

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
RURAL MUNICIPALITY OF CORMAN PARK NO. 344  
HELD MONDAY, JUNE 8, 2009 AT 8:45 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors Al Haight, Craig Riddell, Lynne Samson, John Germs, John Rempel, Jim Forsyth, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila, Administrator; Darryl Altman, Director of Operations; Glen Grismer, Director of Planning, Bill Delainey, Planner and Eric MacDougall, Planner.
- In Camera Session** 2. Council met in camera to discuss various issues prior to the Council meeting. In Camera session started at 8:45 a.m. Council meeting convened at 9:25 a.m.
- Call to Order** 3. Reeve Hobday called the meeting to order at 9:25 a.m.
- Agenda** 4. Janzen: That the agenda be approved with the following additions:  
16.c) Dust Control (Haight)  
16.d) North Well (Pilka)  
16.e) Fencing on Inland Road Project (L. Kasahoff)  
16.f) Safety at Hill on Melness Road (Hobday)  
20.f) Windows in Chambers (Germs)  
CARRIED.
- May 11, 2009 Council Meeting Minutes** 5. Rempel: That the Minutes of the Council Meeting held May 11, 2009 be APPROVED. CARRIED.
- Subdivision/Laczynski** 6. Janzen: That the application of Larson Surveys Ltd. for J. Laczynski to subdivide a 10 acre parcel from the S½, SW 23-35-4-W3 for the purpose of relocating and reconfiguring a future country residential yardsite be APPROVED. CARRIED.
- Subdivision/Fehr** 7. Trask: That the application of Larson Surveys Ltd. for R. & K. Fehr to subdivide the SW 9-39-7-W3 for the purpose of creating separate title to two 32.4 ha (80 acre) agricultural residential parcels be APPROVED. CARRIED.
- Discretionary Use/ASL Paving** 8. In reviewing the application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report.
- L. Kasahoff: That the application of the ASL Paving Ltd. to renew an existing discretionary use approval for a mineral resource extraction operation on NW 10-39-9-W3 as a discretionary use be DEFERRED to the next meeting in order for the Administration to confirm the hours of operation and haul route to be utilized. CARRIED.
- Development Report Summary** 9. Pilka: That the Development Report Summary as contained in Item H of the Planning Report be received. CARRIED.

- Road Closure Request/  
Perehudoff**
10. (Councillor L. Kasahoff declared a pecuniary interest in this application and left the meeting during discussion and voting thereon.)
- Trask: That the R.M. of Corman Park No. 344 agrees to formalize the road closure process including advertising, at the cost of the applicant, pursuant to Section 13 of the Municipalities Act, 2005 for an abandoned Ministry of Highways roadway Plan DK399 Ext. 1, Surface Parcel No. 161552392, located in the SE 30-39-8-W3 subject to confirmation from the Ministry of Highways that an agreement acceptable to both parties has been executed. **CARRIED.**
- Discretionary Use/  
Ritchie Bros.  
Auctioneers**
11. In reviewing the application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report.
- Les Harding was present at the meeting on behalf of Ritchie Bros. Auctioneers to answer questions posed by members of Council. He indicated that they have hired a consultant to review the parking facilities on the property.
- J. Kasahoff: That the application of Ritchie Bros. Auctioneers to expand its current *Auction Market* operation on Pcl. C, SW 33-37-5-W3 to include auction sales of Industrial & Transport related equipment be **APPROVED** as a discretionary use subject to;
- i) the applicant being responsible for all costs associated with the discretionary use application;
  - ii) the applicant entering into a development agreement addressing the operational details of the business; and
  - iii) Ministerial approval of Bylaw No. 13/09.
- CARRIED.**
- Receive Planning Report**
12. Germs: That the Planning Report be received. **CARRIED.**
- Planning and  
Development Act  
Amendments**
13. Janzen: That the R.M. of Corman Park provide comments to the Ministry of Municipal Affairs regarding the amendments proposed to the Planning and Development Act. **CARRIED.**
- Organized Hamlet Tax  
Allocations**
14. Riddell: That the Municipality advise the Boards of the 11 Organized Hamlets located in the Municipality that after a review of the allocation, Council has determined that the allocation remain at the current 40% level, being the minimum required under the provisions of The Municipalities Act. **CARRIED.**
- Administration  
Committee Minutes**
15. Janzen: That the minutes of the Administration Committee meeting held June 1, 2009 be received. **CARRIED.**
- Business Arising  
from the Minutes**
16. Germs: That the listing of Business Arising from the Minutes be received. **CARRIED.**
- HR Committee Meeting  
Minutes**
17. Janzen: That the minutes of the Human Resource Committee Meetings held April 22, 2009 and May 4, 2009 be received. **CARRIED.**

- Rezoning Request/  
Gerich** 18. Riddell: That Council confirm the contents of the letter from Glen Grismer dated March 25, 2009 in regard to the request of Steve Gerich for industrial rezoning of a portion of NW-9-38-5-W3. CARRIED.
- Receive  
Correspondence** 19. Trask: That the following correspondence be received:  
Information Items  
a) Ministry of Corrections, Public Safety & Policing – '09 RCMP Rates  
b) Interconnections Newsletter  
c) SARM – re: Sask. Rural Health Project  
d) SAMA – re: Annual Meeting  
e) SAMA – re: 2008 Report  
f) SARM – re: April Update  
Action Items  
a) Stephen Gerich – re: Zoning  
CARRIED.
- April Payroll Summary** 20. Germs: That the Payroll Summary for the month of April, 2009 be approved. CARRIED.
- April Financial Report** 21. Rempel: That the Financial Statement as of April 30, 2009 be received. CARRIED.
- Recess Meeting** 22. Pilka: That the Council meeting recess in order to conduct a public hearing regarding the bylaws as advertised. CARRIED.
- Public Hearing** 23. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:
- | <u>Bylaw #</u> | <u>Applicant</u>  | <u>Legal Description</u>  | <u>Zoning</u> |
|----------------|-------------------|---------------------------|---------------|
| 18/09          | G & P Wallman     | Pcl A, NW-30-38-5-W3      | AG to AR1     |
| 19/09          | 101101425 Sask.   | Pcls A & B, NE-29-37-6-W3 | AG to AR1     |
| 20/09          | J & K Thompson    | Ptn NW-3-39-5-W3          | AR1 to REC    |
| 21/09          | L Schaefer/V Hamm | Pcl X, SW-4-39-5-W3       | AG to AR1     |
- There were no written or verbal submissions received.
- Close Hearing** 24. Pilka: That the Public Hearing now close. CARRIED.
- Bylaw No. 18/09** 25. L. Kasahoff: That Bylaw No. 18/09 be now read a second time. CARRIED.  
J. Kasahoff: That Bylaw No. 18/09 be now read a third time. CARRIED.
- Bylaw No. 19/09** 26. Trask: That Bylaw No. 19/09 be now read a second time. CARRIED.  
Janzen: That Bylaw No. 19/09 be now read a third time. CARRIED.
- Bylaw No. 20/09** 27. Pilka: That Bylaw No. 20/09 be now read a second time. CARRIED.  
Rempel: That Bylaw No. 20/09 be now read a third time. CARRIED.

- Bylaw No. 21/09** 28. Germs: That Bylaw No. 21/09 be now read a second time. CARRIED.
- Samson: That Bylaw No. 21/09 be now read a third time. CARRIED.
- Accounts for Payment** 29. Rempel: That the accounts for payment as listed on the "Cheque Register Summary – Bank" statement dated June 4, 2009 be APPROVED for payment. CARRIED.
- Council Remuneration** 30. Trask: That the Council Remuneration Summary, for various meetings attended, be APPROVED. CARRIED.
- 2009 – 2011 Salary Grids** 31. Hobday: That the attached Out of Scope Grids be approved and that the hourly rate for the Assistant Director of Operations positions be increased by 5% effective January 1, 2009. Further, that a review of the hours, grid (rates) and job description for the Assistant Director of Operations positions be undertaken. CARRIED.
- Policy – Employee Vacation Schedule** 32. Hobday: That the following holiday schedule be adopted for the out of scope staff:  
Annual vacations to be governed by Provincial Labour Laws with the following enhancements:
- Three (3) weeks (3/52nds) after One (1) year's service and after each subsequent year up to Nine (9) year's service.
  - Four (4) weeks (4/52nds) after Nine (9) year's service and after each subsequent year up to Twenty (20) year's service.
  - Five (5) weeks (5/52nds) after Twenty (20) year's service.
  - Six (6) weeks (6/52nds) after Twenty five (25) year's service.
  - If hired at a level of 4 weeks before 9 years service, then 5 weeks after 5 years from date of hire and 6 weeks after 15 years from date of hire.
- CARRIED.
- Policy – Employee Sick Leave** 33. Hobday: That the sick leave policy for out of scope staff be amended as follows:  
Sick leave of seven (7) days shall be granted annually. Sick days are non-cumulative beyond unused leave from the previous fiscal year. Sick leave may be utilized to care for a sick member of an employee's immediate family if they have not used their annual allotment. Sick leave shall not be paid for days that an employee is eligible for benefits under the current employee benefits program or Worker's Compensation. CARRIED.
- Receive HR Committee Minutes** 34. L. Kasahoff: That the minutes of the meeting of the Human Resources Committee held June 1, 2009 be received. CARRIED.
- Receive Water Quality Report** 35. L. Kasahoff: That the Water Quality Report dated May, 2009 regarding the water distribution systems in the Organized Hamlets of Grasswood and Casa Rio be received. CARRIED.
- Receive Public Works Report** 36. L. Kasahoff: That the Public Works Report for the month of May be received. CARRIED.

**Policy – Control of Leafy Spurge**

37. L. Kasahoff: That chemical be provided to ratepayers for the control of Leafy Spurge in select areas of the municipality, at the discretion of the Weed Inspector. CARRIED.

**District Planning/  
RM-Martensville-  
Warman**

38. L. Kasahoff: That Council commit to exploring the potential for District Planning with the Town of Martensville and, should they wish to participate, the Town of Warman, and that the initial step be a working group or “pre-commission” consisting of a representative of each council, administrators, planners, and a community appointee. The goal of the working group would include review of the regulatory basis for District Planning, consideration of mutual interests, and formulation of recommendations for the formation of a two-party, perhaps three, District Planning Commission with a defined mandate and suitable initial boundaries to assist the Councils in planning for and developing in a mutually beneficial manner. CARRIED.

**Landfill Fee Request**

39. Pilka: That the request of Globe Excavating (2008) Ltd. for a reduced rate at the South Corman Park Landfill be denied and that the contractor advise the Municipality of its intended disposal location for the debris. CARRIED.

**Public Works Items**

40. Council discussed the following agenda additions for public works:
- 16.c) Dust Control (Haight)
    - Direction was provided for the Administration to correspond with Prairie Swine Center to request a contribution to the dust control to the access road at the Highway #16 location.
    - Direction was provided for the Administration to ensure that a traffic count is completed on this road.
  - 16.d) North Well (Pilka)
    - Direction was provided to correspond with Mid Sask Agra with a copy of the Bylaw prohibiting chemicals at the north well site and determine what contact, if any, the CPPS has had with them.
  - 16.e) Fencing on Inland Road Project (L. Kasahoff)
    - It was noted that a portion of the fence along the road serving the Inland gravel extraction site. It was noted that the intrusion of the fence in the ditch is not as significant as the lack of a right of way easement on that portion of the road. There was no action authorized at this time.
  - 16.f) Safety at Hill on Melness Road (Hobday)
    - A request was made for the Public Works and Police Departments to inspect the portion of Melness Road immediately at the turn from Highway No. 11 and provide an opinion as to the safety at the hill where an approach is located.

(Councillor Forsyth arrived at the meeting at this point in the agenda at 1:00 p.m.)

**Haight Road Shop  
Specifications**

41. Haight:
- a) That the standard tendering contract package used by Cascade Management be accepted for the tendering of the Haight Road Shop.
  - b) That the plans for relocation of the existing Preston Shop be postponed pending review of whether selling the property with the building and building a new building for cold storage at Haight Road location is more economical than moving the existing structure to the new location.
  - c) That the tender for the Haight Road shop include natural gas furnaces with an option for furnaces that utilize used oil.
  - d) That the revised plans for the Haight Road Shop be accepted for tender as amended.

CARRIED.

**Haight Road Shop  
Project Budget**

42. J. Kasahoff: That the Project Cost Report for the Haight Road Shop submitted by Cascade Management Inc. be received and that tendering be authorized.

CARRIED.

**Public Works Committee  
Minutes**

43. Pilka: That the minutes of the meeting of the Public Works Committee held May 25, 2009 be received.

CARRIED.

**Receive  
Correspondence**

44. Pilka: That the following correspondence be received:
- Information Items
- a) Sask. Municipal Awards – re: Winners
  - b) Ross Harwood – re: Corman Park Police Service
  - c) Western Economic Diversification Canada  
– re: Recreational Infrastructure Canada Program
  - d) Office of the Provincial Secretary – re: Sask. Order of Merit
  - e) The Royal Canadian Legion – re: Military Service Recognition Book
  - f) SARM – May 31, 2009 Update
  - g) Ministry of Highways & Infrastructure – re: Ditch Mowing Project
  - h) Bylaw No. 2009 – re: St. Paul's Separate School Div. Mill Rate
  - i) Ministry of Municipal Affairs – re: Municipal Operating Grant
  - j) Hon. Jim Karygiannis, MP – re: Bill C-319 (Speed limiter legislation)

CARRIED.

**APAS Mid Term Meeting**

45. L. Kasahoff: That Councillors Germs and J. Kasahoff be authorized to attend the APAS Mid Term Meeting to be held at the Raddisson Hotel in Saskatoon on June 24 and 25, 2009.

CARRIED.

**Request to Purchase  
Road Allowance/Franko**

46. Samson: That the request of the Franko Family Partnership to close and purchase the north-south road allowance located west of the southerly portion of NW-16-36-4-W3 be referred to the City of Saskatoon for comment on the impact such a closure would have on the east sector annexation plans.

CARRIED.

**Hamlet of Eagle Ridge/  
Civic Addressing**

47. Germs: That the Municipality support the efforts of the Organized Hamlet of Eagle Ridge in assigning civic addressing to the residences in the hamlet.

CARRIED.

**Little Pine First Nation  
Treaty Land Entitlement  
Selection**

48. Janzen: That the Ministry of Highways and Transportation be advised that the Municipality is not prepared to purchase the right of way adjacent to the Little Pine First Nation TLE Selection at SE-1-38-5-W3.  
CARRIED.

**Receive  
Correspondence**

49. J. Kasahoff: That the following correspondence be received:  
Action Items  
a) APAS – re: Mid Term Meeting  
b) Ministry of Environment - re: Mun. Recycling Bridge Funding  
c) Stephan Franko – re: Request to Purchase Road Allowance  
d) Warman High School – re: Scholarship  
e) Town of Langham – re: Donation  
f) Randy Schentag - re: Hamlet of Eagle Ridge Civic Addressing  
g) Sk. Highways & Infrastructure – re: Treaty Land Entitlement Land  
CARRIED.

**Updates**

50. Trask: That the updates provided regarding the proceedings of the following meetings attended be acknowledged:  
a) Reeve Hobday - Annexation Planning  
b) Reeve Hobday – SREDA  
c) Reeve Hobday – Saskatoon Airport Authority Annual Meeting  
d) Reeve Hobday – District Planning Conference  
e) Councillor Janzen – Wheatland Regional Library  
f) Councillor Samson – Meeting re: Landfill & Rural Crime Watch  
CARRIED.

**Payroll Summary**

51. Rempel: That the Payroll Summary for the month of May, 2009 be approved.  
CARRIED.

**Financial Report**

52. Janzen: That the Financial Statement for the period ended May 31, 2009 be received.  
CARRIED.

**Fire Ban**

53. Trask: That, due to the extremely dry conditions, the Municipality declare a fire ban requesting ratepayers avoid controlled burns until further notice.  
CARRIED.

**Receive Administration  
Report**

54. Trask: That the Administration Report dated May 11, 2009 be received.  
CARRIED.

**2009 Police Budget**

55. Hobday: That the 2009 Police Budget be approved and included in the 2009 Budget for the R.M. of Corman Park No. 344.  
CARRIED.

**RECORDED VOTE:**

For the Motion: Reeve Hobday, Councillors Haight, Riddell, Samson, Germs, Forsyth, Janzen, Trask and L. Kasahoff.

Against the Motion: Councillors Rempel, Pilka and J. Kasahoff.

- Police Extraordinary Item** 56. Hobday: That an allocation of \$80,000.00 be included in the 2009 Budget for the Police Extraordinary Item. CARRIED.
- RECORDED VOTE:  
For the Motion: Reeve Hobday, Councillors Haight, Riddell, Samson, Germs, Forsyth, Janzen, Trask and L. Kasahoff.  
Against the Motion: Councillors Rempel, Pilka and J. Kasahoff.
- Local Improvement Bylaw** 57. Pilka: That Council endorse the attached Local Improvement Report and provide notice of intent pursuant to Section 6 of The Local Improvements Act, 1993, to undertake a local improvement at the intersection of Township Road 374 (71<sup>st</sup> Street) and Highway No. 16. CARRIED.
- Property Valuation** 58. Samson: That Suncorp be invited to an Administration meeting to outline its proposal to provide an updated valuation of the Municipality's properties to ensure replacement costs remain appropriate for insurance purposes. CARRIED.
- 2009 Budget** 59. Germs: That the 2009 Budget as annexed hereto be approved. CARRIED.
- R.M. of Dundurn Annexation Request** 60. L. Kasahoff: That the Municipality agree to the annexation of the road allowance south of and adjacent to Section 2-35-6-W3 to the R.M. of Dundurn in order to accommodate the R.M. of Dundurn in providing service to a single severance on NW-35-34-6-W3. The annexation of the roadway will also relieve the R.M. of Corman Park of responsibility for maintaining a road that is not anticipated to be required by any of its ratepayers. CARRIED.
- Receive Administration Report** 61. J. Kasahoff: That the Administration Report dated June 8, 2009 be received. CARRIED.
- (Councillor Forsyth left the meeting at this point in the agenda at 4:50 p.m.)
- Meet In Camera** 62. Janzen: That this meeting now recess in order to meet in Camera as a Committee of the Whole Council at 4:50 p.m. CARRIED.
- Reconvene Meeting** 63. Samson: That this meeting now reconvene at 5:20 p.m. CARRIED.
- City of Saskatoon/ South Bridge Project** 64. Janzen: That a contribution of \$200,000.00 be made to the City of Saskatoon for the South Bridge Crossing Project recognizing that the project, as conceived, will have a significant, positive impact on R.M. of Corman Park residents and businesses, especially the unique agricultural and agriculture tourism businesses serving urban customers in the Valley Road area. CARRIED.

**City of Saskatoon  
Annexation**

65. Riddell: That the report entitled "Evaluation of Proposed Tax Loss Compensation – City of Saskatoon (May, 2009)" be endorsed and that it be presented to the City of Saskatoon as the Municipality's proposal to address tax loss compensation in annexations applications.

CARRIED.

**Scheduled Meetings**

66. The following meetings were scheduled:
- ◆ Monday, June 15, 2009 – 9:00 a.m. – HR Committee
  - ◆ Monday, June 29, 2009 – 11:30 a.m. – Council Meeting
  - ◆ Monday, July 6, 2009 – 9:00 a.m. – Public Works Committee
  - ◆ Monday, July 6, 2009 – 1:00 p.m. – Administration Committee
  - ◆ Monday, July 13, 2009 – 9:00 a.m. – Council Meeting

**Adjourn**

67. J. Kasahoff: That this meeting now adjourn at 5:30 p.m. CARRIED.

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Reeve

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Administrator