

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, MARCH 28, 2011 AT 9:00 A.M.**

- Present** 1. Reeve Mel Henry, Councillors Perry Ulrich, Craig Riddell, Lynne Samson, John Germs, John Rempel, Bill Dyck, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff.
- Staff present: Tammy Knuttila, Administrator; Elizabeth Hill, Policy Development Officer; Glen Grismer, Director of Planning; Bill Delainey, Planner and Darryl Altman, Director of Operations.
- Call to Order** 2. Reeve Henry called the meeting to order at 9:00 a.m.
- Meet in Camera** 3. Pilka: That the meeting recess in order to meet In Camera as a Committee of the Whole Council at 9:00 a.m. CARRIED.
- Reconvene Meeting** 4. Pilka: That the Council meeting now reconvene at 9:30 a.m. CARRIED.
- Meeting Chair** 5. Germs: That the Deputy Reeve or the Acting Deputy Reeve assume the duties associated with chairing the Council meetings and special Council meetings for a three month period. This period to be treated as “cooling off” period.
- Amend Motion** 6. L. Kasahoff: That the above motion be amended to insert the words “That the Reeve be placed on probation for a one month period and if there is not an improvement in the occurrence of outbursts,” MOTION LOST.
- RECORDED VOTE:
For the Motion: Councillors Dyck, Pilka, J. Kasahoff and L. Kasahoff.
Against the Motion: Reeve Henry, Councillors Ulrich, Riddell, Samson, Germs, Rempel and Trask.
- Meeting Chair** 7. Germs: That the Deputy Reeve or the Acting Deputy Reeve assume the duties associated with chairing the Council meetings and special Council meetings for a three month period. This period to be treated as “cooling off” period. MOTION LOST.
- Delegation/Middleton** 8. Orville Middleton, successful bidder for the tender of the Borden Bridge and select surrounding land, addressed Council to request a waiver from the requirement to provide a geotechnical report prior to the Municipality providing final approval for his proposed use of the sites as orchards.
- Abandoned “Borden Bridge” Purchase** 9. Germs: That the Administration bring a review of the history surrounding Orville Middleton’s purchase of the abandoned Borden Bridge and abandoned surrounding access allowances as well as his proposed uses of the site to the next Council meeting. CARRIED.
- Agenda** 10. Germs: That the agenda be approved with the following additions:
7. Osler Drainage Ditch Project (Dyck)
9.a) Gravel Truck Incident (Altman)
9.b) Park Shop Incident (Altman)
9.c) Twp Rd 391 between Rge Rd 3082&3083-Bent Culvert- L Kasahoff
12.g) Mocon Haul Road (Henry) CARRIED.

- Director of Planning** 11. Henry: That the Director of Planning be terminated.
- Table Motion** 12. Samson: That the above motion be tabled until Councillor Janzen arrives at the meeting. CARRIED.
- March 14, 2011 Council Meeting Minutes** 13. Pilka: That the Minutes of the Council Meeting held March 14, 2011 be APPROVED. CARRIED.
- Weed Control Act Mailout** 14. Pilka: That an education mailing regarding control of weeds and the adoption of the Weed Control Act be sent to all ratepayers by the end of April, 2011. This mailout is to be sent as a stand-alone item. CARRIED.
- Weed Control Protocol** 15. Pilka: That the following Weed Control Protocol Policy be endorsed:

Weed Control Protocol – 2011

- 1) Newsletter- April 15th mailout
Action: design universal newsletter with important elements for yearly use
 - Distribute to all ratepayers
 - General overview of noxious weeds
 - Highlight leafy spurge
 - Weed Control Act – re: ratepayer is responsible to control noxious weeds.
 - Control Options
 - Chemical or Biological,(sheep, mowing, bugs, cultivation)
 - Importance of timing for proper control
- 2) Clinic – During late May or early June
Action: Outline Clinic layout. Compile materials or save a power point presentation. Pest Control Officer to design over winter months .
 - Educate owners about the methods of control
- 3) Targeted Newsletter to Merrill Hills Residents – Approximately May 7th mail out
Action: compose a letter outlining the protocol they must follow and report to the municipality
Action: Design a “custom work order”
 - Contains information specific to Leafy spurge
 - Reporting mechanism
 - Deadline for their plan of action – June 1st
 - Control should be started by June 15 – 20th each year
 - Include info regarding what action will be taken if no control is used
 - Explain Plan of Action
 - Enclosure: Plan of Action/Custom Work Order
 - Choice of control: Cultivation, Chemical, Mowing, sheep
 - Method of control: ie) ratepayer, municipality, custom work
 - Signature authorizing municipality to do the work (option)

4) Enforcement

Action: Develop comprehensive Enforcement Notice

- If no plan of action is given or if no control is undertaken: Notice given by registered mail re: control, control methods, cost to ratepayer.
- Deadline if no action taken, weed inspector plans course of control
CARRIED.

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| Weed Inspector Position | 16. | Pilka: That the Weed Inspector position be advertised. | CARRIED. |
| Weed Pest Control Committee Minutes | 17. | Pilka: That the Minutes of the Weed Pest Control Committee Meeting held March 4, 2011 be received. | CARRIED. |
| Administration Report | 18. | Pilka: That the Administration Report dated March 14, 2011 be received. | CARRIED. |
| Elizabeth Swift Correspondence re: Furdale Water | 19. | Germes: That the Administrator respond to the correspondence received from Elizabeth Swift regarding the supply of water in the Hamlet of Furdale advising her that Sask. Water Corp. is the supplier of water to the systems in the hamlet. | CARRIED. |
| Flood Control Efforts | 20. | Pilka: That the efforts of the municipal staff during any flooding be directed at clearing culverts and work in road allowances and that no work be conducted on private property.
CARRIED. | |
| R.K. Downey Correspondence/ Flooding | 21. | Pilka: That the Ministry of Highways and Infrastructure be requested to inspect the culverts on the northbound and southbound lanes south of the intersection of Beam Road and Highway #16 to ensure that they are not obstructed. Further, that the Municipality contact the Saskatoon Airport Authority to determine what actions can be undertaken to address the issue of sloughs in the area attracting wildlife. | CARRIED. |
| News Conference | 22. | Rempel: That the Reeve make arrangements for a press conference within the next week in order to contact television, radio and newspapers about the need for residents to prepare for potential flooding.
CARRIED. | |
| Doug Dear Correspondence/ Flooding | 23. | L. Kasahoff: That Doug Dear be advised that pumping and diverting water from his property to the North Saskatchewan River cannot be undertaken unless he has obtained the consent of all landowners that may be impacted as well as a permit from Sask. Watershed Authority.
CARRIED. | |

**Receive Correspondence
Information Items**

24. L. Kasahoff: That the following correspondence be received:
Information Items
- a) SARM – re: 2010 Year End Report
 - b) SARM – re: February, 2011 Update
 - c) Town of Warman – re: Sanitary Sewer Project
 - d) Ministry of Highways and Infrastructure – re: Potential Flooding
 - e) Prairie Spirit School Division – re: Call for Nominations
 - f) Prairie Spirit School Division – re: Notice of 2011 AGM
 - g) Central Area Transportation Planning Committee – re: AGM
 - h) Sask. Ministry of Agriculture – re: Sask. Feed & Forage Program Info
 - i) Ministry of Highways & Infrastructure – re: Spring Rd Restrictions
 - j) Village of Clavet – re: Meeting with Minister of Highways
 - k) Eagle Creek Regional Park – re: Annual Report/Financial Statement
 - l) Minister of Corrections, Public Safety & Policing – re: PDAP Program
 - m) Sask. Power – re: Saskatoon North and East Reinforcement Projects
 - n) Elizabeth Swift – re: Furdale Water
 - o) Robert Thompson – re: Flooding
 - p) R.K. Downey – re: Flooding
 - q) Jim & Annie Armstrong – re: Flooding
 - r) Doug Dear – re: Water Concerns

CARRIED.

(Councillor Janzen arrived at the meeting at this point in the agenda at 1:00 p.m.)

Delegation/Crofts

25. Doug Crofts, representing Croft Aggregates, addressed Council to discuss the request of the Ministry of Highways and Infrastructure for a condition of approval for a mineral resource extraction industry on N1/2-NE-15-39-5-W3 to be applying pavement to the road from the Highway to the approach. Mr. Crofts indicated a willingness to undertake the paving, however he indicated that he felt all future applications should include this provision. He was advised that the Municipality would be reviewing the potential for the application of pavement to be a standard condition in the future.

**Discretionary Use/
Croft Aggregates**

26. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the Planning Report. There was no new information presented. Doug Crofts, Ross McGunigal, and Don Rossco, the landowner, were present during Council consideration of this application in order to respond to questions posed by members of Council.

**Discretionary Use/
Croft Aggregates**

Pilka: That the application of Croft Aggregates Ltd. to establish a mineral resource extraction industry as a discretionary use on the N½ NE 15-39-5-W3 be APPROVED for a two year period, subject to:

- i) registration of an executed development agreement reflecting the operational standards for the excavation including but not limited to the hours of operation, the progressive reclamation of the site, the provision of a performance bond equal to the estimated cost of reclamation for the two year period;
- ii) the applicant reporting the amount of gravel extracted prior to November 1 of each year or immediately after the operation has ceased for the year, entering into a road maintenance agreement, and satisfying any additional requirements as provided in Municipal Bylaw 45/08 – A Bylaw to License the Extraction of Gravel From Gravel Pits in the Municipality;
- iii) the installation of truck turning signs (WC-8) as required; and
- iv) being responsible for the costs of applying pavement to the road from Highway #12 to the approach after a contribution from the Municipality of 50% of the cost or \$10,000.00, whichever is the lesser.

CARRIED.

**Mineral Resource
Extraction Industry
Approval Conditions**

27. Germs: That a review of the conditions placed on approvals for mineral resource extraction industries with regard to the cost of paving be referred to the Public Works Committee for review and recommendation.

CARRIED.

**Delegation/Red Pheasant
First Nations**

28. Alvin Nicotine, Land Manager and Treaty Land Entitlement (TLE) Co-ordinator along with various band members met with Council to provide a presentation on the development potential of the reserve land that the band owns in the Municipality.

In 2002, at the time that the band initiated the process to convert this land to reserve status, tri-party Compatible Land Use Agreement was executed with the Red Pheasant First Nation, Rural Municipality of Corman Park No. 344 and the City of Saskatoon. Since that time, the land has remained as agricultural land and the band is interested in designating the property as industrial/commercial in order to attract investors and expand the potential uses of the property.

**Meet with Red Pheasant/
City of Saskatoon**

29. Germs: That the Administration meet with representatives from the City of Saskatoon and Red Pheasant First Nations to determine the process to discuss the development of the reserve land owned by the first nation located at E/12-SE-30-37-5-W3.

CARRIED.

**Delegation/Corman Park
Police Chief**

30. Ron Boechler, Police Chief of the Corman Park Police Service, met with Council for the purpose of presenting the proposed 2011 Police Budget on behalf of the Corman Park Police Commission.

Receive Police Budget

31. Pilka: That the 2011 Police Budget be received and deferred to the April 11, 2011 Council meeting.

CARRIED.

- Removal of Snow From Summer Roads** 32. Henry: That the Public Works Department be authorized to attempt snow removal on summer roads that have road surfaces that are higher than the adjacent fields and defined ditches in order to permit faster drying of the road surface. CARRIED.
- Gravel Supervisor Position** 33. L. Kasahoff: That a request for proposals for Gravel Supervisor position be advertised. CARRIED.

(Councillor Pilka declared a pecuniary interest in the above application and left the meeting during discussion and voting thereon.)
- Shop Security** 34. Pilka: That the Public Works Department review the security measures at the municipal shops. CARRIED.
- Receive Public Works Committee Minutes** 35. L. Kasahoff: That the minutes of the Public Works Committee meeting held March 21, 2011 be received. CARRIED.

(Councillor Trask left the meeting at this point in the agenda at 2:45 p.m.)
- District #22 ADD Board** 36. J. Kasahoff: That the request of the District #22 ADD Board for the Municipality to submit an administration levy of \$200.00 and an additional \$125.00 to provide for reimbursement for remuneration and mileage be APPROVED. CARRIED.
- SAMA Annual Meeting** 37. L. Kasahoff: That Councillor J. Kasahoff be appointed as this Municipality's voting delegate to the S.A.M.A. Annual Meeting to be held Thursday, April 14, 2011 in Regina. CARRIED.
- Agriculture in the Classroom** 38. Dyck: That Councillor Pilka be authorized to attend the Annual General Meeting of the Agriculture in the Classroom organization to be held Tuesday, April 5, 2011 in Saskatoon. CARRIED.
- Road Conditions/ Hamlet of Casa Rio** 39. Riddell: That an Engineer be engaged to conduct tests of the subgrade of Clarence Avenue South and Baker Road in order to determine the options for making improvements to the surface conditions of those roadways. CARRIED.
- Wendy Carroll Correspondence Highway #784 Concerns** 40. Janzen: That the request of Wendy Carroll for the Municipality to contribute to dust control on the portion of the Warman Grid located between Highway #16 and the Dalmeny Grid be denied and that the Cormon Park Police Service be advised of the concerns expressed regarding alternate roads being used by haulers when driving with empty trucks. CARRIED.
- Burmeister Request/ Buena Vista Kennels** 41. Pilka: That in response to correspondence received from Jurgen Burmeister expressing concern regarding the Buena Vista Kennels operation, he be advised that the existing non confirming provision of The Planning and Development Act are beyond the control of the Council to impose "sunset clauses" on landowners. CARRIED.
- Kincart Memorial Fund** 42. Riddell: That the request of the Victoria Kincart Memorial Committee for a donation be declined. CARRIED.

- Receive Correspondence** 43. L. Kasahoff: That the following correspondence be received:
Action Items
a) District #22 ADD Board – re: 2010 Financial Statement/Levy Request
b) SAMA – re: Annual Meeting
c) Agriculture in the Classroom – re: AGM Invitation
d) Board of the Hamlet of Casa Rio – re: Clarence Ave and Baker Road
e) Sask. Housing Corp. – re: Stakeholder Consultations
f) Warman RCM Police – re: Elected Officials Meeting
g) Saskatoon RCM Police – re: Policing Priorities
h) Wendy Carroll – re: Highway 784
i) APAS – re: Annual General Meeting and Newsletter
j) J. Burmeister – re: Buena Vista Kennels
k) Victoria Kincart Memorial Committee – re: Donation Request
CARRIED.
- SARM Banquet Tickets** 44. Pilka: That the Municipality purchase banquet tickets to the SARM banquet held annually in conjunction with the SARM Convention for Council members and their guests. MOTION WITHDRAWN.
- Updates** 45. Pilka: That the updates provided regarding the proceedings of the following meetings attended be acknowledged:
a) SARM Convention
b) Reeve Henry – Mayor’s Meeting
c) Councillors Riddell, Dyck & Janzen – Sask. Power Luncheon
d) Reeve Henry, Councillors Janzen & J. Kasahoff – Fortune Minerals
e) Councillors Dyck & J. Kasahoff – Emergency Flood Program
f) Councillors Ulrich, Riddell, Samson, Pilka & Janzen – MLDP Modules
CARRIED.
- Accounts for Payment** 46. Pilka: That the Accounts for Payment as listed on the “Cheque Register Summary – Bank” statement dated March 24, 2011 be APPROVED for payment. CARRIED.
- 2011 Gravel Program** 47. Henry: That the 2011 Gravel Program be discussed at this point in the agenda. CARRIED.
- Transfer from Reserves** 48. Perry: That a maximum of \$500,000 be transferred from reserves into current revenue for the purpose of financing the proposed 2011 Gravel Program which includes 503 miles of roadway at an approximate cost of \$1,090,000.00. CARRIED.
- Five Year Capital Plan for Roadways and Public Works Equipment** 49. Samson: That the Public Works Committee provide a Five Year Plan for the acquisition of public works equipment and the maintenance and improvements of the municipal road network. CARRIED.
- Engage Gravel Hauling Contractors** 50. Germs: That Dale’s Hauling and New Vision Trucking be engaged to haul and place gravel on roadways in the Municipality under the direction of the Director of Operations. CARRIED.
- Mocon Construction/ Offer for Exchange of Gravel** 51. L. Kasahoff: That the offer of Mocon Construction to provide gravel on a haul road in exchange for authorization to haul primary weights during the Spring Road Bans be declined. CARRIED.

- Five Year Capital Plan/
New Deal Gas Tax
Program** 52. Janzen: That the Five Year Capital Plan be approved and provided to the New Deal Secretariat responsible for administering the New Deal Gas Tax Program. CARRIED.
- Director of Planning** 53. Henry: That the Director of Planning be terminated. MOTION WITHDRAWN.
- Deferred Items** 54. Janzen: That the following items be deferred to the April 11, 2011 meeting of Council:
8. Administration Committee Minutes – March 21, 2011
9. a) George Sparks (Pilka)
10. Administration Report
11. Correspondence - Information Items:
a) Merchant Law Group – re: Allan’s Landscaping Ltd.
b) Minister of Municipal Affairs – re: 2011 Education Mill Rates
c) Minister of Highways & Infrastructure – re: Range Road 3052
d) Minister of Municipal Affairs – re: SIGI – Recreation Pilot Program
e) M. Thompson – re: Article in Clark’s Crossing Gazette
f) RCM Police – re: Mayor’s Report – January 1/11 to March 31/11
g) Laurie K. Bradley – re: Misrepresentation at Meeting
h) Dallas Waldner – re: Fortune Minerals
i) Sask. Municipal Hail Insurance – re: Annual Report
j) Harv Vereshine – re: Fortune Minerals
12. Correspondence - Action Items:
a) SAMA – re: Annual Meeting
b) Borden Care Home – re: Request for Donation
c) Bergheim Recreation Center – re: Request for Donation
d) Village of Borden – re: Mutual Aid Agreement
e) Saskatoon Airport Authority – re: Annual Nominators’ Meeting
f) Folkfest – re: Special Occasion Permit
13. Receive Correspondence
14. Updates:
a) Reeve Henry/RCM Police–Elected Official Advisory Meeting
b) Reeve Henry/Counc. Riddell/Dyck/J. Kasahoff–S’toon Airport Tour
CARRIED.
- Scheduled Meetings** 55. The following meetings were scheduled:
• Monday, April 11, 2011 – 8:45 a.m. – Council Meeting
• Tuesday, April 26, 2011 – 9:00 a.m. – Council Meeting
- Adjourn** 56. J. Kasahoff: That this meeting now adjourn at 5:45 p.m. CARRIED.

Reeve

Administrator