

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, MAY 28, 2007 AT 9:00 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors, Al Haight, Craig Riddell, Monty Vanhouwe, John Germs, John Rempel, Dick Friesen, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila and Doug Defosse, Director of Operations.
- Call to Order** 2. Reeve Hobday called the meeting to order at 9:00 a.m.
- Agenda** 3. Janzen: That the agenda be approved with the addition of the following:
4-16.a) Primary Weights on Lutheran Grid (Trask)
4-16.b) Asphalt Repairs (L. Kasahoff)
4-16.c) Nemanishen Request to Establish Trench (J. Kasahoff)
4-16.d) Filling Station Contamination (Pilka)
4-16.e) Road Past City of Saskatoon Sludge Facility (Friesen)
4-16.f) Request for Approach on Dalmeny Grid (Rempel)
4-16.g) Welcome Package for New Residents (Vanhouwe)
CARRIED.
- May 14, 2007 Council Meeting Minutes** 4. Rempel: That the Minutes of the Council Meeting held May 14, 2007 be APPROVED. CARRIED.
- Temporary Road Closure/ Borden Bridge** 5. J. Kasahoff: That the request of the Borden Museum for permission to temporarily close the road at the old Borden Bridge for a “70th Anniversary – Party at the Bridge” function to be held June 23, 2007 in accordance with the provisions of Section 14 of The Municipalities Act be approved. CARRIED.
- Public Works Report** 6. J. Kasahoff: That the Public Works Report for the month of April be received. CARRIED.
- Struan Grid Status** 7. L. Kasahoff: That the 4.75 mile section of the Warman Grid from Highway No. 16 commencing Easterly to the Dalmeny Grid (Range Road 3062) located north of Section 36-38-7-W3 & Sections 31 to 34-38-6-W3 be reverted to gravel commencing in the spring of 2007. CARRIED.
- Capital Equipment** 8. L. Kasahoff: That the municipality purchase a new grader and that a used tandem truck be purchased. CARRIED.
- Custom Work Rates** 9. L. Kasahoff: That the custom work rates be amended to provide for a minimum charge of \$40.00 and an hourly rate of \$120.00 for grader maintenance work and a hourly rate of \$100.00 for mowing with a minimum charge of one hour, effective June 15, 2007. CARRIED.
- McOrmond Road Speed** 10. Germs: That the speed bylaw be amended to provide a speed limit of 60 kph on the portion of McOrmond Road between Highway No. 5 and Township Road 364 (8th Street Extension). CARRIED.

- Landfill Rates** 11. J. Kasahoff: That the schedule of landfill rates be amended to provide a charge for a category for a one ton (with or without a trailer) of material of \$150.00 per load. CARRIED.
- Receive Public Works Committee Minutes** 12. L. Kasahoff: That the minutes of the meeting of the Public Works Committee held May 8, 2007 be received. CARRIED.
- Lutheran Grid Primary Weights** 13. L. Kasahoff: That the Public Works Committee review the potential for primary weights to be permitted on the portion of the Lutheran Grid between Highway No. 16 and Highway No. 12 in conjunction with the overall road network and other roads that permit primary weights. CARRIED.
- Prohibit Chemicals at Tank-filling Station** 14. Pilka: That the Administration provide a draft bylaw to prohibit the filling and cleaning of chemical sprayers and/or tanks from water filling stations in the R.M. of Corman Park. CARRIED.
- Request to Trench/ Nemanishen** 15. J. Kasahoff: That the request of Peter Nemanishen to establish a drainage trench in the road allowance adjacent to SW-18-39-7-W3 be approved. CARRIED.
- Public Notice Policy Bylaw No. 02/07** 16. Haight: That Bylaw No. 02/07 being the Public Notice Policy Bylaw be now read a first time. CARRIED.
Riddell: That Bylaw No. 02/07 be now read a second time. CARRIED.
Germs: That Bylaw No. 02/07 be considered for third reading. CARRIED UNANIMOUSLY.
Rempel: That Bylaw No. 02/07 be now read a third time. CARRIED.
- Assessment Roll Completion** 17. Germs: That the Saskatchewan Assessment Management Agency (SAMA) be advised of Council's disappointment in the delays experienced in receiving assessment figures given that 2007 is not a rollover year. CARRIED.
- Draft Nuisance Bylaw** 18. Vanhouwe: That the draft Nuisance Abatement Bylaw be provided to Council for review and referred to the Weed-Pest Committee for comment regarding the provisions for overgrown grass and weeds. CARRIED.

**Hamlet Cost-Sharing
Policy**

19. Riddell: That the following policy guide Council in considering proposals from organized hamlets for cost sharing of road improvement projects.

HAMLET COST-SHARING POLICY

1.0 PURPOSE

To provide criteria to guide Council in determining appropriate cost sharing arrangements for roads that are located in the vicinity of organized hamlets but are not within the boundaries of the organized hamlet and may or may not serve ratepayers other than those within the organized hamlet.

2.0 BACKGROUND

The Rural Municipality of Corman Park No. 344 has eleven organized hamlets within its boundaries. The Municipalities Act provides that a hamlet may become an organized hamlet upon receiving a petition from at least 30 of the ratepayers in the hamlet.

When considering proposals for multi parcel subdivisions, Council considers the locations proximity to adequate dust free roads. Historically, the expectations of taxpayers in multi parcel subdivisions has been to access with a dust free surface. It is recognized that other taxpayers may also be served by roadways which are not included within the boundaries of the hamlet but are primarily used by hamlet residents.

3.0 POLICY

Council may, by agreement, provide a contribution to the cost of providing seal coat surfaces to roads which serve organized hamlets. Requests will be considered based on the following eligibility criteria:

3.1 Costs based on cost of municipal forces providing a seal coat surface. If an organized hamlet determined that pavement is its preferred option, then the contribution of the municipality would be based on the less expensive alternative.

3.2 The number of lots in the hamlet compared to total served by the roadway shall be considered. In calculating the total properties, non occupied land shall be excluded from the calculation. Through roads are considered to have a higher non hamlet use and therefore would have a higher contribution.

3.3 The assessment base of hamlet compared to that of the total served shall be considered.

3.4 Contributions will not be considered where the subdivision is located more than 1.5 miles from a dust free surface as it is considered that such subdivisions would have an expectation of rural roadways.

4.0 GENERAL

Adopted by the Council of the Rural Municipality of Corman Park No. 344 at its May 28, 2007 meeting.

CARRIED.

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| Eagle Ridge Request
Cost Share Proposal | 20. L. Kasahoff: That a response to the request of the Hamlet of Eagle Ridge Estates to share in the cost of a portion of Range Road 3042 and a portion of Agra Road between Highway No. 41 and the entrance to the Hamlet of Eagle Ridge Estates be deferred to the June 11, 2007 Council meeting. Further, that the Administration provide a summary of the commitments undertaken for upgrades to Agra Road and Range Road 3042 since the approval of the subdivision. CARRIED. |
| Council Chambers Chairs | 21. Riddell: That consideration of replacement of the current conference chairs in the Council chambers be deferred to the June 11, 2007 meeting and that estimates be obtained for the cost of cleaning and repairs to the existing chairs. CARRIED. |
| Laird Fire Fighting | 22. Janzen: That the Municipality agree to enter into a fire services agreement with the R.M. of Laird and that the Administration provide a draft of an appropriate agreement to the next Administration Committee meeting. CARRIED. |
| Receive Administration
Committee Minutes | 23. Trask: That the minutes of the meeting of the Administration Committee held May 7, 2007 be received. CARRIED. |
| Updates | 24. Updates were provided by members of Council regarding attendance at the following meetings:
a) Councillor Janzen – Wheatland Regional Library
b) Councillor L. Kasahoff – Regional Waste |
| 2007 Draft Budget | 25. Council was provided with a draft budget outlining initiatives that Council has undertaken, costs to date and requirements for the balance of the fiscal year. |

After conducting a detailed review of the estimated revenues and expenditures of the Municipality for the year 2007, Council authorized the following additions, deletions and alterations:

Revenues:

Transfer from Reserve (to reflect non-recurring expenditure for Culverts)	+ \$40,000
Transfer from Reserve (to reflect non-recurring expenditure for snow removal)	+ \$25,000
Transfer from Reserve (to reflect non-recurring expenditure for gravel requirements)	+ \$50,000
Amusement Taxes (to reflect Stock car racing facility)	+ \$4,000

Expenditures:

Machinery Repairs	- \$50,000
Road Construction	- \$18,000

2007 Mill Rate

26. J. Kasahoff: That we authorize the following mill rates for the year 2007:

Mill Rates:

Municipal	7.600
Fire Levy, Cory Potash Mine	0.549
Potash Tax Sharing Board	9.6557

Mill Rate Factors:

Agricultural	1.10
Residential	0.90
Commercial	1.35

Further, that the following School Division mill rates based on the boundaries of the previous school divisions be acknowledged:

Saskatoon East School Division No. 41	20.4
Saskatchewan Valley School Division No. 49	20.2
Saskatoon West School Division No. 42	23.0
	CARRIED.

Meet in Camera

27. Janzen: That the Council meeting recess in order to meet in camera as a Committee of the Whole. CARRIED.

Reconvene Meeting

28. Janzen: That the Council meeting now reconvene. CARRIED.

(Councillor Haight declared a pecuniary interest in the matter discussed during the In Camera session and left the meeting during that portion of the meeting.)

Request for Submissions

29. Germs: That the Municipality invite submissions for the acquisition of a suitable site for a municipal shop to be located in the eastern portion of the Municipality (Divisions 1, 2 or 4) with the following criteria:
- a minimum of five acres and maximum of 10 acres
 - must have all weather access
 - must be within one mile of an accessible water line
 - must be located within one mile of all required utilities
 - must be located within two miles of a major arterial roadway
- CARRIED.

(Reeve Hobday left the meeting at this point in the agenda at 12:30 p.m. and Deputy Reeve Germs assumed the Chair.)

Receive Administrator's Report

30. J. Kasahoff: That the Administrator's Report be received. CARRIED.

Request to Cancel Invoice/Smith

31. Riddell: That the request of Paul Smith for cancellation of an invoice related to charges for a false alarm on an un-reported controlled burn be denied. MOTION LOST.

Defer Request

32. Trask: That the request of Paul Smith for cancellation of an invoice for fire fees be deferred pending receipt of information from the Dalmeny Fire Department regarding its protocols for responding to fire calls. CARRIED.

- Road Allowance Request** 33. Pilka: That the request of Charles and Barbara Doell to close the road allowance between Ptn. SW-3-39-5-W3 and Ptn. SE-4-39-5-W3 be referred to the Public Works Committee for review. CARRIED.
- SWA- Culvert Request** 34. L. Kasahoff: That the correspondence received from Saskatchewan Watershed Authority regarding a field approach west of 6-39-4-W3 be referred to the Director of Operations and Councillor Friesen to conduct a site inspection. CARRIED.
- Town of Martensville/
Request for Clearance** 35. Pilka: That the request of the Town of Martensville for the Municipality to provide a clearance for its application to the Saskatchewan Watershed Authority be deferred until after the next meeting of the Opimihaw Creek Joint Committee. CARRIED.
- Request for Bylaw
Amendments** 36. Haight: That the request of Veronica Meyers for consideration of bylaw amendments relating to double frontage lots in the Hamlet of Grasswood be referred to the Planning Department for study and recommendation. CARRIED.
- Receive Correspondence** 37. Janzen: That the following correspondence be received:
Correspondence – Information Items
a) S.A.R.M. – re: April 30, 2007 Update
b) R.C.M. Police – re: Detachment Advisory Committee
c) Minister of Government Relations – re: Planning & Development Act
d) R.M. of Blaine Lake – re: Copy of Letter to School Division
e) Town of Warman – re: Copy of Notice to Residents re School Taxes
f) Prairie Spirit School Division – re: School Taxes/Budget
g) Town of Dalmeny – re: Copy of Letter to School Division

Correspondence – Action Items
a) Pleasure Way Industries – re: Beer Garden Permit
b) Paul Smith – re: Fire Invoice
c) Charles and Barbara Doell – re: Road Allowance Location
d) Sask. Watershed Authority – re: Drainage North of Neuhorst
e) Town of Martensville – re: Opimihaw Creek
f) Veronica Meyers – re: Double Frontage Lots

CARRIED.
- Payroll Summary** 38. Trask: That the Payroll Summary for April, 2007 be approved. CARRIED.
- Financial Report** 39. J. Kasahoff: That the Financial Statement as of April 30, 2007 be received. CARRIED.
- Beer Garden Application** 40. Vanhouwe: That we approve the issuance of a Community Event Liquor Permit to the Jemini Arena to establish a beer garden for a one day Slo-Pitch tournament to take place on property known as LSDs 2 & 7, 2-36-5-W3, on Saturday, June 2, 2007. Hours of operation as provided in the Sask. Liquor and Gaming approval. CARRIED.

- Clearing the Path Corridor** 41. J. Kasahoff: That the request of the Clearing the Path Committee to confirm the designation of a number of proposed primary weight corridor roadways in the Municipality be referred to the Public Works Committee for review. CARRIED.
- Receive Correspondence** 42. J. Kasahoff: That the following correspondence be received:
a) City of Saskatoon – re: Saskatoon RV Correspondence
b) Prairie Spirit School Division – re: Town of Dalmeny Correspondence
c) Jemini Arenas – re: Beer Garden Permit
d) SAMA – re: Annual Meeting Resolutions
e) Clearing the Path – re: Road Designation
CARRIED.
- Deferred Items** 43. The following items were deferred for consideration at the June 11, 2007 Council meeting:
Updates
a) Reeve Hobday – SREDA
b) Reeve Hobday – Hamlet of Beaver Creek AGM
c) Prairie Spirit School Division Annual Meeting
d) Reeve Hobday – Sask. Water/Mayors
- Scheduled Meetings** 44. The following meetings were scheduled:
◆ Monday, June 4, 2007 – 9:00 a.m. – Public Works Committee
◆ Wednesday, June 6, 2007 – 9:00 a.m. – Weed/Pest Committee
◆ Sunday, June 10, 2007 – 2:00 p.m. – Employee Appreciation Bar-B-Q
◆ Monday, June 11, 2007 – 8:45 a.m. – Council Meeting
◆ Wednesday, June 13, 2007 – 7:00 p.m. - Opimihaw Creek Meeting
◆ Wednesday, June 20, 2007 – SARM District Meeting
- Adjourn** 45. Kasahoff: That this meeting now adjourn at 2:50 p.m. CARRIED.

Reeve

Administrator