

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD TUESDAY, OCTOBER 13, 2009 AT 8:45 A.M.**

- Present** 1. Reeve Ed Hobday, Councillors Al Haight, Craig Riddell, Lynne Samson, John Germs, John Rempel, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Regrets: Councillor Jim Forsyth.
- Staff present: Tammy Knuttila, Administrator; Darryl Altman, Director of Operations; Glen Grismer, Director of Planning; Bill Delainey, Planner; and Eric MacDougall, Planner.
- In Camera Session** 2. Council met in camera to discuss various issues prior to the Council meeting. In Camera session started at 8:45 a.m. Council meeting convened at 9:00 a.m.
- Call to Order** 3. Reeve Hobday called the meeting to order at 9:00 a.m.
- Agenda** 4. Janzen: That the agenda be approved with the following additions:
10.i) Fraser Gatrell Memorial Award Presentation to Grismer
16.c) North Well (Pilka)
16.d) Zimmerman Road Speed Limit (Germs)
17.a) Weed Pest Officer (J. Kasahoff)
17.b) Start Time of Major Projects (L. Kasahoff)
- CARRIED.
- September 14, 2009
Council Meeting Minutes** 5. Pilka: That the Minutes of the Council Meeting held September 14, 2009 be APPROVED after removing reference to Councillor Pilka leaving the meeting after Resolution #61 and showing Councillor Janzen as the mover of Resolution #64.
- CARRIED.
- Business Arising from
the Minutes** 6. Pilka: That the listing of Business Arising from the Minutes be received.
- CARRIED.
- Accounts for Payment** 7. Rempel: That the accounts for payment as listed on the "Cheque Register Summary – Bank" statement dated September 10, 2009 be APPROVED for payment.
- CARRIED.
- Council Remuneration** 8. Janzen: That the Council Remuneration Summary, for various meetings attended, be APPROVED.
- CARRIED.
- Planning Presentation** 9. The Association of Professional Community Planners of Saskatchewan held its annual conference on October 6 and 7 in Regina. At the conference, Glen Grismer, Director of Planning of the R.M. of Corman Park was announced as the 2009 Recipient of the Fraser Gatrell Memorial Award for Distinguished Contribution to Planning in Saskatchewan. Mr. Grismer was unable to attend the conference to receive the award, therefore, Bill Delainey made the presentation to him at the Council meeting on behalf of the A.P.C.P.S.
- Options** 10. Pilka: That the Administration obtain legal advice as to options available to the Municipality to enforce the terms of discretionary use approvals involving gravel operations.
- CARRIED.

**Planning Ongoing
Business**

11. Trask: That the Business Arising from the Minutes updates as contained in Item A of the Planning Report be received. CARRIED.

**R.M. of Dundurn/
Boundary Road**

12. Riddell: That the Municipality consent to the annexation of the road allowance south of and adjacent to Section 1-35-6-W3 to the R.M. of Dundurn in order to accommodate the R.M. of Dundurn in providing service to a single severance on NW-35-34-6-W3. CARRIED.

**Discretionary Use/
Mocon Construction**

13. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report. There was no new information presented. Gregg Heisler was present during Council consideration of this application in order to respond to questions posed by members of Council.

J. Kasahoff: That the application of MOCON Construction Ltd. to obtain discretionary use approval for a *Mineral Resource Extraction Industry* located in the NW 8-39-9-W3 be APPROVED for a two year period, subject to:

- i) registration of an executed development agreement reflecting:
 - a. the operational standards for the excavation including but not limited to the hours of operation, the progressive reclamation of the site, the provision of a performance bond equal to the estimated cost of reclamation for the two year period; and
 - b. the road construction standards associated with the upgrade of Range Road 3095 to a primary weights standard ;
- ii) the applicant providing written evidence of compliance with *The Hazardous Substances Waste Dangerous Goods Regulations* for the proposed storage of diesel fuel on the property; and
- iii) the applicant reporting the amount of gravel extracted prior to November 1 of each year or immediately after the operation has ceased for the year and entering into a road maintenance agreement and satisfying any additional requirements as provided in Municipal Bylaw 45/08 – A Bylaw to License the Extraction of Gravel From Gravel Pits in the Municipality.

CARRIED.

**Discretionary Use/
Ducks Unlimited**

14. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report. There was no new information presented. Paul Holtkamp was present during Council consideration of this application in order to respond to questions posed by members of Council.

Samson: That the application of Ducks Unlimited Canada to obtain discretionary use approval for a *Passive Recreational Use* involving a conservation interpretive centre on NW 14-36-6-W3 be APPROVED subject to the applicant;

- i) entering into a development agreement addressing the operational details of the site; and
- ii) installing locking gates at the existing and proposed vehicle approaches to the property.

CARRIED.

(Councillor Haight arrived at the meeting at this point in the agenda at 9:40 a.m.)

Discretionary Use/Ens

15. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report. There was no new information presented. Henry Ens and Tom Ens were present during Council consideration of this application in order to respond to questions posed by members of Council.

J. Kasahoff: That the application of Henry Ens (W.C.C. Dairies Corp.) to expand an existing *Intensive Livestock Operation* located on NW 10-39-4-W3 to the 301-600 animal unit category be APPROVED subject to the applicant providing evidence of approval from the Ministry of Agriculture as required under The Agricultural Operations Act.

CARRIED.

Rezoning/Wall

16. Pilka: That the application of Trevor Wall to rezone Parcel A, NE 15-38-5-W3 from Agricultural District (AG) to Rural Industrial Park 2 District (M2) to accommodate potential future industrial development be APPROVED subject to the applicant being responsible for all of the costs associated with the rezoning.

CARRIED.

**Rezoning and
Subdivision/Farthing**

17. J. Kasahoff: That the application of Webb Surveys Ltd. for F. & M. Farthing to rezone and subdivide a 4.05 ha (10 acre) parcel in the NE 11-38-8-W3 from Agricultural District (AG) to Agricultural Residential 1 District (AR1) for the purpose of providing separate title for an existing residential yardsite be APPROVED subject to the applicant;
- i) being responsible for all costs associated with the rezoning; and
 - ii) meeting the Municipal Reserve requirement.

CARRIED.

**Discretionary Use/
Ministry of Highways
and Infrastructure**

18. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report. There was no new information presented.

Pilka: That the application of the Saskatchewan Ministry of Highways and Infrastructure to obtain discretionary use approval for an existing mineral resource extraction operation located in the NW 1-40-4-W3 be APPROVED for a two year period, subject to:

- i) registration of an executed development agreement reflecting the operational standards for the excavation including but not limited to the hours of operation, and the progressive reclamation of the site; and
- ii) the applicant reporting the amount of gravel extracted prior to November 1 of each year or immediately after the operation has ceased for the year and entering into a road maintenance agreement and satisfying any additional requirements as provided in Municipal Bylaw 45/08 – A Bylaw to License the Extraction of Gravel From Gravel Pits in the Municipality.

CARRIED.

- Bylaw No. 32/09** 19. L. Kasahoff: That Bylaw No. 32/09 being a bylaw to rezone Parcel A, NE 15-38-5-W3 from Agricultural District (AG) to Rural Industrial Park 2 District (M2) be now read a first time. CARRIED.
- Bylaw No. 35/09** 20. J. Kasahoff: That Bylaw No. 35/09 being a bylaw to rezone a Portion of NE 11-38-8-W3 Agricultural District (AG) to Agricultural Residential 1 District (AR1) be now read a first time. CARRIED.
- Development Summary Report** 21. Janzen: That the Development Report Summary as contained in Item H of the Planning Report be received. CARRIED.
- Recess Meeting** 22. Janzen: That the Council meeting recess in order to conduct a public hearing regarding the bylaws as advertised. CARRIED.
- Public Hearing** 23. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:

<u>Bylaw #</u>	<u>Applicant</u>	<u>Legal Description</u>	<u>Zoning</u>
29/09	B. & K. Schira	SE-13-38-6-W3	AG to AR1
30/09	R. Siemens	SW-10-38-5-W3	AG to AR1

There were no written or verbal submissions received.

- Close Hearing** 24. Janzen: That the Public Hearing now close. CARRIED.
- Bylaw No. 29/09** 25. Trask: That Bylaw No. 29/09 be now read a second time. CARRIED.
 Janzen: That Bylaw No. 29/09 be now read a third time. CARRIED.
- Bylaw No. 30/09** 26. Pilka: That Bylaw No. 30/09 be now read a second time. CARRIED.
 Rempel: That Bylaw No. 30/09 be now read a third time. CARRIED.
- Water Quality Report** 27. Janzen: That the Water Quality Report dated September, 2009 regarding the water distribution systems in the Organized Hamlets of Grasswood and Casa Rio be received. CARRIED.
- Receive Public Works Report** 28. Germs: That the Public Works Report for the month of September, 2009 be received. CARRIED.
- Discretionary Use/Kneeland** 29. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the planning report. There was no new information presented.
 Haight: That the application of R. and N. Kneeland to establish an *Agricultural Tourism Use* on a portion of the NW 10-39-5-W3 involving the hosting of periodic agriculturally related cultural entertainment events be APPROVED subject to the applicant;
 i) entering into all necessary agreements required to secure the objectives of the Zoning Bylaw and the specific development

- standards for *Agricultural Tourism Uses* including but not limited to:
- a. application of dust control prior to events;
 - b. ongoing road maintenance;
 - c. site landscaping and the formal delineation of off street parking;
 - d. litter control;
 - e. limitations to the type and number of events that can be hosted on the property to what is proposed at the time of the application; and
 - f. regulating the hours of operation and the sale of alcohol.
- ii) being responsible for all of the costs associated with the erection of “No Parking” signage along Township Road 392 and Range Road 3053;
- iii) obtaining all necessary building and development permits for existing and proposed buildings, structures and signage based upon compliance with the National Building Code for commercial buildings open for public occupancy; and
- iv) providing evidence of a permit from the Saskatoon Health Region for the placement and operation of existing or proposed public washrooms on the property.

CARRIED.

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| Receive Planning Report | 30. Pilka: That the Planning Report be received. | CARRIED. |
| “Stop Ahead” Signs | 31. L. Kasahoff: That the installation of “Stop Ahead” signs for eastbound and westbound traffic on the Valley Road at the intersection of Highway #60 be approved. | CARRIED. |
| Yield Sign/
Range Road 3072 | 32. L. Kasahoff: That the installation of a yield sign at the south west corner of SW-27-38-7-W3 facing southbound traffic on Range Road 3072 be approved. | CARRIED. |
| Inspect Mower | 33. L. Kasahoff: That the Director of Public Works Operations be authorized to conduct an inspection of a used Degelman rotary mower complete with side-arm and provide a report to council on its suitability for the Municipality’s mowing operations and expand the complement by one mowing unit. | CARRIED. |
| Drainage Ditch Project | 34. Samson: That the drainage project along the road allowance in the SW 1-36-6-W3, leased by Robertson Valley Farm, be completed in order to permit the water flow to drain along its natural course into the river. | CARRIED. |
| Speed Limit/ Township
Road 394 | 35. Pilka: That the speed limit be reduced to 50 km/hour on Grid Road #394 at SE 29-39-4-W3rd from Highway 11 westbound to the railway tracks. | CARRIED. |

- Speed Bylaw No. 36/09** 36. Germs: That Bylaw No. 36/09 being a Bylaw to regulate the speed of motor vehicles on a portion of Township Road 394 be read a first time. CARRIED.
- Samson: That Bylaw No. 36/09 be read a second time. CARRIED.
- Riddell: That Bylaw No. 36/09 be considered for third reading. CARRIED UNANIMOUSLY.
- Haight: That Bylaw No. 36/09 be now read a third time and adopted. CARRIED.
- Mower Repairs** 37. Pilka: That the Director of Operations be authorized to investigate a repair shop located on SW-34-38-7-W3 for undertaking necessary repairs to Unit TR66. CARRIED.
- Gravel Purchase** 38. L. Kasahoff: That approximately 1,500 cubic yards of gravel be purchased for the 2009 gravel program from a stockpile located on the W1/2 SW 16-35-5-W3, owned by Ken and Ron Watson, for a price of \$10.00 per cubic yard. CARRIED.
- Haight Road Shop/ Shelterbelt** 39. L. Kasahoff: That a shelterbelt be established around the entire perimeter of Parcel F, NW-4-36-4-W3 being the Haight Road shop site. Further, that the shelterbelt trees be obtained from the P.F.R.A. CARRIED.
- Haight Road Shop/ Pressure Washer** 40. Samson: That the expenditures for the Haight Road Shop include the installation of an appropriate pressure washer system at an estimated cost of \$3,000.00. CARRIED.
- Zimmerman Road Speed Limit** 41. Germs: That the City of Saskatoon be requested to review the speed limit on the Zimmerman Road in order for any change to be effective as soon as possible after annexation of the area including the road into the City effective January 1, 2010. CARRIED.
- Receive Public Works Committee Minutes** 42. Pilka: That the minutes of the Public Works Committee meeting held October 5, 2009 be received. CARRIED.
- Policy/Road Lease Applications** 43. Janzen: That a policy be established to provide a protocol for road lease applications that include the following stipulations:
- Preference shall be given to adjoining property owners;
- A damage deposit of \$200.00 if the lessee is not the owner of both sides of the road allowance; and
- Include a provision in the lease agreement for immediate termination if there continues to be damage to property as a result of the lease. CARRIED.
- Receive Administration Committee Minutes** 44. L. Kasahoff: That the minutes of the Administration Committee meeting held October 5, 2009 be received. CARRIED.

(Councillor Janzen left the meeting at this point in the agenda at 1:05 p.m.)

Division 4 Polling Place 45. Germs: That the polling place for Division 4 in the November 4, 2009 election be held at the Saskatoon Wildlife Federation Building located on Ptn. SE-24-37-5-W3. Further, that the Returning Officer be authorized to appoint a Deputy Returning Officer for that poll.
 CARRIED.

District Board of Revision Appointments 46. Pilka: That Adrian Deschamps and Raymond LePage be appointed as members of the Board of Revision for the Municipality. Further that Patrick Thomson and Karman Kawchuk be appointed as alternatives.
 CARRIED.

Tax Cancellation/ German Concordia Club 47. Riddell: That the following tax adjustments be authorized:

**German Canadian Club
 Parcel A NW 9-36-5 W3rd
 Folio No. 000509202.01**

	Municipal	Public School	Separate School	Total
2009 Tax Levy	2,366.01	2,504.76	1,073.47	5,944.24
Tax Cancellation	- 493.05	- 521.95	- 223.70	-1,238.70
Balance	1,872.96	1,982.81	849.77	4,705.54

Reason: Fire destroyed buildings on site on September. Cancellation is to cancel the portion of 2009 taxes from date of the fire to the end of the year.

CARRIED.

Sustainable Water and Sustainable Energy Conference 48. Samson: That Councillor Riddell be appointed to represent the Municipality at the Partners for the Saskatchewan River Basin – Sustainable Water and Sustainable Energy Conference to be held in Saskatoon on November 3 to 5.
 CARRIED.

Receive Administration Report 49. J. Kasahoff: That the Administration Report be received. CARRIED.

Receive Correspondence 50. Pilka: That the following correspondence be received:
Information Items
 a) SARM Update – September
 b) The River Current – Summer 2009
 c) U of S, Ag Health & Safety Network – Student Scholarship
 d) SARM – 2008 Farm & Ranch Water Infrastructure Program Extension
 e) Prairie Spirit School Div. – Election Information
 f) Sask Power - Eneraction
 g) RCMP-Mayor’s Report -Occurrence Stats
 CARRIED.

- Update** 51. Trask: That the update provided regarding the proceedings of the following meetings attended be acknowledged:
a) Reeve Hobday – SREDA CARRIED.
- Payroll Summary** 52. Rempel: That the Payroll Summary for the month of September, 2009 be approved. CARRIED.
- Financial Report** 53. Rempel: That the Financial Statement for the period ended September 30, 2009 be received. CARRIED.
- Scheduled Meetings** 54. The following meetings were scheduled:
◆ Monday, October 19, 2009 – Annual Ratepayer’s Meeting at 7:00 p.m. at the Travelodge
◆ November 9 & 10, 2009 – SARM Mid-term Convention – Regina
◆ Monday, November 16, 2009 at 9:00 a.m. – Council Meeting
- Adjourn** 55. J. Kasahoff: That this meeting now adjourn at 1:33 p.m. CARRIED.

Reeve

Administrator