53. Germs: That Council send a letter to the Province of Saskatchewan to express its concern regarding the lack of action taken to date regarding the level of education funding on property tax and the need to address this issue in the 2006 provincial budget and the need to address. CARRIED.
- Inter-Municipal Meeting** 54. Waldner: That Councillor Haight be authorized to attend a meeting of area municipalities to discuss the tax revolt action to be held in Young on January 25, 2006. CARRIED.

- Receive Report** 55. Henry: That the Administrator's Report be received. CARRIED.
- Excess Liability Insurance** 56. J. Kasahoff: That application be made for \$3,000,000 of Excess Liability Insurance in addition to the \$3,000,000 coverage provided with participation in the SARM Liability Self-Insurance Program. CARRIED.
- Bergheim Road** 57. Germs: That Government Relations and the R.M. of Aberdeen be advised that the Municipality is prepared to accept upgrading of the portion of Bergheim Road north of NE-24-37-4-W3 to Main Farm Access Standards with gravel incorporation and withdraw the requirement for a seal coat surface. This approval is subject to the Servicing Agreement with the R.M. of Aberdeen including provision for subsequent improvements required to the road, to also apply to the portion in Corman Park. CARRIED.
- Receive Correspondence** 58. J. Kasahoff: That the following correspondence be received:
a) SARM – re: Update
b) SARM – re: Excess Liability Insurance
c) Eli Mina Consulting – re: Seminars
d) SARM – re: Nuclear Forum
e) SARM – re: Joint SARM/SUMA News Release
f) SMHI – re: 2005 Losses
g) SMHI – re: Crop Hail Inspectors
h) Sask. Industry and Resources – re: Energy Share Program
i) Amec – re: Bergheim Road
j) R. M. of Aberdeen – re: Bergheim Road
CARRIED.
- Accounts for Payment** 59. Henry: That the accounts as annexed hereto be approved for payment. CARRIED.
- Payroll Summary** 60. L. Kasahoff: That the Payroll Summary for December, 2005 be approved. CARRIED.
- Council Remuneration** 61. Waldner: That the Council Remuneration Summary, for various meetings attended, be approved. CARRIED.
- Scheduled Meetings** 62. The following meetings were scheduled:
◆ Friday, Jan. 20, 2006 – 9:00 a.m. – Public Works Committee
◆ Friday, Jan. 20, 2006 – 1:30 p.m. – Admin. Committee
◆ Monday, Jan. 23, 2006 – 9:00 a.m. – Weed Control Committee
◆ Monday, Jan. 30, 2006 – 1:00 p.m. – Council Meeting
- Adjourn** 63. J. Kasahoff: That this meeting now adjourn at 5:20 p.m. CARRIED.

Reeve

Administrator