

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD TUESDAY, OCTOBER 10, 2006 AT 8:45 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors Al Haight, Craig Riddell, Monty Vanhouwe, John Germs, John Rempel, Dick Friesen, Mel Henry, Joanne Janzen, William Waldner, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila, Administrator; Judy Douglas, Assistant Administrator; Glen Grismer, Director of Planning; Doug Defosse, Director of Operations; Eric MacDougall, Planner; and Bill Delaine, Planner.
- In Camera Session** 2. Council met in camera to discuss various issues prior to the Council meeting. In Camera session started at 8:45 a.m. Council meeting reconvened at 9:00 a.m.
- Call to Order** 3. Reeve Hobday called the meeting to order at 9:00 a.m.
- Delegation/Roundtable Management** 4. Greg Yuel and Kevin Roufousse, Roundtable Management met with Council to discuss issues around flooding in the North Corman Industrial Park. Flooding was experienced in the area of the Industrial Park in the Springs of 2005 and 2006. The Municipality has commissioned a study to provide recommendations on corrective action, however measures are required in the immediate future in order to mitigate repeat flooding next Spring.
- Agenda** 5. Waldner: That the agenda with the addition of the following items be approved:
- 14. h) Container Storage on Land Adjacent to Highway #11 (Friesen)
 - 15. a) Stop Sign Required (L. Kasahoff)
 - 15. b) Temporary Haul Road (L. Kasahoff)
 - 15. c) Hauling During Wet Conditions (J. Kasahoff)
 - 15. d) Gravel Policy (Janzen)
 - 15. e) Neuhorst Street (Friesen)
 - 15. f) Flooding in Blumenheim (Friesen)
 - 15. g) Culvert on Auction Mart Road (Rempel)
 - 15. h) General Road Maintenance (L. Kasahoff)
 - 19. j) Right of Way Policy – Highway/Railways (Janzen)
 - 19. k) Barking Dogs (Henry)
 - 19. l) Organic Connections Conference (Haight)
- CARRIED.
- July 17, 2006 Council Meeting Minutes** 6. Riddell: That the Minutes of the Council Meeting held July 17, 2006 be approved. CARRIED.
- August 14, 2006 Council Meeting Minutes** 7. Janzen: That the Minutes of the Council Meeting held August 14, 2006 be approved. CARRIED.
- September 11, 2006 Council Meeting Minutes** 8. Janzen: That the Minutes of the Council Meeting held September 11, 2006 be approved after making the following amendments:
Resolution # 11 – remove words “as shown above” and expand on intent.
Resolution #25 – reword #15.a) to clarify intent.
Resolution #27 – remove the word “the”. CARRIED.

- SARM Life Insurance** 9. Haight: That the Administration Committee review the options for life insurance coverage for Council members available through S.A.R.M.
CARRIED.
- Accounts for Payment** 10. Friesen: That the accounts as annexed hereto be approved for payment.
CARRIED.
- Council Remuneration** 11. L. Kasahoff: That the Council Remuneration Summary, for various meetings attended, be approved.
CARRIED.
- (Councillor Vanhouwe arrived at this point in the meeting at 10:35 a.m.)
- Discretionary Use/Gibbon** 12. Riddell: That the application of Dale and Betty Gibbon to establish an Equestrian Facility as a discretionary use on a portion of LSD 12 (NW) 34-35-5-W3 involving the construction of an indoor riding arena for personal use be APPROVED subject to the applicants;
i) complying with the R.M.'s Sign Regulations; and
ii) entering into a development agreement for the equestrian facility regarding on-site parking, the number of animals, facility use and maintenance, animal containment and waste management strategies, addressing potential outdoor, lighting requirements and hours of operation.
CARRIED.
- Subdivision/Sask. Tel** 13. Germs: That the application of SaskTel to subdivide a 1.94 acre parcel (0.79 ha) from LSD 4, 24-37-5-W3 for the purpose of creating a parcel for the construction of a digital cellular tower and equipment building be APPROVED.
CARRIED.
- Subdivision and Consolidation/Budd** 14. Riddell: That the application of Webb Surveys Ltd. for Gary Budd to subdivide a 0.32 ha (0.8 acre) parcel of land from Block 4, NW 7-36-5-W3 and consolidate this with existing Block 3, NW 7-36-5-W3 for the purpose of rearranging lot boundaries be APPROVED subject to;
i. the property owner being responsible for all costs associated with the consolidation.
CARRIED.
- Development Summary Report** 15. Riddell: That the Development Report Summary as contained in Item D of the Planning Report be received.
CARRIED.
- District Bylaw Review** 16. Bill Delainey provided Council with an update regarding the policy review documents currently being prepared. He indicated that a first draft of the Industrial Policies has been completed and Commercial Policies are the next to be drafted.
- Receive Planning Report** 17. Germs: That the Planning Report be received.
CARRIED.
- Open Public Hearing** 18. Janzen: That the Council meeting recess in order to conduct a public hearing on bylaws advertised.
CARRIED.

Public Hearing 19. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:

<u>Bylaw #</u>	<u>Bylaw</u>		
43/06	R.M. Zoning Bylaw	Textual Amendment	80 Acre Parcels
44/06	R.M. Development Plan	Textual Amendment	80 Acre Parcels
45/06	R.M. Zoning Bylaw	General Regulations	Re: Signs

There were no written or verbal submissions received.

Close Hearing 20. Janzen: That the Public Hearing now close and the Council meeting reconvene. **CARRIED.**

Bylaw No. 43/06 21. Haight: That Bylaw No. 43/06 be now read a second time. **CARRIED.**
 Riddell: That Bylaw No. 43/06 be now read a third time. **CARRIED.**

Bylaw No. 44/06 22. Germs: That Bylaw No. 44/06 be now read a second time. **CARRIED.**
 Rempel: That Bylaw No. 44/06 be now read a third time. **CARRIED.**

Bylaw No. 45/06 23. Friesen: That Bylaw No. 45/06 be now read a second time. **CARRIED.**
 Henry: That Bylaw No. 45/06 be now read a third time. **CARRIED.**

Public Works Items 24. Council discussed the following public works items and directed that the Public Works Committee review them:
 a) Requirement for haulers to have identification on vehicles under haul road agreements.
 b) Protocol to prevent damage to roads if hauling is conducted during wet conditions.
 c) Input from Council members on determining the annual Gravel Program.
 d) Blumenheim Road condition (Councillor Friesen will review with Director of Operations).
 e) Culvert on Auction Mart Road (Director of Operations will provide cost of boring under road).
 f) General Road maintenance.

Public Works Report 25. J. Kasahoff: That the Public Works Report for the month of September be received. **CARRIED.**

Delegation/Stoffel 26. Marten Stoffel, a property owner in area of the Auto Clearing Speedway, addressed Council to express concern regarding the noise levels of activity and access of traffic entering and exiting the facility. The speedway relocated to a location north of the City of Saskatoon in the vicinity of the intersections of Highway Nos. 11 and 12 in the summer of this year.

It was determined by Council that a meeting will be arranged with the operators of the speedway to get an update on the relocation of the operation. The current year was operated in a transition phase and certain aspects of the operation were undertaken as interim measures.

- Delegation/APAS Representative** 27. Ken Rosaasen, the APAS Representative elected for the Municipality, addressed the Council to provide an update on the activities of that organization during the past year. A representative will address the Annual Ratepayers Meeting and an election for the APAS Representative will be conducted.
- Public Works Minutes** 28. Henry: That the minutes of the Public Works Committee meeting held October 4, 2006 be received. **CARRIED.**
- Draft Noise Bylaw** 29. Council reviewed a draft Noise Bylaw and determined that it was desirable to have a noise bylaw as a tool available to Council and ratepayers.
- Concern was expressed regarding the inconsistency of hours for different activities and the need for an established process to document complaints.
- The Administration was directed to provide more information regarding a proposed public input process in order to identify situations where the provisions would be effective.
- Delegation/SSC Ventures** 30. Messrs. Ivor Venema and Jeff Regier, representing SSC Ventures limited addressed Council in support of its application for a discretionary use permit to permit the expansion of the ILO on NW-6-37-9-W3 to the 601 – 1000 animal unit category.
- Discretionary Use/ SSC Ventures** 31. L. Kasahoff: That the application of SSC Ventures Ltd. to increase their existing poultry operation from the 100-300 animal unit category to 601-1000 animal units on NW 6-37-9-W3 as a discretionary use to provide containment of up to 76,000 table egg layer chickens be **APPROVED** subject to Saskatchewan Agriculture and Food be notified of the operations expansion. **CARRIED.**
- Pending Items/ Administration Committee** 32. The following items are pending by the Administration Committee and have been referred back to the Administration for further information:
- a) Mapping of the valley area for flood elevation purposes to be completed by SaskWater.
 - b) A draft letter and questionnaire is to be sent out to obtain feedback regarding potential amendments relating to Mennonite Villages.
 - c) Potential for establishing a tax abatement policy for country residential developments.
 - d) Industrial Development Discussions/City of Saskatoon
 - e) Hamlet Road Upgrade Cost Sharing Policy for roads in and around the organized hamlets.
 - f) Policy to Respond to Flooding Compensation Requests
 - g) Protocol for Correspondence to Council
 - h) Protocol re: Orders, Enforcement, Notices, Etc.

Remuneration:	
Deputy Returning Officer	\$150.00
Premises	\$100.00 (or actual rent)
Travel	\$0.3888/km plus actual disbursements
Election School Attendance	\$20.00
Poll Clerks	\$100.00

Advance Poll:

Advance Poll to be held in the Council Chambers, Friday, October 27, 2006 from 9:00 a.m. to 8:00 p.m.

Further, that the Returning Officer be authorized to appoint Poll Clerks where a Deputy Returning Officer deems it necessary.

CARRIED.

(Councillor Henry left the meeting at this point in the agenda at 4:10 p.m.)

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| Micro Oil Tax Abatement | 35. | Friesen: That the application of Micro Oil Ltd. for an abatement of taxes on improvements located on Parcel E, SW-9-35-5-W3 over a five year period under the Municipality's policy be APPROVED. CARRIED. |
| Commercial Sand-blasting Tax Abatement | 36. | Waldner: That the application of Commercial Sandblasting for an abatement of taxes on new improvements located on Lot 2, Block 1, S1/2-14-38-5-W3 over a five year period under the Municipality's policy be APPROVED. CARRIED. |
| Town of Warman Public Reserve Funding Request | 37. | Friesen: That a public reserve allocation of \$10,000.00 per year for the years 2006 to 2010 inclusive be allocated to the Town of Warman for the Warman Sport and Cultural Village Project subject to compliance with the provisions of the Planning and Development Act and Dedicated Lands Regulations. CARRIED. |
| Tax Enforcement Proceedings | 38. | Riddell: That the Administration provide a 30 day warning letter and then proceed to take action under the Tax Enforcement Act with respect to all properties that have a tax lien registered in January, 2006 or prior. CARRIED. |
| Council Remuneration | 39. | <p>Germes: That the 2006 Council Remuneration incorporate a 3% increase to the meeting rates resulting in the following:</p> <ul style="list-style-type: none"> a) Mileage Rate – 38.88 cents per km
(adjusted annually to conform to Provincial Government Rate) b) Council Meeting - \$181.00 per day <ul style="list-style-type: none"> ◆ Plus minimum remuneration of \$103.00 per month c) Committee Meetings (Standing Committees) <ul style="list-style-type: none"> ◆ \$62.00 per meeting or \$124.00 per day ◆ Any meeting exceeding 4 hours shall be considered one day ◆ Committee Chairperson to be paid an additional \$16.00 per meeting d) Convention, Delegations, Etc. (Authorized by Council) <ul style="list-style-type: none"> ◆ \$52.00 per meeting or \$104.00 per day ◆ Any meeting exceeding 4 hours shall be considered one day e) Reeve office supervision \$361.00 per diem, maximum 15 days. |

- ◆ The supervision shall include an annual payment of \$464.00 to be divided equally between the two Deputy Reeve's and the Acting Deputy Reeve.
- f) Communications Allowance – Claims may be made for a maximum of \$21.00 per month in recognition of the costs of maintaining cellular phones, fax machines and answering machines for municipal purposes.
- g) Meal rates will be paid at Provincial Government Rates when away from normal jurisdiction of Municipality. All day rates will apply for conventions and Ad Hoc meetings will be based on the timing of the meeting. Meal rates will not be paid for Council Meetings and Committee meetings.
(adjusted annually to conform to Provincial Government Rate)"
CARRIED.

2007 Remuneration Rates

40. L. Kasahoff: That the meeting rates for 2007 be increased by 2%.
CARRIED.

(Councillor L. Kasahoff left the meeting at this point in the agenda at 5:10 p.m.)

Intervalley Water Inc. Notice of Meeting

41. Haight: That the Municipality sponsor an advertisement providing notice of a meeting of the Intervalley Water Inc. Interim Committee for the benefit of ratepayers in Divisions 6, 7 and 8 of the Municipality.
CARRIED.

Policy - Right of Way Responsibility

42. Janzen: That the Administration provide details on which jurisdiction is responsible for the burden of managing the right of ways from highways and rail right of ways to municipal roads.
CARRIED.

Organic Connections Conference

43. Haight: That we authorize payment of the registration fee for the Weed Inspector to attend the Organic Connections Conference to be held in Saskatoon on November 12 to 14, 2006.
CARRIED.

SARM Mid-term Convention

44. Riddell: That Councillors Haight and J. Kasahoff be appointed official voting delegates for the SARM Mid-term Convention to be held in Saskatoon on November 7 and 8, 2006.
CARRIED.

Trans Canada Trail

45. Vanhouwe: That the offer of the Trans Canada Trail organization to gift the rail corridors through the Municipality that will not be incorporated into the Trans Canada Trail be declined.
CARRIED.

Town of Osler Notice of Annexation

46. Haight: That we acknowledge receipt of the Notice of Intent to Proceed with Annexation received from the Town of Osler regarding land located south of the current Town boundaries.
CARRIED.

Road Access R.M. of Dundurn

47. Haight: That representatives from the Rural Municipality of Dundurn be invited to meet with Corman Park Council members during the SARM Mid-term Convention in order to discuss roads within Corman Park jurisdiction that are required for access to properties within the R.M. of Dundurn.
CARRIED.

- Correspondence**
48. J. Kasahoff: That the following correspondence be received:
Correspondence – Information Items
- a) APAS – re: CFA Postcard Lobby
 - b) SARM – re: News Release – Long-term Disaster Assistance for Producers
 - c) SARM – re: News Release – SARM Supports the CWB
 - d) SARM – re: Letter to Minister Strahl regarding CWB
 - e) Town of Langham Parks and Recreation Board Minutes
 - f) SARM Mid-term Convention Agenda and Resolutions
- Correspondence – Action Items
- a) Trans Canada Trail – re: CN Rail Line
 - b) SARM – re: Survey of Programs and Services
 - c) Town of Osler – re: Recreation Funding
 - d) Town of Osler – re: Notice of Annexation
 - e) Tek Limited – re: Notice of Industry Canada Radio Licence
 - f) City of Saskatoon – re: Invitation to Participate in Waste Committee
 - g) Warman Sport and Cultural Village Office – re: Contribution
 - h) R.M. of Dundurn – re: North Prairie Subdivision
 - i) R.M. of Dundurn – re: Application for Subdivision
- CARRIED.
- Payroll Summary**
49. Friesen: That the Payroll Summary for September, 2006 be approved.
CARRIED.
- Financial Statements**
50. Janzen: That the Financial Statements for the periods ended July 31, 2006, August 31, 2006 and September 30, 2006 be received.
CARRIED.
- Updates**
51. Updates were provided by members of Council regarding attendance at the following meetings:
- a) Reeve Hobday – SREDA
 - b) Reeve Hobday – Mayor’s Meeting
 - c) Reeve Hobday – Police Commission
 - d) Councillor Haight – City Representatives re Joint Roads
 - e) Councillor Riddell – Watershed Advisory Committee
 - f) Councillor L. Kasahoff – Eagle Creek Regional Park
 - g) Councillor J. Kasahoff – Watershed Advisory Committee
 - h) Opimihaw Creek Committee
- (Councillor Waldner left the meeting at this point in the agenda at 5:45 p.m.)
- Meet In Camera**
52. Vanhouwe: That the Council meeting recess in order to meet in camera as a Committee of the Whole Council.
CARRIED.
- Reconvene Meeting**
53. Germs: That the Council meeting now reconvene.
CARRIED.
- Waive Penalty Charge**
54. Rempel: That the penalty charges related to outstanding fire fees incurred in May, 2002 which were added to property taxes for NW-33-37-7-W3 and SW-4-38-7-W3 be waived.
CARRIED.

**Town of Martensville/
Joint Committee**

55. Vanhouwe: That the terms of reference for the Joint Committee with the Town of Martensville to address issues related to the Opimihaw Creek be approved after the following amendments:
- a) That reference be made under "Mandate" to clarify that the Committee is not responsible for determining fault on past actions; and
 - b) That membership be comprised of up to 3 members of Council from each Municipality.

CARRIED.

**Police Steno
Rate Review**

56. Janzen: That the salary rate for Kathy Newton, Police Stenographer, be increased by 3% effective January 1, 2006 and further that a lump sum be provided equivalent to 3% for 2004 and 2005.

CARRIED.

**Review of Clerical
Positions**

57. Janzen: That the Administrator conduct a survey of clerical positions and provide recommended salary ranges and job descriptions for the clerical positions for the Municipality.

CARRIED.

**PCO/Weed Inspector
Rate**

58. Riddell: That the rate for the Pest Control Officer/Weed Inspector be established at \$21.00 per hour effective January 1, 2006.

CARRIED.

Scheduled Meetings

59. The following meeting was scheduled:
- ◆ Monday, October 16, 2006 – 7:00 p.m. – Annual Ratepayers Meeting
 - ◆ Monday, November 13, 2006 – 9:00 a.m. – Council Meeting

Adjourn

60. Janzen: That this meeting now adjourn at 7:20 p.m.

CARRIED.

Reeve

Administrator