

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, JANUARY 12, 2009 AT 8:45 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors, Al Haight, Craig Riddell, Lynne Samson, John Germs, John Rempel, Jim Forsyth, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila, Administrator; Glen Grismer, Director of Planning; Darryl Altman, Director of Operations; Bill Delainey, Planner and Eric MacDougall, Planner.
- In Camera Session** 2. Council met in camera to discuss various issues prior to the Council meeting. In Camera session started at 8:45 a.m. Council meeting reconvened at 9:10 a.m.
- Call to Order** 3. Reeve Hobday called the meeting to order at 9:10 a.m.
- Agenda** 4. Janzen: That the agenda be approved with the addition of the following:
13. j) MuniCode (Pilka)
18. a) Grader Deployment – Christmas Season (L. Kasahoff & Haight)
23. g) Northern Landfill Agreement (Forsyth)
32. In Camera Session
CARRIED.
- Tabling Security Bond** 5. The security bond of the Administrator and office staff was placed before Council as required by the Municipalities Act.
- Borrowing Resolution** 6. Germs: That the Reeve and Administrator be authorized to borrow on behalf of the Municipality an amount equivalent to \$3,000,000.00 from the Bank of Montreal for the purpose of facilitating cash flow in meeting current operating expenses prior to the levy and collection of tax revenue and that the loan be secured by promissory note executed by the Reeve and Administrator.
CARRIED.
- Worker's Compensation** 7. Janzen: That the coverage provided for members of Council under the Workers Compensation Act be established at the minimum level.
CARRIED.
- December 8, 2008 Council Meeting Minutes** 8. Riddell: That the Minutes of the Council Meeting held December 8, 2008 be APPROVED.
CARRIED.
- Accounts for Payment 2008** 9. Rempel: That the 2008 accounts for payment as listed on the "Cheque Register Summary – Bank" statement dated January 8, 2009 be APPROVED for payment.
CARRIED.
- Accounts for Payment 2009** 10. Riddell: That the 2009 accounts for payment as listed on the "Cheque Register Summary – Bank" statement dated January 9, 2009 be APPROVED for payment.
CARRIED.
- Council Remuneration** 11. J. Kasahoff: That the Council Remuneration Summary, for various meetings attended, be APPROVED.
CARRIED.

- Rezoning/Fehr & Hinz** 12. Forsyth: That the application of E. Fehr and V. Hinz to rezone Parcel B, NW 1-39-4-W3 from Agricultural District (AG) to Agricultural Residential 2 District (AR2) for the purpose of updating the existing parcel to the appropriate zoning district be APPROVED subject to the applicant being responsible for all costs associated with the rezoning. CARRIED.
- Subdivision/SaskWater** 13. Germs: That the application of SaskWater to subdivide a 0.30 ha (0.73) acre parcel in the SE 9-37-4-W3 for the purpose of creating separate title to a proposed booster station and further subdivide a pipeline right of way throughout the NW 4, NW and NE 5, and SE 9-37-4-W3 as a public utility be APPROVED. CARRIED.
- Discretionary Use/
Inland Aggregates** 14. Pilka: That the application of the Inland Aggregates Ltd. to establish a mineral resource extraction site as a discretionary use on SE 22-38-5-W3 be APPROVED for a two year period, subject to:
i. registration of an executed development agreement reflecting the operational standards for the excavation including but not limited to the progressive reclamation of the site, provision of a performance bond, hours of operation, and overall site development; and
ii. the applicant reporting the amount of gravel extracted prior to November 1 of each year or immediately after the operation has ceased for the year and entering into a road maintenance agreement and satisfying any additional requirements as provided in Municipal Bylaw 45/08 – A Bylaw to License the Extraction of Gravel From Gravel Pits in the Municipality. CARRIED.
- Bylaw No. 01/09** 15. L. Kasahoff: That Bylaw No. 01/09 being a bylaw to rezone Ptn. NW 1-39-4-W3 from Agricultural District (AG) to Agricultural Residential 2 District (AR2) be now read a first time. CARRIED.
- Development Summary
Report** 16. Janzen: That the Development Report Summary as contained in Item H of the Planning Report be received. CARRIED.
- Updates** 17. The Director of Planning provided updates regarding the status of the following:
a) Affiliated Auto – agreements are expected to be executed for the two sites and they will be provided for Council at its next meeting.
b) Untidy and unsightly – a list will be provided regarding this ongoing item.
c) Redhead Equipment – an update was provided regarding a meeting held in December with the Municipality, Redhead Equipment and the Ministry of Highways.
- Discretionary Use/
City of Saskatoon** 18. J. Kasahoff: That the discretionary use application of the City of Saskatoon to amend the current hours of operation, haul hours, and material processing times for the approved Clean Fill Site located on Parcel X, NE 13-36-6-W3 be APPROVED subject to the applicant entering into a revised development and reclamation agreement that establishes standards for the Clean Fill Site and ensures the productive after use of the land. CARRIED.

(Ryan O'Grady, City of Saskatoon was present at the meeting during the discussion of this item in order to answer questions posed by members of Council.)

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| Building Inspections | 19. | Councillor Pilka questioned the timelines and follow-up process for inspections when inspections are required to finalize building permits. | |
| Receive Planning Report | 20. | Pilka: That the Planning Report be received. | CARRIED. |
| Purchase Defibrillators | 21. | <p>Pilka: That five AED portable defibrillators be purchased from First Aid For Life for a total cost of \$10,738.00 as follows:</p> <ul style="list-style-type: none">• Municipal Office: Onsite AED (including battery and 1 set of pads), standard carry case, fast response kit, additional set of pads, and wall bracket. Total cost \$1,856.00• Municipal Shop (33rd): Onsite AED (including battery and 1 set of pads), standard carry case, fast response kit, additional set of pads, and wall bracket. Total cost \$1,856.00• Construction Crew: FRx AED (including battery and 1 set of pads), carrying case, additional set of pads, and fast response kit. Total cost \$2,272.00• Police Cruisers (2): FRx AED (including battery and 1 set of pads), carrying case, additional set of pads, fast response kit, and pediatric key. Total cost \$2,377.00 each. | CARRIED. |
| Sask. Highways Safety Concern | 22. | J. Kasahoff: That the Ministry of Highways be advised of the safety issue that is present at the intersection of Highway #16 and Township Road 3085 due to the lack of a turning lane for heavy trucks traveling westbound on Highway #16 and attempting to turn southbound on Township Road 3085 (Grid #672). | CARRIED. |
| Receive Public Works Report | 23. | Rempel: That the Public Works Report for the month of December be received. | CARRIED. |
| Delegation/Full Line Ag. | 24. | Gerald Swystun, Full Line Ag. addressed Council to outline concerns regarding services in the Yellowhead Industrial Park especially as related to the roads. He also provided a letter that was received as correspondence. | |
| Refer to Public Works Committee | 25. | L. Kasahoff: That letter received from Gerald Swystun (Full Line Ag.) expressing concern regarding the roads in the Yellowhead Industrial Park and other issues be referred to the Public Works Committee. | CARRIED. |
| Resurvey Lot | 26. | L. Kasahoff: That the survey of the lot purchased from Murray and Marjorie Haight be revised to provide for less frontage while maintaining the 10 acre size. | CARRIED. |
| Receive Public Works Committee Minutes | 27. | Germs: That the minutes of the Public Works Committee meeting held December 15, 2008 be received. | CARRIED. |
| Open Public Hearing | 28. | Forsyth: That the Council meeting recess in order to conduct a public hearing on the bylaws advertised for consideration of second and third readings. | CARRIED. |

Public Hearing 29. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:

<u>Bylaw #</u>	<u>Applicant</u>	<u>Legal Description</u>	<u>Existing Zoning</u>	<u>to Proposed</u>
58/08	Textual Amendments	R.M. of Corman Park	Zoning Bylaw	
	– To Permit Daycare Facilities			
60/08	C & M Reimer	N1/2-NW-19-39-3-W3	AG	to AR1

Close Hearing 30. Trask: That the Public Hearing now close. CARRIED.

Bylaw No. 58/08 31. Haight: That Bylaw No. 58/08 be now read a second time. CARRIED.
 Riddell: That Bylaw No. 58/08 be now read a third time. CARRIED.

Bylaw No. 60/08 32. Samson: That Bylaw No. 60/08 be now read a second time. CARRIED.
 Germs: That Bylaw No. 60/08 be now read a third time. CARRIED.

Equipment Sale and Land Lease Tenders 33. The Municipality has for sale used equipment and has an opportunity to lease agricultural land that has been advertised for sealed quotes with a closing at 10:00 a.m.

The Director of Operations and Administrator opened the submissions received as follows:

Land Lease	\$2800 per annum	- L. Kasahoff
	\$3050 per annum	- J. Kasahoff
Tandem Truck	\$3255	- Peters
	\$4565	- Ross
	\$2888	- S'toon Used Truck Parts
Quad w/sprayer	\$3900	- L. Kasahoff
	\$3250	- Bruneau
	\$1500	- Tameling

*all quotes are plus GST.

(Councillors L. Kasahoff and J. Kasahoff declared a pecuniary interest in this matter and left the room during review of and voting on the quotes.

Accept Quotes 34. Trask: That the SW-2-39-9-W3 be leased to Joe Kasahoff for a five year period ended December 31, 2013 for an annual lease fee of \$3050.00. CARRIED.

Tandem Truck Disposal 35. Germs: That the 1987 Mack truck (Ser. #2M2N187HC016172) be sold to Ron Ross for a price of \$4565.00 plus GST. CARRIED.

Sale of Quad 36. Haight: That all quotes received for the sale of the used quad with sprayer be rejected and that the sale be re-advertised in the Spring. CARRIED.

- Noxious Weed Act Amendments** 37. Haight: That Council endorse the comments prepared by the Weed Inspector and direct that the submission be made to the Provincial Government in response to its request for comments on the draft Noxious Weed Act legislation. **CARRIED.**
- Receive Weed Pest Committee Minutes** 38. Pilka: That the minutes of the Weed Pest Committee Meeting held January 6, 2009 be received. **CARRIED.**
- Receive HR Committee Minutes** 39. Germs: That the minutes of the Human Resources Committee meeting held December 15, 2008 be received. **CARRIED.**
- Policy/ Road Upgrade Requirement** 40. Janzen: That the current policy regarding the requirement to upgrade roads to all weather standard as a condition of subdivision or building permit be retained until there is a whole inventory of the road network completed in the coming year. **CARRIED.**
- Lot Vacancy Policy** 41. Janzen: That Council
 a) review the policy relating to re-subdivision of existing lots;
 b) revisit market areas; and
 c) obtain vacancy figures for the nine contiguous RM's and what those municipalities have approved. **CARRIED.**
- Receive Administration Committee Minutes** 42. Pilka: That the minutes of the Administration Committee meeting held December 15, 2008 be received. **CARRIED.**
- Tax Refund Request/ Saskatoon Golf and Country Club** 43. Riddell: That the following tax refund be authorized:

**Saskatoon Golf & Country Club
 SE 17-36-5 W3rd
 Folio No. 000517300.01**

	Municipal	Public School	Catholic School	Total
2008 Levy (SW 17)	25,103.52	35,664.50	10,192.56	70,960.58
2008 Levy (SE 17)	12,978.23	17,521.72	4,978.32	35,478.27
2008 Tax Levy	38,081.75	53,186.22	15,170.88	106,438.85
Sept Pymt in Full	-36,177.66	-50,526.91	-14,412.34	-101,116.91
5% Discount	-1,904.09	-2,659.31	-758.54	- 5,321.94
Account Balance	0.00	0.00	0.00	0.00
2008 Levy Canc.	10,960.26	14,875.03	4,204.24	30,039.53
Reverse 5% Discount	-548.01	-743.75	-210.21	-1,501.97
Tax Refund	10,412.25	14,131.28	3,994.03	28,537.56

Reason: Refund portion of 2008 levy. SGCC has reverted course to a private 18 hole course from a 36 hole public and private golf course. Previously, all 32 2/3 holes were located on the entire SE & SW 17-36-5. (The remaining 3 1/3 holes were located in the City of Saskatoon limits.) In 2008 the course was reduced to 18 holes on the portion of land lying south of the railway on the SE & SW of 17-36-5.

MOTION LOST.

**Tax Refund Request/
 Saskatoon Golf & Country**

44. Pilka: That there be no refund of taxes levied on S1/2-17-36-5-W3 for the 2008 tax year. CARRIED.

**Sask. Lotteries
 Community Grant
 Program**

45. Pilka: That the following allocations be made under the provisions of the Saskatchewan Lotteries Community Grant Program:

<u>Municipality</u>	<u>Allocation</u>
Dalmeny	994
Asquith	346
Osler	1039
Martensville	1087
Langham	1142
Clavet	460
Warman	1541
Casa Rio (SCPCA)	<u>1740</u>
TOTAL	<u>8349</u>

CARRIED.

**Gravel Extraction
 Bylaw No. 02/09**

46. L. Kasahoff: That Bylaw No. 02/09 being a bylaw to require a licence to extract gravel in the Municipality and establish rates therefore be now read a first time. CARRIED.

J. Kasahoff: That Bylaw No. 02/09 be now read a second time.

CARRIED.

Trask: That Bylaw No. 02/09 be considered for three readings at this meeting. CARRIED UNANIMOUSLY.

Janzen: That Bylaw No. 02/09 be now read a third time. CARRIED.

**Policy – District Board
 of Revision**

47. Samson: That the following policy be adopted regarding the District Board of Revision:
POLICY for the Appointment of Members to the District Board of Revision (Saskatoon Area)

1. The following are the **DESIRABLE** qualifications for a person appointed to the Board of Revision:

- Ability to commit required time;
- Understanding of the quasi-judicial function and the role of members of a tribunal;
- Understanding of assessment processes;
- Experience in hearing appeals or in meetings that involve an adjudication process;
- Ability to act with integrity; and
- Ability to organize, read, understand, and apply complex and large documents, statute law and regulations, and case law.
- Must have access to electronic mail.

2. **Term of Office:** One year. Appointments to be made in accordance with the agreement and ratified each year by the participating municipalities.
3. **Chairperson:** *Municipalities Act*, Section 220(6) "The members of the board of revision shall choose a chairperson from among themselves". It is suggested that this appointment should be made at the first hearing in each calendar year.
4. **Conflict of Interest:** If the Civic Board, Commission, Authority or Committee is considering a matter where a conflict of interest, or a perceived conflict of interest, exists, the conflicted member shall:
 - disclose the conflict of interest;
 - leave the meeting during the discussion of the matter;
 - abstain from attempting, in any way, whether before, during or after the meeting, to influence the voting on the matter; and abstain from voting on the matter.

CARRIED.

Administration Report 48. Janzen: That the Administration Report be received. CARRIED.

Excess Liability Insurance 49. J. Kasahoff: That application be made for \$3,000,000 of Excess Liability Insurance in addition to the \$3,000,000 coverage provided with participation in the SARM Liability Self-Insurance Program.
CARRIED.

Casa Rio East Servicing Agreement 50. A number of requests were received for information regarding the monitoring requirements for the Casa Rio East subdivision. The Director of Planning provided Council with a detailed update regarding activities that have taken place in that regard and he was directed to respond to the requests.

Receive Correspondence 51. L. Kasahoff: That the following correspondence be received:
Correspondence – Information Items

- a) Sask. Economic Dev. Association – re: Awards of Excellence
- b) SARM – re: Division 5 Director Update
- c) Provincial Council of Ag Dev. (PCAB) – re: Newsletter
- d) Ministry of Agriculture – re: Consultation on the Noxious Weeds Act
- e) SARM – re: December 31, 2008 Update
- f) SARM – re: 2009 Benefit Renewal
- g) David Merit – re: Re-election support
- h) Sask. Municipal Hail Insurance Assoc. – re: Annual Meeting, Crop Inspectors, 2008 Losses
- i) K & K Land Management – re: Update on Progress

