

**MINUTES OF THE FIRST REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, NOVEMBER 13, 2006 AT 8:45 A.M.**

- Present**
1. Reeve Ed Hobday, Councillors Alan Haight, Craig Riddell, John Germs, John Rempel, Dick Friesen, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Regrets: Councillor Monty Vanhouwe.
- Staff present: Tammy Knuttila, Administrator; Judy Douglas, Assistant Administrator; Glen Grismer, Director of Planning; Doug Defosse, Director of Operations; Eric MacDougall, Planner; and Bill Delaine, Planner.
- In Camera Session**
2. Council met in camera to discuss various issues prior to the Council meeting. In Camera session started at 8:45 a.m. Council meeting reconvened at 9:00 a.m.
- Call to Order**
3. Reeve Hobday called the meeting to order at 9:00 a.m.
- Oaths of Office**
4. The following subscribed to the declaration of office: Ed Hobday, Alan Haight, John Rempel, Irene Pilka, Wendy Trask and Leonard Kasahoff.
- Councillor Monty Vanhouwe will subscribe to the declaration at a later date.
- Agenda**
5. J. Kasahoff: That the agenda with the addition of the following items be approved:
- 15. a) Timing of Snow Removal (Rempel)
 - 15. b) Status of Roads (ruts) (L. Kasahoff)
 - 20. g) 1) Langham Recreation Board – re: Minutes
 - 21. f) 1) SARM – re: MLDP Schedule
- CARRIED.
- (Councillor Janzen arrived at this point in the agenda at 9:05 a.m.)
- Delegation/Teichrob**
6. Carol Teichrob addressed Council to request an amendment to the Saskatoon Planning District Bylaws to include “research plots” as an Intensive Agricultural Operation under the provisions of the bylaw. This would permit the subdivision of the parcel containing plots to be subdivided.
- Request for Bylaw Amendments**
7. Haight: That the Administration consider the merits of including “research plots” as an Intensive Agricultural Operation in the context of the current District Bylaw review. CARRIED.
- (Germs arrived at this point in the agenda at 9:20 a.m.)
- Reeve’s Opening Remarks**
8. The Reeve provided an overview of the Municipality’s activities currently in progress and the challenges to be faced during the upcoming two year term. He summarized the concerns and issues outlined during discussions with individual Councillors, and provided comments on options for addressing these matters.

- Discretionary Use/Fehr** 9. Friesen: That the application of Dwayne Fehr to establish an Intensive Livestock Operation on the SE 10-40-3-W3 as a Discretionary Use for the purpose of expanding his cattle herd be APPROVED subject to the applicant:
- i) meeting a minimum of 300 metres as a setback requirement for ILO's from the nearby residence prior to constructing the animal containment units;
 - ii) meeting the requirements of Saskatchewan Agriculture and Food for the operation's expansion; and
 - iii) meeting the recommendations of Saskatchewan Agriculture and Food for Intensive Livestock Operations adjacent to waterbodies and watercourses. CARRIED.
- (Dwayne Fehr was present during the consideration of this application to respond to questions posed by members of Council.)
- Rezoning and Subdivision/Risling** 10. Haight: That the application of Peters Surveys for Robert Risling to rezone the SW 14-36-4-W3 from D-Agricultural 1 District (DAG1) to D-Agricultural 2 District (DAG2) and D-Country Residential 3 District (DCR3) and subdivide the quarter section into two 10 acre country residential parcels and two approximately 70 acre agricultural properties be APPROVED subject to;
- i) the applicant being responsible for all costs associated with the rezoning and
 - ii) entering into a servicing agreement to address the \$300.00 development levy. CARRIED.
- Subdivision/Risling** 11. Haight: That the application of Peters Surveys Ltd. to subdivide a 10 acre parcel from the NW 12-36-4-W3 (Parcel V) for the purpose of creating a country residential parcel be APPROVED subject to;
- i) the applicant entering into a servicing agreement to address the \$300.00 development levy;
 - ii) the Surveyor providing a revised plan of proposed subdivision indicating the required 5 metre easement along the most westerly portion of the quarter section; and
 - iii) the applicant entering into an easement agreement to address future road widening along Range Road 3041. CARRIED.
- Subdivision and Consolidation/Hub City Iron and Bandit Sandblasting** 12. Germs: That the application of Webb Surveys Ltd. to subdivide two 1.01 ha (2.5 acre) parcels of land from Parcel M, SW 28-37-5-W3 and consolidate them with adjacent Parcels G and J for the purpose of increasing storage on adjacent industrial lands be APPROVED subject to;
- i. the property owner being responsible for all costs associated with the consolidation;
 - ii. confirmation of consolidation from Information Services Corporation (ISC); and
 - iii. submission, by Bandit Sandblasting & Painting and Hub City Iron & Metals, the owners of the adjacent properties, of a routine environmental compliance audit confirming that the proposed subdivision is accommodating industrial uses that are in compliance with current regulations and standards. CARRIED.

- Bylaw No. 47/06** 13. Haight: That Bylaw No. 47/06 being a bylaw to rezone SW 14-36-4-W3 from D-Agricultural 1 District (DAG1) to partly D-Agricultural 2 District (DAG2) and partly D-Country Residential 3 District (DCR3) be now read a first time. CARRIED.
- Development Summary Report** 14. Riddell: That the Development Report Summary as contained in Item H of the Planning Report be received. CARRIED.
- District Bylaw Review** 15. Bill Delainey provided Council with an update regarding the policy review documents currently being prepared. He indicated that a first draft of the Industrial Policies and Commercial Policies have been completed and Residential Policies are the next to be drafted.
- Open Public Hearing** 16. Janzen: That the Council meeting recess in order to conduct a public hearing on bylaws advertised. CARRIED.
- Public Hearing** 17. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:
- | <u>Bylaw #</u> | <u>Bylaw</u> |
|----------------|---|
| 42/06 | S.P.D. Zoning Bylaw General Regulations Re: Signs |
- There were no written or verbal submissions received.
- Close Hearing** 18. Rempel: That the Public Hearing now close. CARRIED.
- Bylaw No. 42/06** 19. Riddell: That Bylaw No. 42/06 be now read a second time. CARRIED.
 Germs: That Bylaw No. 42/06 be now read a third time. CARRIED.
- Multi Parcel Applications** 20. Glen Grismer, Director of Planning provided a verbal update of the submissions received for multi parcel country proposals.
- Noise Bylaw Public Input** 21. Council reviewed a document outlining potential vehicles for obtaining public input on the Draft Noise Bylaw. It was determined that Focus Group meetings will be held with Hamlet representatives, telephone interviews will be conducted with various stakeholders and a public hearing will be held in order to obtain public input.
- Receive Planning Report** 22. Janzen: That the Planning Report be received. CARRIED.
- Council Remuneration** 23. Germs: That the Council Remuneration Summary, for various meetings attended, be approved. CARRIED.
- Delegation/Buirds** 24. Robert Buirds, property owner in the Hamlet of Grasswood, addressed Council to express his concerns regarding the noise generated from Buena Vista Kennels, the property adjacent to his residence.
 He indicated that in addition to the dogs associated with the kennel operation, the owners have 20 to 23 family dogs which are not kenneled on the property.

- October 10, 2006 Council Meeting Minutes** 25. Riddell: That the Minutes of the Council Meeting held October 10, 2006 be approved. **CARRIED.**
- Accounts for Payment** 26. Trask: That the accounts as annexed hereto be approved for payment. **CARRIED.**
- Gravel Crushing Locations** 27. L. Kasahoff: That, due to ground conditions resulting in the inability to crush the anticipated 25,000 cubic yards of gravel at the pit located at NE-35-39-4-W3, an amendment to the gravel crushing contract with Baschuk Construction be approved. The agreement, as amended, will provide for crushing the following quantities/locations subject to a price of \$2.50 per cubic yard:
 a) NW-6-33-3-W3 (DOH Dundurn Pit) – 10,000 cubic yards
 b) NE-9-38-5-W3 (Brack Pit) – up to 15,000 cubic yards **CARRIED.**
- Public Works Report** 28. Riddell: That the Public Works Report for the month of October be received. **CARRIED.**
- Request for Organized Hamlet Status** 29. Council was advised of a partial petition received requesting organized hamlet status for the Hamlet of Discovery Ridge. The Administrator will contact the petitioners to obtain the necessary information to complete the petition and then it will be referred to the Minister of Government Relations.
- Hamlet of Furdale Inquiry** 30. Council was advised of an inquiry received from the Hamlet of Furdale to explore the potential for the creation of an addition municipal division comprised of the Hamlet. It was determined that a meeting would be held with representatives from the Hamlet to discuss the request.
- 2007 Council Meeting Dates** 31. Riddell: That the following meetings of Council be scheduled for 2007:
- | <u>Date</u> | <u>Time</u> |
|----------------------|-------------|
| Monday, January 15 | 9:00 a.m. |
| Monday, January 29 | 1:00 p.m. |
| Monday, February 12 | 9:00 a.m. |
| Monday, February 26 | 1:00 p.m. |
| Monday, March 12 | 9:00 a.m. |
| Monday, March 26 | 1:00 p.m. |
| Monday, April 16 | 9:00 a.m. |
| Monday, April 30 | 1:00 p.m. |
| Monday, May 14 | 9:00 a.m. |
| Monday, June 11 | 9:00 a.m. |
| Monday, July 9 | 9:00 a.m. |
| Monday, August 13 | 9:00 a.m. |
| Monday, September 10 | 9:00 a.m. |
| Monday, October 15 | 9:00 a.m. |
| Tuesday, November 13 | 9:00 a.m. |
| Monday, December 10 | 9:00 a.m. |
- CARRIED.**
- Opimihaw Creek Ad Hoc Committee** 32. Germs: That Councillor Pilka be appointed to replace Councillor Henry on the Opimihaw Creek Ad Hoc Committee formed with the Town of Martensville. **CARRIED.**

**Council Committee
 Appointments**

33. Friesen: That the following Council Appointments be confirmed:

Deputy Reeve

November, 2006 to May 31, 2007 – Councillor Germs
 June 1, 2007 to November, 2007 – Councillor Janzen

Acting Deputy Reeve – Councillor Haight

Standing Committees **The Reeve shall be Ex-officio** of all Committees
 (The Chair of any Committee shall continue in that position until the Council has appointed a Chair for the year. In the event the Chair is not re-elected to Council, the Reeve shall serve as Chair from the time of the election until a Chair has been appointed.)

(*) Indicates Chair of Committee

Public Works Committee

Councillor Haight
 Councillor Rempel
 Councillor Pilka
 Councillor Trask
 Councillor J. Kasahoff
 Councillor L. Kasahoff (*)

Negotiating Committee

Reeve Hobday (*)
 Chair of Public Works Committee
 Chair of Administration Committee
 Chair of Weed/Pest Committee

Administration & Planning

Councillor Riddell
 Councillor Vanhouwe
 Councillor Germs (*)
 Councillor Friesen
 Councillor Janzen

Police Commission

Reeve Hobday (*)
 Councillor Haight
 Councillor Janzen
 At Large Lynn Samson
 At Large To be determined

Weed/Pest Control Committee

Councillor Haight (*)
 Councillor Riddell
 Councillor VanHouwe
 Councillor J. Kasahoff

CARRIED.

**Gravel Stockpile
 Measurements**

34. Janzen: That a policy be established to provide that the Municipality's gravel inventories be measured by an external third party on an annual basis, or lessor period as deemed appropriate in consultation with the municipal auditor. CARRIED.

(Councillor Rempel left the meeting at this point in the agenda at 4:00 p.m.)

**Gravel Extraction
 Industry/Wiebe**

35. Riddell: That Bill Wiebe be provided with a primary weight permit on Township Road 3042 from NW-35-39-4-W3 north to Township Road 400 on a trial basis subject to reduced speeds. Further, that gravel extraction fees and haul road fees be levied retroactively to 2004 when the application was approved for the operation. CARRIED.

- Appoint Receptionist/
Accounting Clerk** 36. Germs: That Meagan Brown be employed as Receptionist/Accounting Clerk effective October 16, 2006 for a term ending December 31, 2007, with the following conditions:
- Hourly salary shall be \$11.02.
 - First three months employment shall be considered a probationary period.
 - Increase of 2% after successful completion of probationary period.
- CARRIED.
- Highway 41 Water Utility** 37. Germs: That the execution of an agreement between the Rural Municipality of Corman Park, the Rural Municipality of Grant, the Rural Municipality of Aberdeen and the Highway 41 Water Utility be approved subject to confirmation from legal counsel that the concerns of Council are addressed.
- CARRIED.
- SARM Liability Insurance
Deductible** 38. Friesen: That we authorize the payment of a \$500.00 deductible to the SARM Liability Self Insurance Program to provide for a settlement in the claim received from Elvin and Val Falkenburg; subject to a release provided by the Falkenburgs acknowledging the settlement has been agreed to without admission of liability or an adjudication by the court.
- CARRIED.
- Receive Administrator's
Report** 39. Janzen: That the Administrator's Report be received.
- CARRIED.
- Regional Library Support** 40. Janzen: That the Municipality support the Wheatland Regional Library in it's campaign to the Provincial Government for consideration of funding that recognizes the increased cost of providing library services.
- CARRIED.
- Funding Request/
Langham History Book
Committee** 41. Haight: That the request of the Langham History Book Committee for funding to assist with the cost of printing be declined.
- CARRIED.
- Road Name Request** 42. Germs: That the request of Noreen (Schultz) Cote to rename a two mile portion of Grid #663 be declined.
- CARRIED.
- North Central Planning
Committee** 43. Germs: That the Chair of the Public Works Committee and the Director of Operations be authorized to attend the North Central Transportation Planning Committee - Construction Workshop to be held in Rosthern on January 23, 2007.
- CARRIED.
- Correspondence** 44. L. Kasahoff: That the following correspondence be received:
- Correspondence – Information Items
- a) Central Watershed Advisory Committee – re: Meeting Notes
 - b) Trans Canada Trail – re: Invitation to Info Session
 - c) Institute of Agricultural Rural and Environmental Health – re: SARM Student Scholarship
 - d) Institute of Agricultural Rural and Environmental Health – re: Farm Injury Control Summit
 - e) SARM – re: Councillors Seminar – Municipal Leaders' Roles and Responsibilities
 - f) Sask. Highways and Transportation – re: Closing Order for the Old Borden Bridge

- g) SAMA – re: 2006 Primary Audit Report
- g) 1) Langham Recreation Board – re: Minutes
- h) Kathy Ens – re: Roads
- i) Diane Seymour – re: Roads
- j) Arlene and Jim Brandt – re: Proposed Development

Correspondence – Action Items

- a) CUPW-STTP – re: Moratorium on Post Office Closures/Rural Delivery
- b) Wheatland Regional Library – re: Support for Regional Libraries
- c) Langham History Book Committee – re: Request for Funding
- d) Noreen Schultz-Cote – re: Naming Road
- e) North Central Transportation Planning Committee – re: Workshops
- f) Knights of Columbus – re: D. Joyal Request for Reimbursement
- f) 1) SARM – re: MLDP Schedule
- g) D. Gerwing – re: Train Whistle Cessation near Briarwood
- h) Sask. Highways – re: Winter Weight Road Restrictions

CARRIED.

Payroll Summary

45. Germs: That the Payroll Summary for October, 2006 be approved.

CARRIED.

Financial Statements

46. Friesen: That the Financial Statement for the period ended October 31, 2006 be received.

CARRIED.

SARM MLDP Module

47. Germs: That Councillor Riddell be authorized to attend the MLDP – Module 4 Human Resources in the Municipal Workplace to be held in Warman on December 5, 2006.

CARRIED.

Updates

48. Updates were provided by members of Council regarding attendance at the following meetings:
- a) Reeve Hobday – SREDA
 - b) Councillor Riddell – Watershed Advisory Committee
 - c) Councillor Riddell – SARM Module
 - d) Councillor J. Kasahoff – Watershed Advisory Committee
 - e) Councillor Janzen – Wheatland Regional Library
 - f) SARM Midterm Convention
 - g) Opimihaw Creek Committee

Scheduled Meetings

49. The following meeting was scheduled:
- ◆ Monday, November 29, 2006 – 8:30 a.m. – Public Works Committee
 - ◆ Monday, November 29, 2006 – 1:00 p.m. – Councillor Orientation
 - ◆ Wednesday, December 4, 2006 – 10:30 a.m. – Weed/Pest Committee
 - ◆ Wednesday, December 4, 2006 – 1:00 p.m. – Admin. Committee
 - ◆ Monday, December 11, 2006 – 9:00 a.m. – Council Meeting

Adjourn

50. J. Kasahoff: That this meeting now adjourn at 6:05 p.m. CARRIED.

Reeve

Administrator