



Rural Municipality of Corman Park No. 344 Policy

Policy # FI-007

Policy Title: Registered Non-Profit Organization Grant Policy

Policy Objective:

The purpose of this policy (herein referred to as the Registered NPO Grant Policy) is to provide grant funding to assist registered non-profit organizations (foundations, culture, recreation and social services.) located within the R.M. of Corman Park #344.

Authority: (Bylaw#, Resolution date/#)
Resolution #21, November 17, 2014

Policy:**1.0 BACKGROUND**

Properties assessed with a commercial classification can be a large property tax burden for registered non-profit organizations. As a result, this policy is intended to offset some of the property tax burdens.

2.0 OBJECTIVES

The Registered NPO Grant Policy is intended to meet the following objectives of the Rural Municipality of Corman Park No. 344 (herein referred to as the Municipality) to:

- 2.1 Encourage and support culture, recreation and social services growth within the Municipality;
- 2.2 Ensure that optimum benefit is received by allocating funding assistance to those registered non-profit organizations which are best able to deliver services in an efficient and effective manner.

3.0 POLICY

Council may provide grant funding to a registered non-profit organization under the following conditions that the:

- 3.1 Grant funding will be provided annually and must be applied for on an annual basis and should not be anticipated by the organization as "on-going".
- 3.2 Grant funding will be allocated at the sole discretion of Council.



3.3 Policy shall only apply to taxable, commercial classification property.

3.4 Policy shall be limited to funding based on 50% of the current year municipal tax levy, to a maximum allocation of \$5,000.00 per organization per year.

4.0 ELIGIBILITY

A registered non-profit organization (herein referred to as an Applicant) may be considered to receive grant funding if the Applicant meets all of the following eligibility criteria:

4.1 The Applicant must be a legally registered non-profit organization.

4.2 The Applicant must be a registered owner of taxable commercial property located within the Municipality.

4.3 The Applicant must submit their Registered NPO Grant Application prior to August 1st of each year. Incomplete applications and those received after the deadline date will not be considered.

4.4 The Applicant is responsible for submitting supporting documentation with the Registered NPO Grant Application.

4.5 An Applicant with tax arrears shall not be eligible for the grant funding.

5.0 PROCEDURES

5.1 A complete Registered NPO Grant Application shall be submitted to the Municipality along with the required supporting documents.

5.2 If the application satisfies all of the eligibility requirements noted above, a resolution of Council will be prepared for its next regularly scheduled meeting for Council approval.

5.3 Upon approval, the Applicant will be advised and the grant funding will be provided to the Applicant upon proof of payment in full of the Applicant's current property taxes.

5.4 If the Applicant fails to comply with all the terms and conditions contained within this policy the Municipality requires all grant funding to be returned to the R.M. of Corman Park and the organization will not be eligible for future funding.

6.0 ANNEXATION

Where a request for annexation is received which includes properties which are currently subject to the Registered NPO grant funding the property will no longer be eligible for further funding from the Municipality.