

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
RURAL MUNICIPALITY OF CORMAN PARK NO. 344
HELD MONDAY, MAY 9, 2011 AT 8:45 A.M.**

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| Present | 1. Reeve Mel Henry, Councillors Perry Ulrich, Craig Riddell, Lynne Samson, John Germs, John Rempel, Bill Dyck, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff and Len Kasahoff. |
| | Staff present: Tammy Knuttila, Administrator; Glen Grismer, Director of Planning; Darryl Altman, Director of Operations; Bill Delainey, Planner; Chad Watson, Planner and Elizabeth Hill, EMO Co-ordinator. |
| Call to Order | 2. Reeve Henry called the meeting to order at 9:00 a.m. |
| Agenda | 3. Pilka: That the agenda be approved with the addition of the following items:
18.a) Manure Management and Flagging Culverts (Janzen)
18.b) ASL Haul Road (L. Kasahoff)
18.c) Grader Complement (L. Kasahoff)
18.d) Flood Mitigation Committee Meeting (Pilka)
18.e) Road Closures (2) (Germs)
22.a) Declaring State of Emergency (Ulrich) |
| | CARRIED. |
| April 26, 2011 Council Meeting Minutes | 4. J. Kasahoff: That the Minutes of the Council Meeting held April 26, 2011 be APPROVED. |
| | CARRIED. |
| May 6, 2011 Committee of the Whole Council Meeting | 5. Rempel: That the Minutes of the meeting of the Committee of the Whole Council held May 6, 2011 be APPROVED. |
| | CARRIED. |
| Notice of Motion/ Rezoning Allan's Landscaping Property | 6. Councillor Trask provided notice of her intention to make the following motion at the July 11, 2011 meeting:
<i>That Ptn. NE-17-37-5-W3, being property owned by Allan's Landscaping where an illegal operation is being conducted, be rezoned in order to provide that the operation be legal under the Municipality's land use bylaws.</i> |
| Vemax Agreement | 7. Pilka: That the contract entered into between the Municipality and Vemax Management Inc. (G. Sparks) be reviewed. MOTION WITHDRAWN. |
| Vemax Consultations | 8. Germs: That the Administration be authorized to utilize consultations deemed necessary from Vemax Management Inc. to the maximum of \$20,000.00 authorized by Council. |
| | CARRIED. |
| Payroll Summary | 9. Janzen: That the Payroll Summary for the month of April, 2011 be approved. |
| | CARRIED. |
| Accounts for Payment | 10. Pilka: That the accounts for payment as listed on the "Cheque Register Summary – Bank" statement dated May 5, 2011 be APPROVED for payment. |
| | CARRIED. |
| Council Remuneration | 11. Trask: That the Council Remuneration Summary, for various meetings attended, be APPROVED. |
| | CARRIED. |

- Financial Report** 12. Rempel: That the Financial Report as of April 30, 2011 be received.
CARRIED.
- Council Tour of Facility** 13. Ulrich: That the June Council meeting include a bus tour of the Prairie Waste Management Ltd. site in the R.M. of Blucher as well as a tour of the site in the R.M. of Corman Park where Prairie Waste Management Ltd. is proposing a similar operation.
CARRIED.
- Road Closure/
City of Saskatoon** 14. Trask: That the Rural Municipality of Corman Park No. 344, agrees to the road closure of Plan 97S48730, Parcel U located in the South East Quarter (SE) of Section Twenty-nine (29) in Township Thirty-seven (37), Range Five (5), West of the Third Meridian.
CARRIED.
- Rezoning and
Subdivision/10113829
Saskatchewan Ltd.
(Applewood Estates)** 15. Ulrich: That the application of 10113829 Saskatchewan Ltd. to rezone the SW 13-36-4-W3 from Agricultural District (AG) to Country Residential 1 District (CR1) and subdivide thirty-nine (39) country residential lots as shown on the Plan of Proposed Subdivision submitted by Webb Surveys Ltd. dated September 29, 2010 be APPROVED subject to the applicant:
i) being responsible for all costs associated with the rezoning; and
ii) entering into a development and servicing agreement to prescribe the standards for property servicing and remission of a subdivision servicing fee for each new industrial parcel created.
CARRIED.
- Subdivision and
Discretionary Use/
Greenbryre
Country Club** 16. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the Planning Report. There was no new information presented. Gary Gaudet, Norbert Cyca, Jim Walters, Bill Wright, representing Greenbryre Country Club Ltd. were present to respond to questions posed by members of Council regarding its application for subdivision and discretionary use regarding the NE-12-36-5-W3 and a portion of SE-12-36-5-W3 to accommodate a residential/golf course development.

Riddell: That the application of Greenbryre Country Club Ltd. to subdivide NE and a portion of SE 12-36-5-W3 as shown on the Plan of Proposed Subdivision submitted by Altus Geomatics Ltd. dated April 13, 2011 for the purposes of establishing an integrated recreational residential dwelling group on the lands as a discretionary use be APPROVED subject to:
i) receiving Ministerial Approval for Bylaw 07/11;
ii) the applicant entering into a development and servicing agreement prescribing the standards for the construction of new and upgrade of existing infrastructure serving the property and remission of the required subdivision servicing fee for each new country residential building site created; and
iii) the applicant satisfying the Municipal Reserve requirement.
CARRIED.

- Subdivision/Walker** 17. Riddell: That the application of J.J.D. Walker Holdings Ltd. to subdivide Block 15 in the NE 4-36-5-W3 as shown on the Plan of Proposed Subdivision submitted by Webb Surveys dated April 11, 2011 be APPROVED subject to the applicant:
- i) entering into a servicing agreement to provide for the extension of potable water service to the proposed new property and remission of the required subdivision servicing fee for each new country residential parcel created; and
 - ii) entering into an easement agreement to provide for potential future road widening along Diana Street.
- CARRIED.
- Subdivision/McCutcheon** 18. Trask: That the application of C. McCutcheon to subdivide a 4.05 ha (10 acre) parcel from LSD 3 & 4 33-37-7-W3 for the purpose of creating separate title to an existing farmstead as shown on the Plan of Proposed Subdivision submitted by Webster Surveys Ltd. dated April 6, 2011 be APPROVED subject to the applicant entering into an easement agreement to provide for future road widening.
- CARRIED.
- Subdivision/Kinakin** 19. J. Kasahoff: That the application of D. & C. Kinakin to subdivide and consolidate a 25.11 ha (62.05 acre) parcel in SW 19-39-8-W3 for the purpose of creating a more viable agricultural unit as shown of the Plan of Proposed Subdivision submitted by Altus Geomatics dated January 12, 2011 be APPROVED subject to receiving ministerial consent for the closure of the portion of the road allowance lying within the proposed subdivision.
- CARRIED.
- Subdivision/Peters** 20. Dyck: That the application of B. & E. Peters to subdivide a 29.2 ha (72.15 acre) parcel from SE-19-39-3-W3 for the purpose of creating separate title to a second agricultural holding as shown on the Plan of Proposed Subdivision submitted by Webster Surveys Ltd. dated April 12, 2011 be APPROVED.
- CARRIED.
- Discretionary Use/
Inland Aggregates** 21. In reviewing this application for discretionary use Council considered the concerns that were raised in the consultation process and the nature of the proposed development as presented in the Planning Report. There was no new information presented.
- Trask: That the application of Inland Aggregates Ltd. to renew an existing discretionary use approval for a mineral resource extraction operation on Ptn. NE-29-39-8-W3 as a discretionary use be APPROVED for a two year period, subject to:
- i) Registration of an updated executed development agreement reflecting the new renewal period and operational standards for the excavation including but not limited to the hours of operation, progressive reclamation of the site and the provision of a performance bond equal to the estimated cost of reclamation for the forecasting excavation for the next two years; and

- ii) The applicant reporting the amount of gravel extracted prior to November 1 of each year or immediately after the operation has ceased for the year and entering into a road maintenance agreement and satisfying any additional requirements as provided in Municipal Bylaw 45/08 – A Bylaw to License the Extraction of Gravel From Gravel Pits in the Municipality.

CARRIED.

(Councillor J. Kasahoff declared a pecuniary interest in the above application and left the meeting during discussion and voting thereon.)

Bylaw No. 15/11

- 22. Janzen: That Bylaw No. 15/11 being a Bylaw to provide for the closure of the road allowance adjacent to SE-29-37-5-W3 be read a first time.

CARRIED.

Trask: That Bylaw No. 15/11 be read a second time. CARRIED.

Trask: That Bylaw No. 15/11 be considered for third reading.
CARRIED UNANIMOUSLY.

Pilka: That Bylaw No. 15/11 be now read a third time and adopted.
CARRIED.

Bylaw No. 16/11

- 23. J. Kasahoff: That Bylaw No. 16/11 being a bylaw to rezone SW 13-36-4-W3 from Agricultural District (AG) to Country Residential 1 District (CR1) be now read a first time.

CARRIED.

Development Report Summary

- 24. Janzen: That the Development Report Summary as contained in Item H of the Planning Report be received.

CARRIED.

Receive Planning Report

- 25. Janzen: That the Planning Report be received.

CARRIED.

Recess Meeting

- 26. Pilka: That the Council meeting recess in order to conduct a public hearing regarding the bylaws as advertised.

CARRIED.

Public Hearing

- 27. At 11:00 a.m. the meeting was opened to receive submissions regarding the following bylaws:

<u>Bylaw #</u>	<u>Applicant</u>	<u>Legal Description</u>	<u>Zoning</u>
08/11	R. Russell	Ptn SW 2-35-6-W3	AG to AR1
09/11	Mennonite Trust Ltd.	NE 24-39-6-W3	AG to AR1
10/11	Freeborne Dev. Ltd.	NE, SE and Portion SW 2-36-4-W3	AG to M2
11/11	Greenbryre Country Club Ltd.	NE and Portion SE 12-36-5-W3	DAG1 and DREC1 to DCR5

There were no written or verbal submissions received regarding Bylaw Nos. 8/11 and 9/11.

There were no verbal submissions received regarding Bylaw Nos. 10/11 and 11/11 and the following written submissions were received regarding Bylaw Nos. 10/11 and 11/11:

Bylaw #10/11

- a) L.K. Bradley (East Floral Light Industrial Park)
Supportive of the project, however concerned that if the Freeborne subdivision does not proceed, it may cause a delay in the development of subsequent phases of the East Floral project.

Bylaw #11/11

- a) Randy Miller (Lakeview Free Methodist Church)
Supportive of the project, however concerned with the ongoing maintenance of Melville Street and Range Road 3050 (Boychuk Drive)
- b) Ryan Peet – concerns with upgrading of Melville Street prior to development and changes to the grade and fill of low areas that currently serve as drainage areas on the site.

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| Close Hearing | 28. Janzen: That the Public Hearing now close. | CARRIED. |
| Bylaw No. 8/11 | 29. Rempel: That Bylaw No. 8/11 be now read a second time.

Dyck: That Bylaw No. 8/11 be now read a third time. | CARRIED.

CARRIED. |
| Bylaw No. 9/11 | 30. Trask: That Bylaw No. 9/11 be now read a second time.

Janzen: That Bylaw No. 9/11 be now read a third time. | CARRIED.

CARRIED. |
| Bylaw No. 10/11 | 31. Ulrich: That Bylaw No. 10/11 be now read a second time.

Riddell: That Bylaw No. 10/11 be now read a third time. | CARRIED.

CARRIED. |
| Bylaw No. 11/11 | 32. Trask: That Bylaw No. 11/11 be now read a second time.

Riddell: That Bylaw No. 11/11 be now read a third time. | CARRIED.

CARRIED. |
| Replace Yield Sign with Stop Sign | 33. L. Kasahoff: That the yield sign at the intersection of Valley Road (Range Road #3061) and Merrill School Road (Township Road #360) be replaced with a stop sign. | CARRIED. |
| Weight Restriction/ Baker Road | 34. Riddell: That a 10 ton weight restriction be placed on Baker Road (Township Road #354) between Highway #11 and #219. | CARRIED. |
| South Corman Park Landfill Contract | 35. L. Kasahoff: That a 5% increase be provided for the contract between the Municipality and Ken Morenz and Lillian Morenz effective May 1, 2011. | CARRIED. |
| Purchase Excavator | 36. Dyck: That the 2006 excavator currently being rented from Redhead Equipment be purchased with 90% of the rental fees paid to be applied to the purchase price. | CARRIED. |

- Purchase Used Semi Tractor** 37. Pilka: That a budget of \$50,000 be designated to purchased a used semi-tractor. CARRIED.
- Shop Site** 38. L. Kasahoff: That the Administration be authorized to engage a Realtor to assist in locating a suitable site between 10 acres and 15 acres in the area between Highway Nos. 12 and 16 for the purpose of establishing a municipal shop. CARRIED.
- Engineering Costs for Hamlet Roads** 39. Trask: That the Council decline to fund engineering studies or engineering roads in any of the organized hamlets. CARRIED.
- Receive Public Works Committee Minutes** 40. Ulrich: That the minutes of the Public Works Committee meeting held May 2, 2010 be received. CARRIED.
- Water Quality Report** 41. J. Kasahoff: That the Water Quality Report dated April, 2011 regarding the water distribution systems in the Organized Hamlet of Grasswood, the Organized Hamlet of Casa Rio and the North Corman Industrial Park be received. CARRIED.
- Range Road 3041** 42. Germs: That the Administration investigate options for closing and/or preventing trespass on the portion of Township Road 372 where it intersects at Range Road 3041 and is currently impassible due to flooding. CARRIED.
- Range Road 3045** 43. Germs: That the City of Saskatoon be advised of the condition of the portion of Range Road 3045 located within City limits where the road is currently impassible due to water. CARRIED.
- Receive Public Works Report** 44. Janzen: That the Public Works Report for the month of April, 2011 be received. CARRIED.
- (Councillors L. Kasahoff and Germs left the meeting at this point in the agenda at 12:00 noon.)
- Delegation/ Corman Park Police Chief** 45. Ron Boechler, Corman Park Police Chief addressed Council to provide monthly statistical reports for the first quarter of the year and respond to questions posed by members of Council.
- Manure Management** 46. Janzen: That the Public Works Committee review the options to address damage caused to municipal roads by non licensed farm equipment such as manure wagons. CARRIED.
- Remuneration for Council Members Attendance at Outside Functions** 47. Janzen: That the policy related to remuneration of Council members for attendance at outside functions provide for payment of the division Councillor at meetings related to projects in their division and that invitations to receptions not be include for remuneration. CARRIED.
- Receive Administration Committee Minutes** 48. Ulrich: That the minutes of the Administration Committee meeting held May 2, 2010 be received. CARRIED.

- Department Head Hours of Work Policy** 49. Pilka: That payment be authorized for Darryl Altman for 156 hours at straight time rates in lieu of extra time required where time off in lieu was not possible under the Hours of Work Policy due to extreme weather conditions. CARRIED.
- Department Head Hours of Work Policy** 50. Janzen: That payment be authorized for Tammy Knuttila for 60 hours at straight time rates in lieu of extra time required where time off in lieu was not possible under the Hours of Work Policy due to staff shortages. CARRIED.
- On Call Availability/
Public Works
Department** 51. Janzen: That payment of three hours at straight time rates for each weekend day that the Municipality is not open be provided in recognition of one designated person per weekend being available for Public Works Emergencies. Such payment to be provided on a schedule with the Director of Public Works Operations and the Assistant Directors of Public Works Operations. CARRIED.
- Receive HR Committee Minutes** 52. Ulrich: That the minutes of the Human Resource Committee meeting held May 2, 2010 be received. CARRIED.
- Employ Finance Officer** 53. Riddell: That Bob Paisley be employed as Financial Officer effective May 11, 2011, with the following conditions:
Starting salary \$58,870.00 per annum to be increased to \$61,446.00 per annum following successful completion of the probationary period. The first six months employment shall be considered a probationary period. Annual vacation – 4 weeks for 2011 to 2012; 5 weeks for 2013, 2014 and 2015; 6 weeks thereafter. CARRIED.
- Tax Abatement Application/Federated Co-op Limited** 54. Pilka: That the application of Federated Co-op Limited for an abatement of taxes on improvements located on Lot 1, Block 1, SE-19-37-5-W3 over a five year period under the Municipality's policy be APPROVED. CARRIED.
- 2011 Budget, 2011 Mill Rate Factors and 2011 Mill Rates** 55. Samson: That consideration of the 2011 Budget, 2011 Mill Rate Factors and the 2011 Mill Rates be deferred to the June, 2011 Council Meeting. CARRIED.
- Receive Administration Report** 56. Janzen: That the Administration Report be received. CARRIED.
- Receive Correspondence/
Information Items** 57. Janzen: That the following correspondence be received:
a) SARM – re: April, 2010 Update
b) Sask. Tel – re: 2010 Annual Report
c) Ministry of Highways and Infrastructure – re: Grid Road Improvements
d) Ministry of Highways & Infrastructure – re: Highway #16 & 71st Street
e) Canada – National Defence Dundurn – re: Prescribed Burn Project
f) APAS – re: Carbon Capture
g) Hamlet of Riverside Estates – re: Annual Meeting
h) Keith Gilmore Foundation – re: Donation
i) Clifford Wolfe – re: Reeve Henry
j) Val Falkenburg – re: Reeve Henry
k) Saskatchewan Seniors Mechanism – re: Programming for Seniors
l) APAS – re: April, 2011 Newsletter

- m) Ministry of Highways – re: Notice of Road Ban Removal
- n) Tom McCullagh – re: Boechler Appreciation
- o) RCM Police Advisory Committee Minutes of April 13 Meeting
- p) Interconnections Newsletter

CARRIED.

Updates

58. Rempel: That the updates provided regarding the proceedings of the following meetings attended be acknowledged:
- a) Reeve Henry - Ministry of Highways – re: Highway 11/12 Study
 - b) Reeve Henry – re: Saskatoon Airport Authority Annual Meeting
 - c) Councillor Riddell – Sask. Trails Annual Meeting
 - d) Councillor J. Kasahoff – SAMA Annual Meeting

CARRIED.

Recess Meeting

59. Pilka: That the meeting recess in order to meet In Camera as a Committee of the Whole Council at 3:40 p.m.

CARRIED.

Reconvene Meeting

60. Pilka: That the Council meeting now reconvene at 4:00 p.m.

CARRIED.

Anti Harassment Policy

61. Pilka: That an outside investigator be engaged to investigate and report to Council regarding the complaint received under the Anti Harassment Policy of the Municipality. Further, that the Reeve be entitled to have his legal counsel present during interviews as part of the investigation at the expense of the Municipality.

CARRIED.

Scheduled Meetings

62. The following meetings were scheduled:
- Tuesday, May 10, 2011 – 3:00 p.m. – Police Commission
 - Tuesday, May 17, 2011 – 9:00 a.m. – Weed – Pest Committee
 - Wednesday, May 18, 2011 at 10:00 a.m. - Flood Mitigation Meeting
 - Monday, June 6, 2011 – 8:45 a.m. – Public Works Committee
 - Monday, June 6, 2011 – 1:00 p.m. – Administration Committee
 - Monday, June 6, 2011 – 3:00 p.m. – Human Resources Committee
 - Monday, June 13, 2011 – 8:45 a.m. – Council Meeting

Adjourn

63. J. Kasahoff: That this meeting now adjourn at 4:05 p.m. CARRIED.

Reeve

Administrator