



SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM
Program Information, Guidelines and Application

PURPOSE

The purpose of the Saskatchewan Lotteries Community Grant Program is to provide funds to non-profit community organizations operated by volunteers to assist with the development of sport, culture and recreation programs.

ELIGIBILITY

The R.M. of Corman Park No. 344 will distribute funds to local non-profit, volunteer community groups that provide sport, culture and recreational activities which are accessible to the rate payers of Corman Park. The project being applied for with this application must take place between the dates of April 1, 2019 to March 31, 2020 in order to be eligible.

Application for the 2019 Sask. Lotteries Community Grant must be received by the R.M. office by October 1st 2019.

REQUIREMENTS:

- Applicant must be eligible non-profit organizations within the R.M. of Corman Park whose sole purpose is to provide sport, culture and recreation programs. A copy of registry may be requested at the time of application.
- Individual/School teams are not eligible for assistance.
- Expenditures must be **directly related** to the delivery of a sport, culture or recreational program benefiting residents of the Municipality.
- Organizations must have appropriate liability and participants insurance for any project/event funded through this grant.
- Projects are to be operated on a non-profit basis.
- Organizations receiving grants must publicly acknowledge Saskatchewan Lotteries with their activities.

INELIGIBLE EXPENDITURES

- Construction, renovation, retro-fit and repairs to buildings/facilities (this includes fixing doors, shingling roofs, installing flooring, moving/hauling dirt etc.);
- Property taxes, insurance;

- Alcoholic beverages;
- Per diems/Day money;
- Food or food related costs (this includes catering supplies, coffee pots, BBQ's etc.);
- Membership fees in other lottery-funded organizations;
- Prizes, cash, gifts, awards, honorariums, trophies, plaques and badges;
- Out-of-Province activities and travel;
- Donations;
- Subsidization of wages for full-time employees. NOTE: Eligible employment expenditures must be no more than 35 hours a week and no more than 90 days in a grant period (or 455 hours in a grant period); and
- Uniforms or personal items such as sweatbands and hats.

GENERAL INFORMATION

Following the assessment process, all organizations that have submitted an application will be notified in writing if their applications is approved or denied as well as the amount allocated to them. Detailed follow-up requirements will be sent out to each organization once their funding has been approved.

APPLICATION PROCEDURE:

Applications are to be submitted to the following address:

R.M. of Corman Park No. 344
 Attn: Administrator
 111 Pinehouse Drive
 Saskatoon SK S7K 5W1
 Fax: (306)242-6965
 Email: knewton@rmcormanpark.ca

BE SURE TO KEEP A COPY OF YOUR APPLICATION FOR YOUR RECORDS

Applications must include all of the information requested on the application form. Applications which do not include all the information on the applications form may not be considered.

The following documentation is required for the project to be eligible for review and approval:

- A completed application form (be sure to include all of the information requested on the application form).
- A budget of the proposed project/program only.