

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
RURAL MUNICIPALITY OF CORMAN PARK NO. 344  
HELD MONDAY, FEBRUARY 25, 2008 AT 8:45 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors Alan Haight, Craig Riddell, Monty Vanhouwe, John Germs, John Rempel, Jim Forsyth, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Regrets: Irene Pilka.
- Staff present: Tammy Knuttila, Administrator; Glen Grismer, Director of Planning and Doug Defosse, Director of Operations.
- Call to Order** 2. Reeve Hobday called the meeting to order at 9:00 a.m.
- Agenda** 3. Janzen: That the agenda be approved as distributed. CARRIED.
- February 11, 2008 Council Meeting Minutes** 4. Riddell: That the Minutes of the Council Meeting held February 11, 2008 be APPROVED. CARRIED.
- Updates** 5. Updates were provided by members of Council regarding attendance at the following meetings:  
a) Councillor Haight – Clavet Community Advisory Meeting
- J. Kasahoff: That we acknowledge the above updates. CARRIED.
- Sask. Water Meeting** 6. Vanhouwe: That an update meeting be requested with representatives of Sask. Watershed Authority in March. CARRIED.
- Accounts for Payment** 7. Haight: That the accounts for payment as listed on the “Cheque Register – Summary – Bank” statement be approved for payment. CARRIED.
- (Councillor Germs arrived at this point in the agenda at 9:40 p.m.)
- Tax Cancellation** 8. Janzen: That the following tax cancellation be authorized:
- Doug & Anne Arguin  
Blk 5 NW 7-36-5 W3rd  
Folio No. 000507205.01
- |                        | Municipal | School | Total  |
|------------------------|-----------|--------|--------|
| 2007 Balance           | 3.81      | 9.68   | 13.49  |
| 2007 Arrears           | -3.77     | -9.56  | -13.33 |
| 2008 Jan & Feb Penalty | - .04     | - .12  | - .16  |
| Balance                | 0.00      | 0.00   | 0.00   |
- Reason:** Cancel arrears balance and penalty. Discount calculation error created small balance at time of payment.
- CARRIED.
- Spring Road Bans** 9. L. Kasahoff: That the R.M. of Corman Park No. 344 be included with the highway restriction order implemented in the Saskatoon Area by Saskatchewan Highways and Transportation. CARRIED.

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- SARM Convention Voting Delegates** 10. Germs: That Councillors L. Kasahoff and J. Kasahoff be designated voting delegates for the SARM Annual Convention to be held in Regina on March 11 to 13, 2008. Further, that Councillors Haight and Germs be designated alternate delegates. CARRIED.
- Agricultural Producers Haul Agreements** 11. L. Kasahoff: That the Agricultural Producers Haul Agreements be extended to December 31, 2008. CARRIED.
- Haul Road Agreements** 12. L. Kasahoff: That representatives from the extraction and hauling industry be invited to the March 3, 2008 Public Works Committee to discuss potential amendments to the haul road agreements. CARRIED.
- Grader Blade Tenders** 13. Vanhouwe: That the 2008 grader blade supply be purchased from Triod Supply in accordance with its submitted price quote. CARRIED.
- Receive Administrator's Report** 14. Janzen: That the Administrator's Report be received. CARRIED.
- Tax Statements** 15. L. Kasahoff: That the Administration Committee review the communication strategy for notification and reminders to ratepayers of tax liability. CARRIED.
- Invite Delegation** 16. Trask: That representatives from Saskatchewan Agriculture be invited to a Council meeting to discuss its programs and process for disposal of crown lands. CARRIED.
- Receive Correspondence** 17. Forsyth: That the following correspondence be received:  
Correspondence – Information Items  
a) SARM Convention – Agenda and Resolutions  
b) SARM – re: Convention Information  
c) Edmond Lemire – re: Tax Reminders  
d) SAMA – re: Notice of Annual Meeting  
e) Hamlet of Furdale – re: Bylaw Amendments  
  
Correspondence – Action Items  
a) Sask. Ag and Food – re: Land for Sale  
b) R.M. of Blucher – re: Fire Protection Rates  
c) North Central Trans. Planning Committee – re: Workshop Update  
CARRIED.
- Payroll Summary** 18. Janzen: That the Payroll Summary for the month of January, 2008 be approved. CARRIED.
- Meet in Camera** 19. Haight: That the Council meeting recess in order to meet in camera as a Committee of the Whole Council to receive an update on the progress of the Joint City Task Force meetings. CARRIED.
- Reconvene Meeting** 20. Haight: That the Council meeting reconvene. CARRIED.

- Fill Vacancy** 21. L. Kasahoff: That the Technical Services Officers position be filled as soon as possible. **CARRIED.**
- Create Planning Position** 22. L. Kasahoff: That a position for Planning Assistant be created and that authorization be provided to reduce the Director of Planning to a four day work week with recognition of increased pay and duties for Bill Delaineey to correspond. **CARRIED.**
- Delegation/R.C.M. Police** 23. S/Sgt. R. Gauthier, Saskatoon R.C.M. Police met with Council to discuss a number of policing issues. He outlined a number of provincial policing priorities and responded to a number of questions posed by members of Council.
- Lynn Samson, At large member of the Corman Park Police Commission and Wayne McGillivray, Corman Park Police Chief were also in attendance during this session.
- Staff Rate Amendments** 24. Germs: That the following salary adjustments be made effective January 1, 2008:  
a) Kathy Newton – 2559.38 per month.  
b) Megan Brown – 2193.75 per month.  
c) Barb Zelinski – 4<sup>th</sup> level assessor grid.  
d) Kristin Carstairs – 2356.25 per month and a lump sum payment of \$1,500.00 in recognition of increased responsibilities filling in for the maternity leave of the Communications Officer from the period from September, 2006 to December, 2007. **CARRIED.**
- Review Office Requirements** 25. L. Kasahoff: That the Administration provide options to accommodate additional staff in the office. **CARRIED.**
- Receive HR Committee Minutes** 26. J. Kasahoff: That the minutes of the meeting of the Human Resources Committee held January 23, 2008 be received. **CARRIED.**
- Scheduled Meetings** 27. The following meetings were scheduled:  
◆ Monday, March 3, 2008 – 8:30 a.m. – Public Works Committee  
◆ Monday, March 10, 2008 – 8:30 a.m. – Council Meeting  
◆ March 11 to 13, 2008 – SARM Convention (Regina)  
◆ Thursday, March 20, 2008 – 9:30 a.m. – Joint City Task Force Meeting  
◆ Tuesday, March 25, 2008 – 8:45 a.m. – Council Meeting
- Adjourn** 28. J. Kasahoff: That this meeting now adjourn at 3:00 p.m. **CARRIED.**

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Reeve

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Administrator