

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
RURAL MUNICIPALITY OF CORMAN PARK NO. 344  
HELD MONDAY, NOVEMBER 28, 2011 AT 9:00 A.M.**

- Present**
1. Reeve Mel Henry, Councillors Perry Ulrich, David Fox, Lynne Samson, Irene Pilka, Joanne Janzen, Wendy Trask, Joseph Kasahoff.
- Regrets: Councillors John Germs, Bill Dyck and Len Kasahoff.
- Staff present: Judy Douglas, Acting Administrator; Darryl Altman, Director of Operations; Bill Delainey, Acting Director of Planning; Bob Paisley, Financial Officer; Megan Brown, Clerical.
- Call to Order**
2. Reeve Henry called the meeting to order at 9:00 a.m.
- Agenda**
3. Pilka: That the agenda be approved with the following additions:  
4 c) Council Supper (Pilka)  
4 d) Koskie-Helms Invoice (Samson)  
4 e) Alan's Landscaping (J Kasahoff)  
4 f) Letter to ratepayers (Rempel) CARRIED.
- Federation Of Canadian Municipalities**
4. Pilka: That the R.M. of Corman Park pay a fee of \$1830.71 for Membership with the Federation of Canadian Municipalities. CARRIED.
- 4 – H Donation**
5. J Kasahoff: That a donation of \$1000.00 be made to the Saskatchewan 4-H Council. CARRIED.
- Correspondence**
6. Janzen: That the correspondence be received. CARRIED.
- Reports**
7. That the reports given regarding the proceedings of the following meetings attended be acknowledged:  
a) Reeve Henry – Police Commission  
b) Reeve Henry – RCMP East Meeting  
c) Councillor Janzen, Pilka, Rempel, J Kasahoff – SARM Convention  
d) Councillor J Kasahoff: SREDA Conference. CARRIED.
- Public Works Committee**
8. Henry: That the following Council members be appointed to the Public Works Committee: Reeve Henry, Councillor Rempel, Dyck, Pilka, Trask, J. Kasahoff and L. Kasahoff. CARRIED.
- Recorded Vote:**  
For the Motion: Reeve Henry, Councillors Rempel, Dyck, Pilka, Janzen, Trask, J. Kasahoff and L. Kasahoff.  
Against the Motion: Councillors Ulrich, Fox and Samson
- Public Works Committee Chair**
9. Pilka: That Councillor Len Kasahoff be appointed Chair of the Public Works Committee. CARRIED.
- Administration Committee**
10. Pilka: That the following Council members be appointed to the Administration Committee: Reeve Henry, Councillors Fox, Dyck, Pilka, Janzen and Trask. CARRIED.
- Administration Committee Chair**
11. Pilka: That Councillor Janzen be appointed Chair of the Administration Committee. CARRIED.

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| <b>Weed &amp; Pest Control Committee</b>     | 12. | J Kasahoff: That the following Councillor members be appointed to the Weed & Pest Control Committee: Reeve Henry, Councillors: Rempel, Pilka and J. Kasahoff.  | CARRIED. |
| <b>Weed &amp; Pest Control Chair</b>         | 13. | J. Kasahoff: That Councillor Pilka be appointed Chair of the Weed & Pest Control Committee.  | CARRIED. |
| <b>Police Commission</b>                     | 14. | That the following members of Council be appointed to the Police Commission: Reeve Henry, Councillors: Trask and Pilka.  | CARRIED. |
| <b>HR &amp; Union Negotiations Committee</b> | 15. | Trask: That the following members of Council be appointed to the Human Resources Committee and the Union Negotiations Committee: Reeve Henry, Councillors L. Kasahoff, Janzen and Pilka.   | CARRIED. |
| <b>Finance Committee</b>                     | 16. | Pilka: That the following members of Council be appointed to the Finance Committee: Reeve Henry, Councillors Fox, Janzen and J. Kasahoff.  | CARRIED. |
| <b>Meet In Camera</b>                        | 17. | Janzen: That the meeting recess in order to meet In Camera with Candice D. Grant LLP.  |          |
| <b>Reconvene Meeting</b>                     | 18. | Pilka: That the Council meeting now reconvene.   | CARRIED. |
| <b>OHS Contravention</b>                     | 19. | J. Kasahoff: That the Council appoints a mediator/investigator to assist with the Occupational Health and Safety Harassment Policy Notice of Contravention requirements as recommended by the municipality's solicitor and that all communications be directed through that solicitor; Candice D. Grant, Robertson Stromberg Pedersen LLP. | CARRIED. |
| <b>Acting Deputy Reeve</b>                   | 20. | Pilka: That Councillor J. Kasahoff be appointed as the Acting Deputy Reeve.  | CARRIED. |
| <b>Deputy Reeve</b>                          | 21. | Pilka: That Councillor Janzen be appointed the Deputy Reeve from November 2011 to April 2012 and that Councillor Trask be appointed the Deputy Reeve from May 2012 to October 2012.  | CARRIED. |
| <b>Auditor 2011</b>                          | 22. | Janzen: That Jensen Stromberg be appointed the Municipal Auditor for the financial year ending December 31, 2011.  | CARRIED. |
| <b>Finance Committee Chair</b>               | 23. | J. Kasahoff: That Reeve Henry be appointed Chair of the Finance Committee.   | CARRIED. |
| <b>Dundurn Water Utility Board</b>           | 24. | J. Kasahoff: That Councillor Fox be appointed as the Municipal representative on the Dundurn Water Utility Board.  | CARRIED. |

**Organization**

25. 1) Council Remuneration:
- a) Mileage Rate – .40 cents per km
  - b) Council Meeting - \$225 per day
    - Plus minimum remuneration of \$125 per month
  - c) Committee Meetings (Standing Committees) or Meetings of Committees of the Whole Council
    - \$75 per meeting or \$150 per day
    - Any meeting exceeding 4 hours shall be considered one day
    - Committee Chairperson to be paid an additional \$20 per meeting
  - d) Convention, Delegations, Etc. (Authorized by Council)
    - \$65 per meeting or \$150 per day
    - Any meeting exceeding 4 hours shall be considered on day
  - e) Reeve office supervision \$450 per diem, maximum 25 days
    - The supervision shall include an annual payment of \$600 to be divided equally between the two Deputy Reeve's and the Acting Deputy Reeve
  - f) Communications Allowance – Claims may be made for a maximum of \$35 per month in recognition of the costs of maintaining cellular phones, fax machines and answering machines for municipal purposes.
  - g) Meal rates will be paid at Provincial Government Rates when away from normal jurisdiction of Municipality. All day rates will apply for conventions in Regina and 50% of the rates will be paid for conventions in Saskatoon. Ad Hoc meetings will be based on the timing of the meeting. Meal rates will not be paid for Council Meetings and Committee meetings.

Per Diem	\$41.00 or
Breakfast	\$ 8.00
Dinner	\$14.00
Supper	\$19.00

- 2) One third of Remuneration paid to members of Council shall be deemed to have been paid in respect of expenses incurred in the conduct of the duties of the member.
- 3) Poundkeepers
  - Division 1 & 2     Gordon Hiebert
  - Division 4        Monte Kelliher
  - Division 6        Frank Bullin
- 4) Weed Inspector: vacant
- 5) Pest Control Officer: Neil Mooney
- 6) Agriculture, Development & Diversification District Board – J. Kasahoff
- 7) Parks & Recreation Boards
  - Warman     John Frey
  - Dalmeny    Lawrence Lukey
  - Osler        Tammy Pauls
- 8) Committee on Roads (Road Bans)
  - Chair of Public Works –L. Kasahoff
  - Councillor Pilka

- 9) Responsibility of a "Fire Chief" and of "Local Assistant" mentioned in the Fire Prevention Act will be clarified at the time of confirmation of agreements with the urban municipalities of Saskatoon, Langham, Dalmeny, Warman, Martensville, Osler and Asquith. In the absence of a specific appointment, the Administrator is designated to ensure compliance with the noted statutory requirements.
- 10) District Planning Commission (R.M. Appointees)
  - Doug Hodson – December 31, 2014
  - Reeve Henry – December 31, 2014
  - Elwyn Hopkin – December 31, 2012
  - John Waddington – December 31, 2013 (Joint appointment)
  - Judy Harwood – December 31, 2013
- 11) Saskatoon District Board of Revision – Krismer & Associates
- 12) Development Appeal Board – Outside and Within District
  - Rick Forbes – December 31, 2014
  - Don Thomas – December 31, 2014
  - Elissa Aitken – December 31, 2012
  - Dick Batten – December 31, 2013
  - Spencer Early – December 31, 2013
- 13) Yellowhead Highway Association - Councillor J. Kasahoff
- 14) Eagle Creek Regional Park - Councillor L. Kasahoff
- 15) Library Boards
  - a) Langham (Owl's Nest) Library Board - Colleen Dear
  - b) Osler Library Board - Vacant
- 16) Wheatland Regional Library - Councillor Janzen
- 17) Borden Union Hospital Foundation - Councillor J. Kasahoff
- 18) Borden Home Care Facility Board - Councillor J. Kasahoff
- 19) Emergency Measures Organization
  - Reeve is designated by Statute
  - EMO Coordinator - Elizabeth Hill
  - Deputy Coordinator -
- 20) Delegate to Sask. Municipal Hail - Councillor J. Kasahoff
- 21) Occupational Health & Safety Committee:
  - Public Works Chair & Director of Operations
- 22) Saskatoon Regional Economic Development Authority –
  - Reeve Henry
- 23) Chamber of Commerce - Reeve Henry
- 24) North Saskatoon Business Association - Reeve Henry

25) Regional Waste Management - Councillor L. Kasahoff

26) Saskatoon Airport Authority - Russ Marcoux  
 December 31, 2012

27) Agricultural Producers Association of Saskatchewan  
 Ken Rosaasen (2 Year Elected Term – 2011 & 2012)

28) Regular Meeting Dates – 2012  
 Location: Council Chambers

<u>Date</u>	<u>Time</u>
Monday, January 9	8:45 a.m.
Monday, January 23	9:00 a.m.
Monday, February 13	8:45 a.m.
Monday, February 27	9:00 a.m.
Monday, March 12	8:45 a.m.
Monday, March 26	9:00 a.m.
Tuesday, April 10	8:45 a.m.
Monday, April 23	9:00 a.m.
Monday, May 14	8:45 a.m.
Monday, June 11	8:45 a.m.
Monday, July 9	8:45 a.m.
Monday, August 13	8:45 a.m.
Monday, September 10	8:45 a.m.
Tuesday, October 9	8:45 a.m.
Monday, November 12	8:45 a.m.
Monday, November 26	9:00 a.m.
Monday, December 10	8:45 a.m.

**Note:** Council “In Camera” Session will only be held at the first meeting from **8:45 a.m.** No “In Camera” Session will be scheduled at second meetings of Council.

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| <b>Reeve’s Report</b>        | 26. Pilka: That the Reeve’s report be received.   | CARRIED.  |
| <b>Request for Invoice</b>   | 27. Samson: That the invoice from Koskie-Helms for \$11,121.00 be obtained in detail.<br><b>Recorded Vote:</b><br>For the motion: Ulrich, Samson<br>Against the motion: Fox, Rempel, Pilka, Janzen, Trask, J. Kasahoff, Henry.                    | DEFEATED. |
| <b>Alan’s Landscaping</b>    | 28. Acting Director of Planning; Bill Delainey, gave a brief verbal update regarding the status of Alan’s Landscaping issue.  |           |
| <b>Forensic Audit Quotes</b> | 29. Fox: That Administration obtain quotes for a forensic audit to be done for a period of 5 years to determine the costs involved.   | CARRIED.  |
| <b>Letter to Ratepayers</b>  | 30. Rempel: That a letter be sent to the ratepayers affected by a culvert that was installed on Range Road #3063 between Township Road #372 and #373 informing them that John Rempel personally has not directed the installation of the culvert. | CARRIED.  |

- Delegation** 31. Mr. Robert Buirds made a presentation to the Council regarding the noise from a local dog kennel and the municipalities Noise Bylaw.
- Noise Bylaw** 32. Pilka: That Bylaw No. 46.06 being a Noise bylaw, be referred to the municipal lawyer to be reviewed for improvements and enforceability amendments. CARRIED.
- APAS Delegate** 33. Henry: That Councillor J. Kasahoff attend the APAS Annual General Meeting on December 7 – 9, 2011 in Regina on behalf of the municipality. CARRIED.
- Correspondence** 34. Trask: That the correspondence be received as presented. CARRIED.
- Adjourn** 35. J. Kasahoff: That this meeting now adjourn at 1:50 p.m.

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Reeve

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Administrator