

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, FEBRUARY 23, 2009 AT 9:00 A.M.**

- Present**
1. Reeve Ed Hobday, Councillors, Al Haight, Craig Riddell, Lynne Samson, John Germs, John Rempel, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Regrets: Councillors Jim Forsyth and Irene Pilka.
- Staff present: Tammy Knuttila, Administrator; Judy Douglas, Assistant Administrator; Glen Grismer, Director of Planning; Darryl Altman, Director of Operations; Bill Delainey, Planner and Eric MacDougall, Planner.
- Call to Order**
2. Reeve Hobday called the meeting to order at 9:10 a.m.
- Agenda**
3. J. Kasahoff: That the agenda be approved with the following additions:
 7. b) Dalmeny Access to Water (Janzen)
 8. h) Smithville Cemetery (Trask)

CARRIED.
- Delegation/Hamlet of Beaver Creek**
4. Kurt Tischler, Secretary of the Hamlet Board for the Organized Hamlet of Beaver Creek attended the meeting to answer questions posed by Council Members regarding the request of the Hamlet for the Municipality to contribute an increased amount to the maintenance of the access road to the hamlet.
- Hamlet of Beaver Creek/
Cost Share Proposal**
5. Riddell: That the request of the Organized Hamlet of Beaver Creek for an amendment to the cost share arrangements for the access road to the Hamlet be referred to the Public Works Department for review and recommendation.

CARRIED.
- Discretionary Use/
Arcand**
6. Samson: That the application of Vicky Arcand to establish an Agricultural Tourism site as a discretionary use on N1/2-SW-33-35-6-W3 involving the annual John Arcand Fiddle Festival cultural entertainment festival be APPROVED subject to the applicant:
 - i) Entering into a development agreement that establishes development standards for the proposed use including but not limited to: prohibiting the serving of alcohol, the hours of operation of the festival, security measures, waste disposal, and sanitary facilities; and
 - ii) That all proposed construction intended for public occupancy satisfies the occupancy and construction requirements of the National Building Code of Canada.

CARRIED.
- February 9, 2009 Council Meeting Minutes**
7. The Council reviewed draft minutes for the February 9, 2009 Council Meeting and requested that changes be made to a number of resolution and then placed on the agenda for the March 16, 2009 Council Meeting.
- Accounts for Payment**
8. Janzen: That the accounts for payment as listed on the "Cheque Register Summary – Bank" statement dated February 19, 2009 be APPROVED for payment.

CARRIED.

- Landscape Guidelines** 9. Council was provided with copies of Landscape Guidelines that have been compiled by the Planning Department. The guidelines are continuously reviewed in order to keep them current and to better meet the needs of project proponents and the public.
- The Landscape Guidelines have been created as a companion document to the textual amendments made to the Commercial and Industrial Landscaping Requirements (Bylaw 47/08) of the R.M. of Corman Park Zoning Bylaw. These guidelines provide direction for industrial and commercial site development in the R.M. of Corman Park, intended to assist landscape professionals, developers and contractors in the preparation of landscape plans.
- The textual amendments to the Commercial and Industrial Landscaping Requirements are limited to the R.M. of Corman Park; however, similar provisions are intended to be provided within the Saskatoon Planning District Zoning Bylaw.
- Basement Development Guidelines** 10. Council was provided with copies of Application guidelines for development of residential basements that have been compiled by the Planning Department. The guidelines are continuously reviewed in order to keep them current and to better meet the needs of project proponents and the public.
- These guidelines have been created in response to numerous inquiries regarding the type of information required when submitting an application for a basement development or renovation project. This informational package reflects the plan requirements of the National Building Code and is intended to help contractors and home owners understand when a permit is required for basement renovations, and what is required when submitting an application, including details on preparing the floor plan.
- Receive Planning Report** 11. Janzen: That the Planning Report be received. CARRIED.
- Water Quality Report** 12. Janzen: That the Water Quality Report dated January, 2009 regarding the water distribution systems in the Organized Hamlets of Grasswood and Casa Rio be received. CARRIED.
- Dalmeny Water Line Access** 13. Councillor Janzen advised that she has received inquiries regarding the future access by R.M. residents to the water filling station in the Town of Dalmeny. The Director of Operations was requested to make inquiries at the Town regarding its future plans for the station.
- Public Works Report** 14. Janzen: That the Public Works Report be received. CARRIED.
- SARM Convention Voting Delegates** 15. J. Kasahoff: That Councillors Germs and L. Kasahoff be designated voting delegates for the SARM Annual Convention to be held in Saskatoon on March 10 to 12, 2008. CARRIED.

Appoint Building Officials

16. Janzen:
1. That Wayne Meier, Remi Boissonnault, Pat Daley, Josh Kulyk, Clayton Meier and Ryan Thiessen of MuniCode Services Ltd. be appointed as Building Officials pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*; and
 2. That the Administrator be authorized to issue Certificates of Appointment pursuant to Subsection 5(4) of *The Uniform Building and Accessibility Standards Act* for Wayne Meier, Remi Boissonnault, Pat Daley, Josh Kulyk, Clayton Meier and Ryan Thiessen of MuniCode Services Ltd.

CARRIED.

Request to Close Road Allowance

17. Germs: That the request of Joe Kasahoff to close and lease the road allowance between Sections 8 & 17-38-9-W3 be advertised for a Public Hearing in order to provide an option for interested parties to comment.

CARRIED.

Municipal Economic Enhancement Program (MEEP) Projects

18. J. Janzen: That the Municipality submit its Infrastructure Plan under the Municipality Economic Enhancement Program (MEEP) to include the following projects:
- a) To provide an infusion to the Capital Trust Fund to provide for funding of two new municipal shops, capital equipment and GPS units on graders.
 - b) To contribute to a joint study with the City of Saskatoon and Saskatchewan Highways to explore future requirements for access into the north portion of the City.
 - c) To undertake appropriate Asset Management option for the road network to provide guidance in determining future priorities for the Municipality's Road System.

CARRIED.

Smithville Cemetery Inquiry

19. Councillor Trask questioned where inquiries regarding the tax status of the Smithville Cemetery should be directed. She was advised that inquiries should be directed to the City of Saskatoon since the Cemetery was annexed to the City in 2005 (West Annexation).

Administration Report

20. J. Kasahoff: That the Administration Report be received. CARRIED.

Spring Road Restrictions

21. J. Kasahoff: That the Municipality be included in the Ministry of Highways dates for the declaration and removal of Spring Weight Restrictions.

CARRIED.

Receive Correspondence

22. Haight: That the following correspondence be received:
- Correspondence – Information Items
- a) City of Saskatoon – re: amendments to the Planning & Dev Act, 2007
 - b) SARM – re: Changes to Navigable Waters Protection Act
 - c) SARM – re: Enhancements to the 2009 Crop Insurance Program

Correspondence – Action Items

- a) Ministry of Highways & Infrastructure – re: Spring Road Restrictions

CARRIED.

Scheduled Meetings

23. The following meetings were scheduled:
- ◆ Monday, March 2, 2009 – 4:00 p.m. – Administration Committee
 - ◆ Wednesday, March 4, 2009 – 3:00 p.m. – Police Commission
 - ◆ Monday, March 2, 2009 – 9:00 a.m. – H.R. Committee
 - ◆ Tuesday, March 3, 2009 – 9:00 a.m. – Public Works Committee
 - ◆ Monday, March 16, 2009 – 9:00 a.m. – Council Meeting

Adjourn

24. J. Kasahoff: That this meeting now adjourn at 11:59 a.m. CARRIED.

Reeve

Administrator