



**R.M. of Corman Park No. 344  
Annual General Meeting**

October 9, 2019

# Agenda

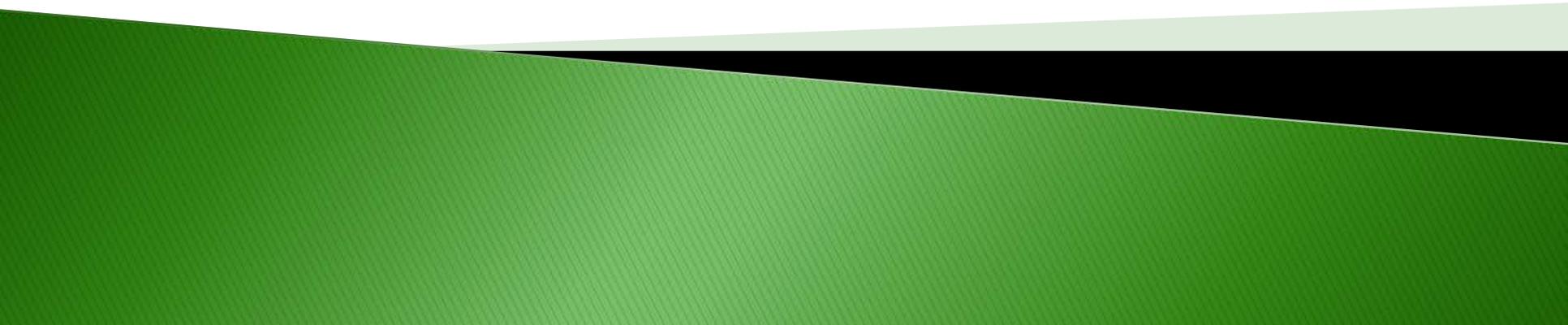
- ▶ Call to Order
  - ▶ Introduction of Council & Staff
  - ▶ Nomination of Chair
  - ▶ Consideration of Agenda
  - ▶ 2018 Annual General Meeting Record of Proceedings
  - ▶ Council Report – Reeve Judy Harwood
  - ▶ Administration Report – Adam Tittlemore, Administrator
  - ▶ Public Works Report – Craig Habermehl, Director of Public Works
  - ▶ Planning Report – Rebecca Row, Director of Planning & Development
  - ▶ Corman Park Police Report – Warren Gherasim, Chief of Police
  - ▶ 2019 Citizen of the Year Award
  - ▶ Open Floor
  - ▶ Adjourn
- 

# Introductions

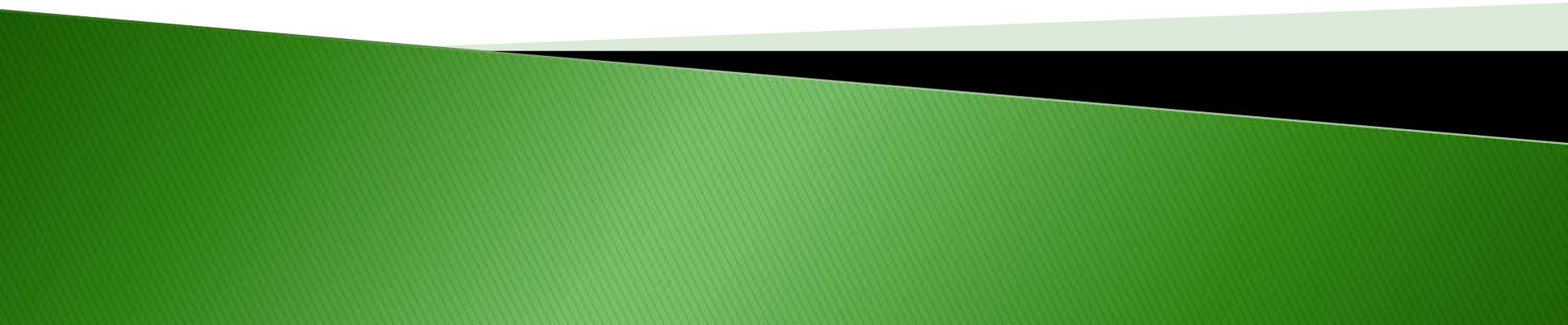
## R.M. of Corman Park Council & Staff

# Nomination of Meeting Chairman

# Consideration of Agenda



**2018 Annual General  
Meeting  
Record of Proceedings**





# Council Report

Judy Harwood  
Reeve  
R.M. of Corman Park

# A Walk Through The Region

▶ Video



# Administration

Adam Tittlemore  
Administrator

# Role of Administration



- ▶ Ensure municipal operations are completed in an efficient manner
- ▶ Ensure Bylaws and resolutions of Council are implemented
- ▶ Make recommendations to Council on legislative decisions
- ▶ Long term planning

# Departments



- ▶ Administration
  - Finance, Taxes, Utilities, Assessment
  
- ▶ Public Works
  - Roads, Utilities, Permitting, Drainage, Mapping, Mowing
  
- ▶ Planning & Development
  - Zoning, Subdivisions, Planning, Permits, Enforcement
  
- ▶ Protective Services
  - Police, Fire, Bylaw Enforcement

# 2018 Financial Information

▶ Operational Revenues	\$19.13M
▶ Operational Expenditures	<u>\$14.18M</u>
▶ Operational Surplus	\$4.95M
▶ Capital Investment	\$6.1M

# 2019 Budget Allocation

<b>Category</b>	<b>Amount (Millions)</b>	<b>Percent</b>
School Taxes	\$12.70	37%
Public Works	\$9.30	27%
Capital Investment	\$5.90	17%
Protective Services	\$2.90	9%
Planning	\$1.40	4%
Administration	\$1.20	4%
Environment	\$0.30	1%
Recreation	\$0.30	1%

# 2019 Budget Highlights



- ▶ Net Capital Investment of \$5.9 Million includes:
  - 1.5 Miles of Township 384 Paving
  - 1.5 Miles of Township 374 Base Work
  - 10.5 Miles of Gravel Road Construction
  - 10 Miles of Chip Seal
  - North Corman Drainage Project
  - RM Office Expansion
  
  - 2 New Graders

# Assessment & Taxation



- ▶ Assessment
- ▶ Mill Rate
- ▶ Appeal
- ▶ TIPPS Program

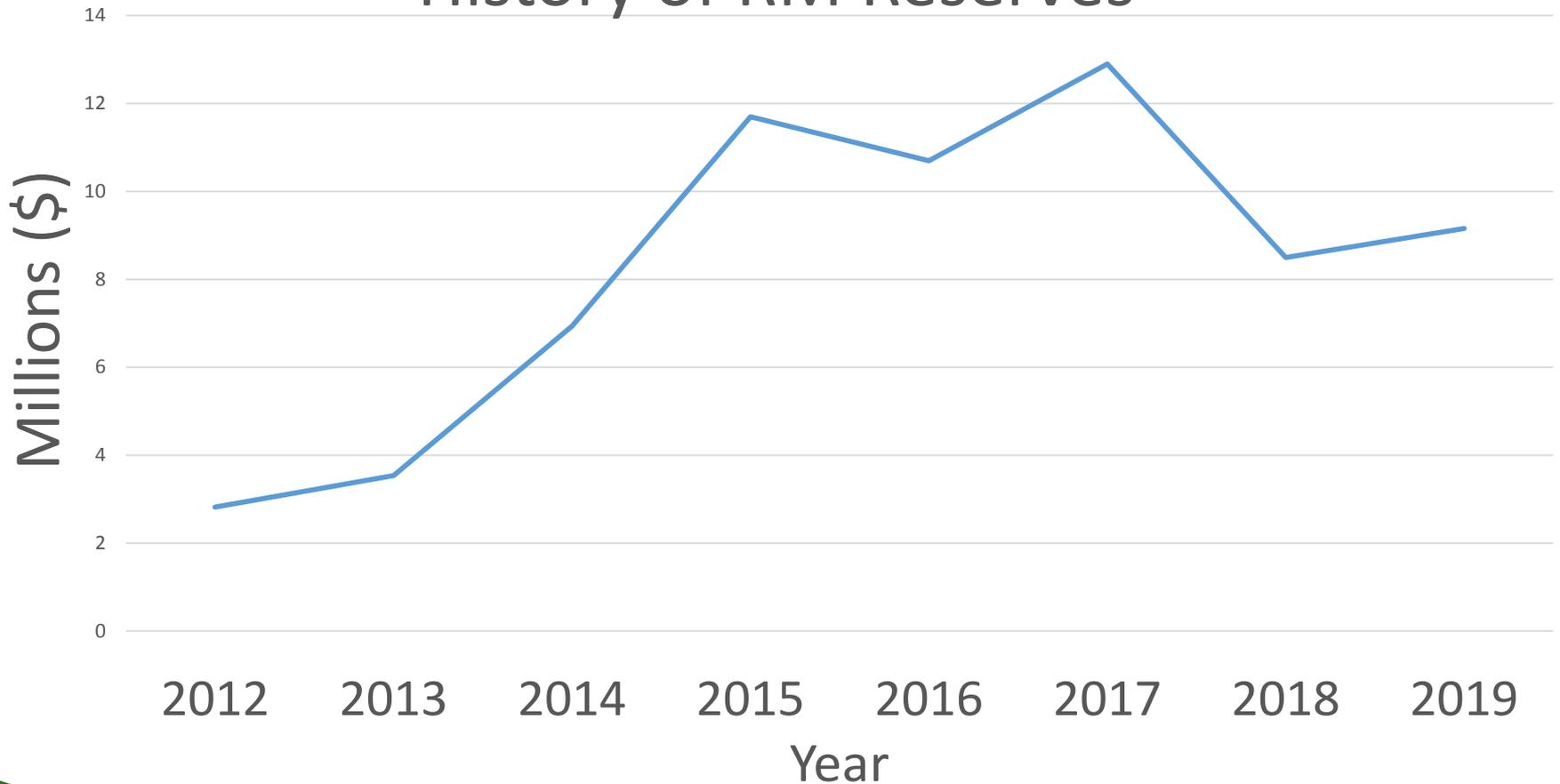
**\*Tax payments must be received by  
December 31, 2019\***

# Community Funding

- ▶ Saskatchewan Lotteries Funding
- ▶ Community Facility Funding
- ▶ Non-Profit Grant Program
- ▶ SARM Scholarships

# Long Term Planning

## History of RM Reserves



# Long Term Planning Cont.

- ▶ Strategically allocating funds for future projects
- ▶ Continue strategic usage of reserve funds
- ▶ Identify alternative revenue sources to alleviate pressure on property taxes

# Upcoming Changes

- ▶ Cap on fire department charges
  - ▶ Change in Ag Producer haul agreements
  - ▶ GIS/Web-mapping system
  - ▶ ILO Bylaw Changes
  - ▶ New Office
- 

# Where to find Information

Information on Zoning Changes, Road Closures, and Textual Amendments to the RM Zoning & District Bylaws, and Official Community Plan are advertised in the Clark's Crossing Gazette and on the RM Website



Drop Down Menu

Main Page

Governance

Bylaws, Agendas & Minutes, Council, Hamlets, Elections, Taxes & Assessment

Planning & Development

Planning & Zoning Documents, Permits, Subdivision, Rezoning, Planning Studies

Public Information

Career Opportunities, Emergency Preparedness, Forms, Maps, Public Works

Protective Services

Fire Services, Police Services, Police Commission

How Do I...

Apply For, Contact, Sign Up For, Submit

Current News

Current News Items in the RM

Public Notices

Notices Pertaining to Bylaws, Rezoning, Discretionary Uses, Subdivisions etc.

Calendar

Current and Upcoming Events, Including Council and Committee Meetings

# Website Navigation

- ▶ Please visit at [www.rmccormanpark.ca](http://www.rmccormanpark.ca)

Create an Account - Increase your productivity, customize your experience, and engage in information you care about. Sign In

GOVERNANCE   PLANNING & DEVELOPMENT   PUBLIC INFORMATION   PROTECTIVE SERVICES   **HOW DO I...**

Rural Municipality of  
**Corman Park**

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Bylaws  
Policies  
Council  
FAQ

**Calendar of Events**

**September 2018**

S	M	T	W	T	F	S
26	27	28	29	30	31	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	01	02	03	04	05	06

**October 1**  
[Regular Council Meeting](#) [Read More](#)

**October 9**  
[Public Works Committee Meeting](#) [Read More](#)

**October 9**  
[Planning Committee Meeting](#) [Read More](#)

**October 9**  
[Administration Committee Meeting](#) [Read More](#)

**Current News**   **Public Notices**

**2018 Annual Meeting of Ratepayers**  
Public Notice is hereby given that a meeting of the ratepayers of the Rural Municipality of Corman Park No. 344 will be held at 7:00 P.M. on Wednesday, October 10, 2018 at Father Donlevy Hall located at 217 Lenore Drive, Saskatoon  
[Read on...](#)

**Notice of Call for Further Nominations - Division 4**  
[Read on...](#)

# Sign Up & Subscribe



## ► Options:

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Calendar



## Agenda Center

METHOD	LIST NAME
 	Committee - Administration
 	Committee - Planning
 	Committee - Public Works
 	Council
 	District Planning Commission (DPC)
 	Hamlets
 	Police Commission



# Public Works Department

Craig Habermehl  
Director of Public Works



## Overview

- ▶ 1,030 Miles of Roadway
  - 140 miles of hard surface roads
  - 890 miles of gravel roads



## Road Maintenance

- ▶ 12 Grader zones following a 9 to 13 day rotation depending on weather
- ▶ Crack Filling & Sealing
  - Preventative maintenance on hard surface roads
- ▶ 300 Tonnes of Asphalt Patching Completed



## Gravel Program

- ▶ Three Year Rotation
  - 38,000 yd<sup>3</sup> of gravel applied in the 2019 gravel program
  - 4,000 yd<sup>3</sup> of gravel applied to road construction and additional projects
- ▶ 350 Miles of Road Received Gravel in 2019



## Gravel Road Construction

- ▶ In House
  - 3.0 Miles of road constructed
- ▶ Contracted
  - 7.5 Miles of road construction



# Hard Surface Road Construction

- ▶ In House
  - 10.8 Miles of roads chip sealed
  
- ▶ Contracted
  - 2.0 Miles of roads to be paved
    - 1.5 Miles on Twp Rd 384
    - 0.2 Miles on Rge Rd 3041
    - 0.3 Miles on Rge Rd 3055

# Twp Rd 384 Project



# Twp Rd 384 Project





# Water Systems

- ▶ 5 Municipally Operated Water Systems
  - Riverside
  - Casa Rio
  - Grasswood
  - Industrial Park
  - Battleford Trail
- ▶ 4 Water Tank Fill Stations
  - Clarence Well
  - North Well
  - 33<sup>rd</sup> Street
  - Pasture Road – Non Potable



## Mowing Program

- ▶ Full cut on a four year rotation
- ▶ Five mowers operating during the mowing program



## Other Services

- ▶ 1.5 Miles of Road Brushing Completed
- ▶ 16 New Culverts Installed



# Planning Department

Rebecca Row  
Director of Planning & Development

# 2019 R.M. Planning Team



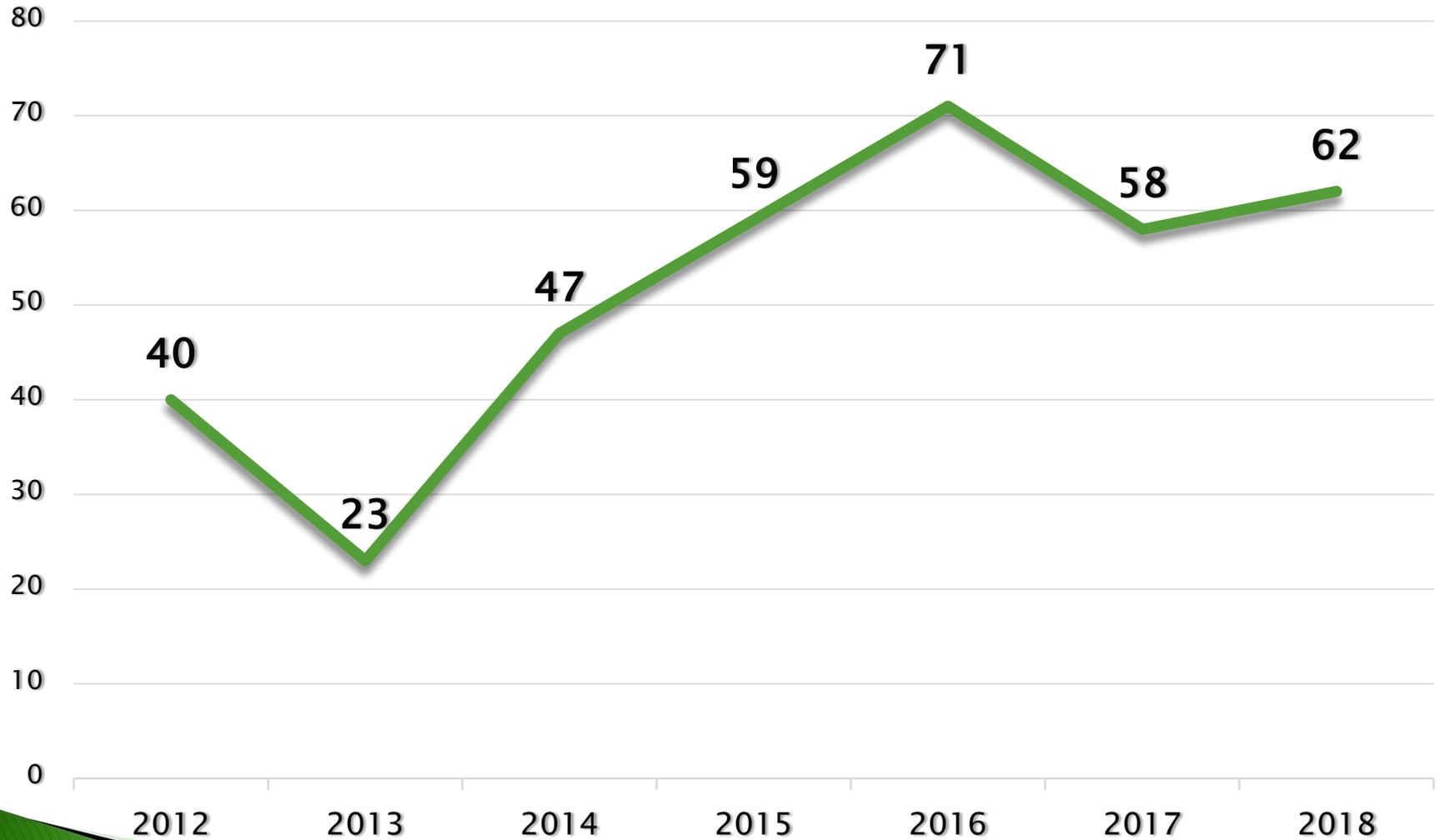
(Back) Rebecca Row – Director of Planning, Adam Toth – Senior Planner, Vicky Reaney – Senior Planner, James McKnight – Planner 2, Cory Boudreau – Planner 1

(Front) Vanessa Wellsch – Planning Technician, Tanner Tetreault – Planner 1

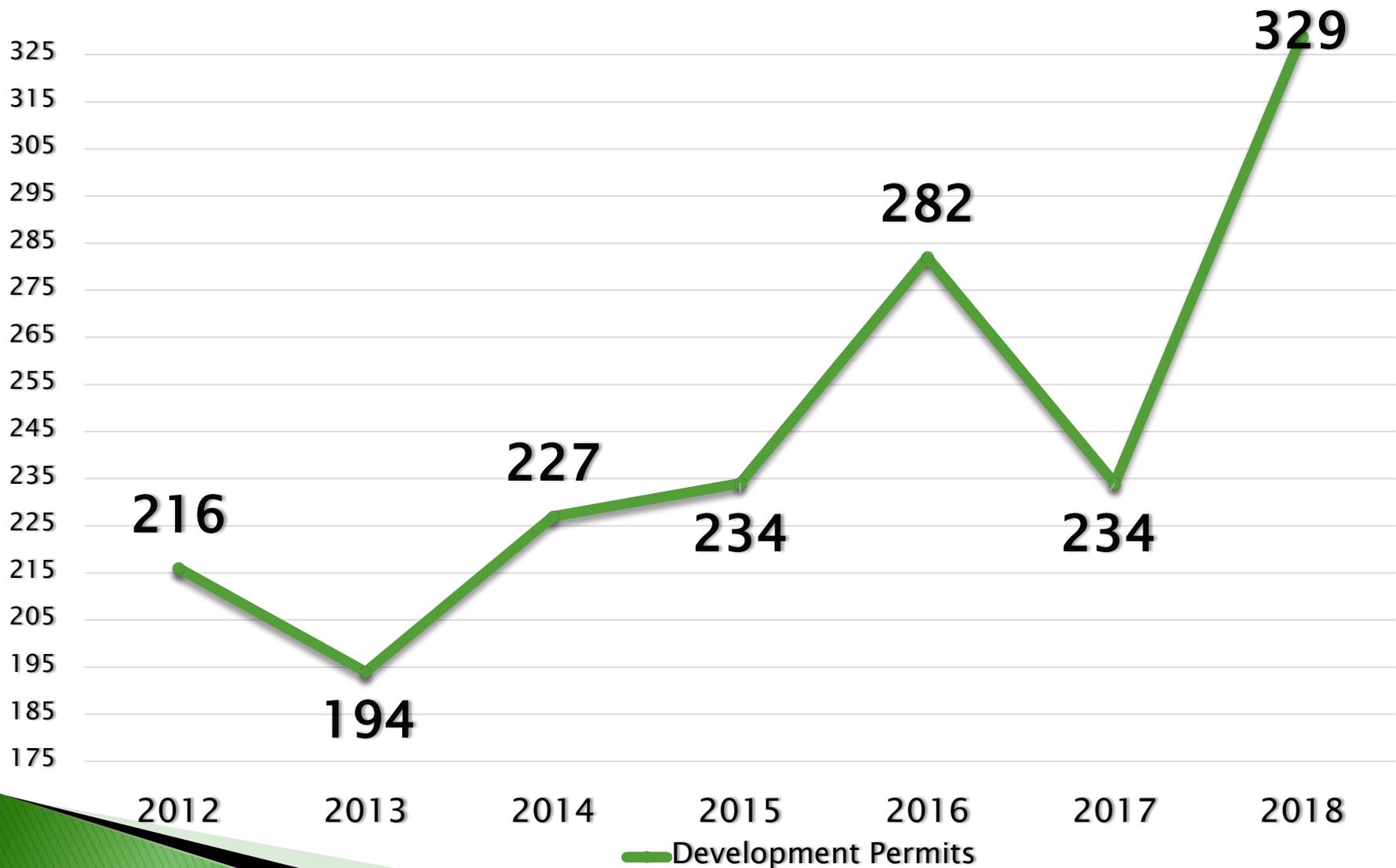
# R.M. Planning Overview

- ▶ Zoning Compliance Certificates
- ▶ Development and Building Permits
- ▶ Basic Development Reviews (BDR)
  - Minor Subdivision and/or Rezoning Applications
- ▶ Comprehensive Development Reviews (CDR)
  - Major Subdivision and/or Rezoning Applications
- ▶ Bylaw Amendments
  - Map and/or Text

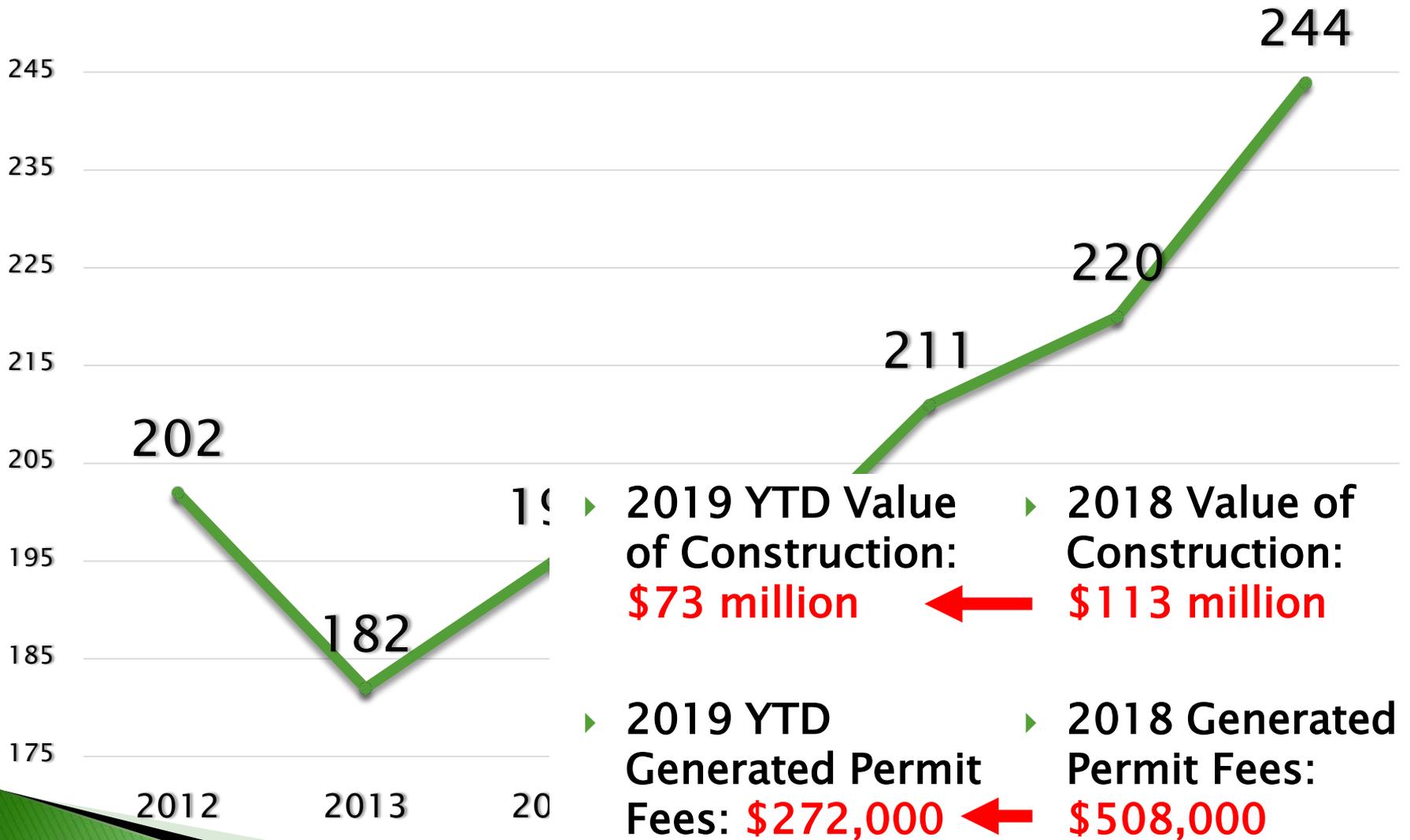
# Recent Statistics – Subdivisions



# Recent Statistics – Development Permits



# Recent Statistics – Building Permits



# Recent Bylaw Amendments

- Solar Farms
  - Updated bylaws for large scale solar farms
- Intensive Livestock Operations (ILO)
  - Changed Council's decision-making approach for applications within the separation distance of an ILO
  - Removes requirement to sign a 'co-existence' agreement
  - Replaced with factors to consider when siting an ILO
  - Information will be required by the applicant to provide a rationale and supporting material for consideration
  - Council will make a decision if a use is appropriate to locate within the recommended separation distances
- Cannabis
  - Updated bylaws for cannabis retail, wholesale and production
  - Currently reviewing bylaws for residential based production

# P4G Regional Plan

- ▶ What is P4G?
  - Stands for Saskatoon North Partnership for Growth
  - Political and administrative collaborative formed in 2014
  - Hired consultant & project manager to complete Regional Plan
- ▶ Quick Facts
  - 4 urban and 1 rural municipality; includes representative from SREDA



- Includes 11 First Nations land holdings
  - Some of the fastest growing municipalities in Canada
  - Anticipated regional population of over 500,000 in next 20 years
- ▶ Regional Plan 'endorsed in principle' in fall 2017
  - ▶ New P4G Planning District expected in 2020

## Land Use

### Future Urban Growth

- Urban Residential Neighbourhood
- Urban Commercial/Industrial
- Urban Mixed Use Node

### Rural

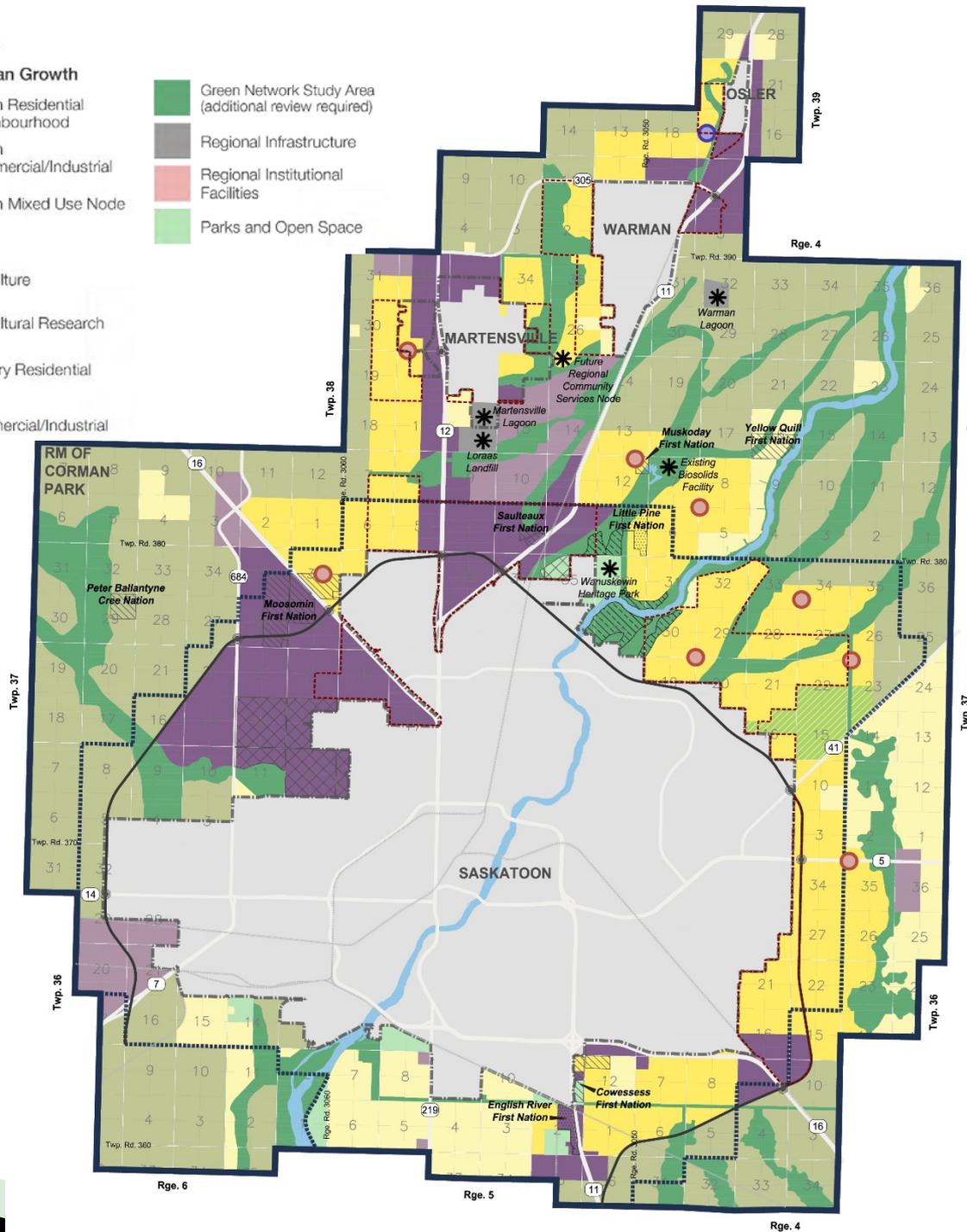
- Agriculture
- Agricultural Research
- Country Residential
- Rural Commercial/Industrial

- Green Network Study Area (additional review required)
- Regional Infrastructure
- Regional Institutional Facilities
- Parks and Open Space

# P4G Future Land Use Map

Project Website:

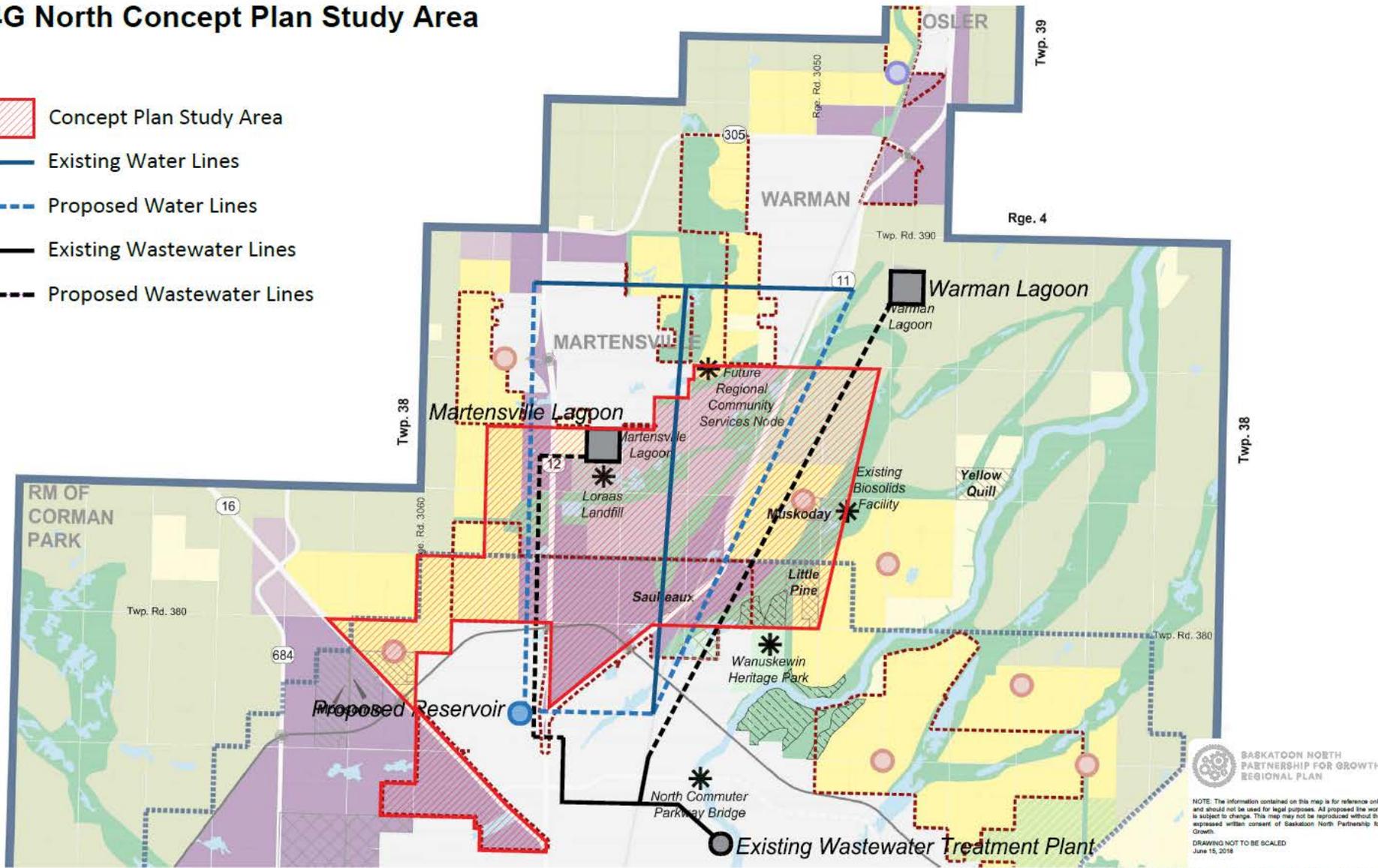
[www.partnershipforgrowth.ca](http://www.partnershipforgrowth.ca)



# P4G North Concept Plan

## P4G North Concept Plan Study Area

-  Concept Plan Study Area
-  Existing Water Lines
-  Proposed Water Lines
-  Existing Wastewater Lines
-  Proposed Wastewater Lines



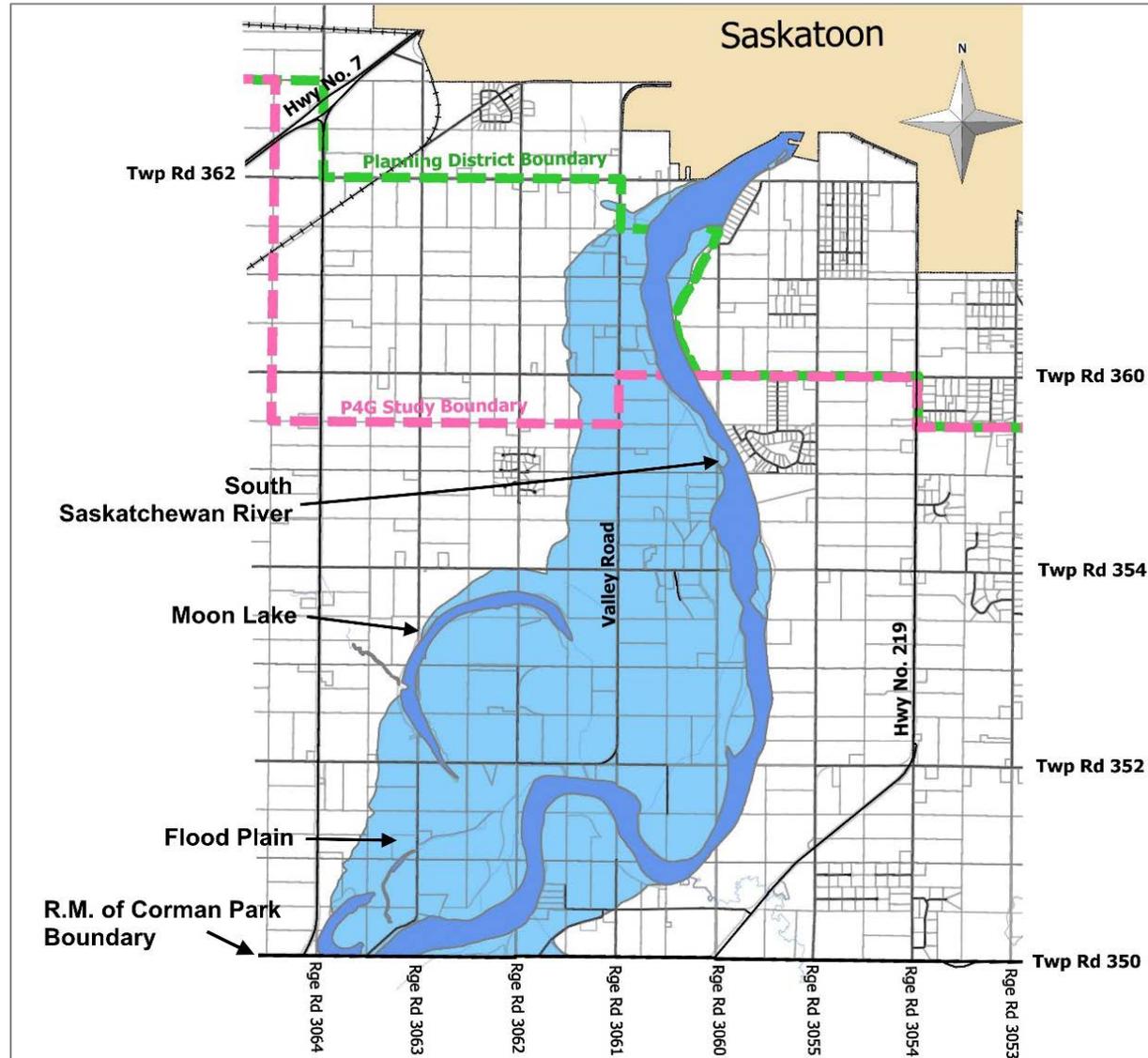
 BASKATOON NORTH PARTNERSHIP FOR GROWTH REGIONAL PLAN

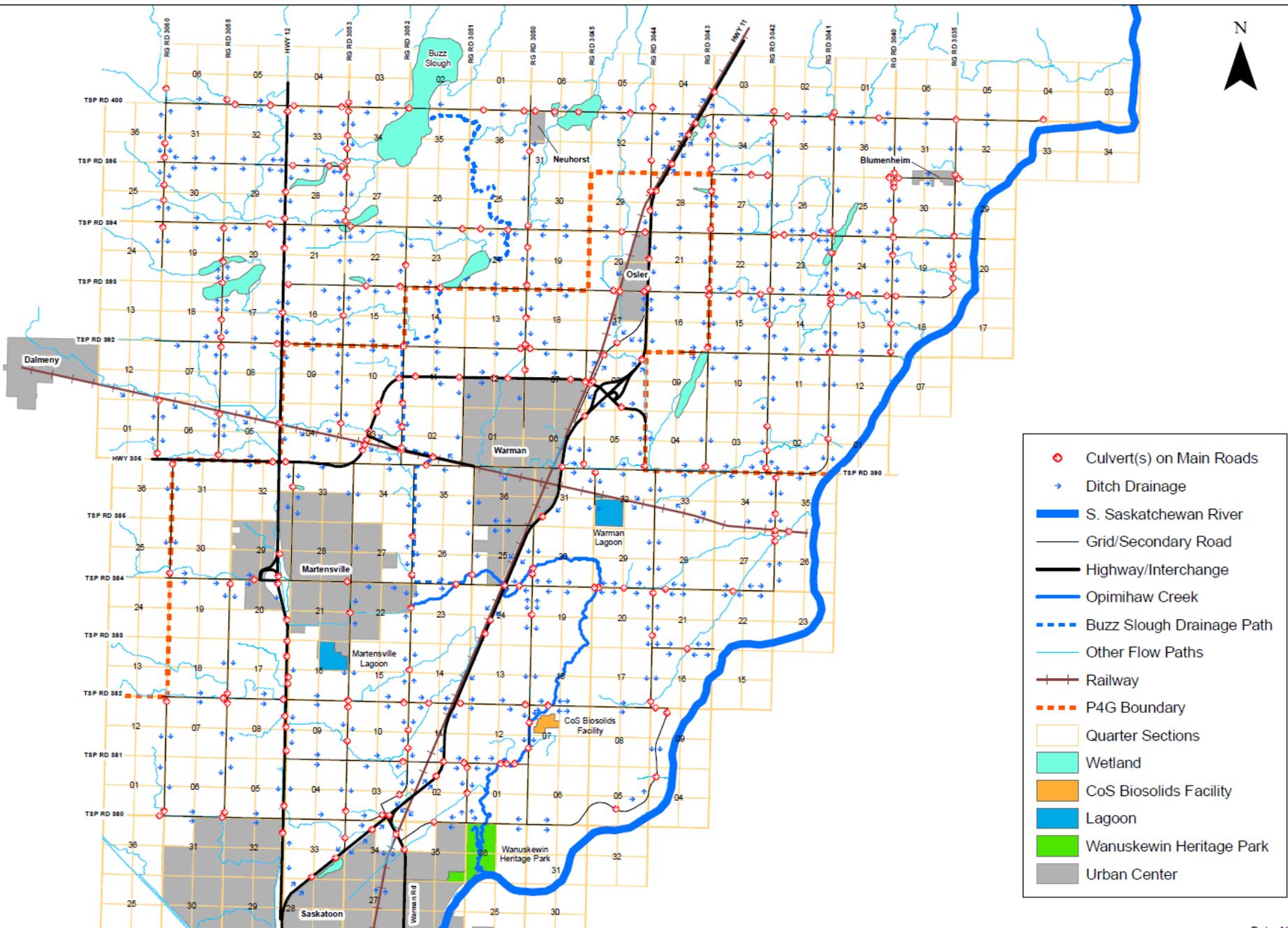
NOTE: The information contained on this map is for reference only and should not be used for legal purposes. All proposed work is subject to change. This map may not be reproduced without the expressed written consent of Baskatoon North Partnership for Growth.

DRAWING NOT TO BE SCALED  
June 15, 2018

# South Saskatchewan River Flood Plain

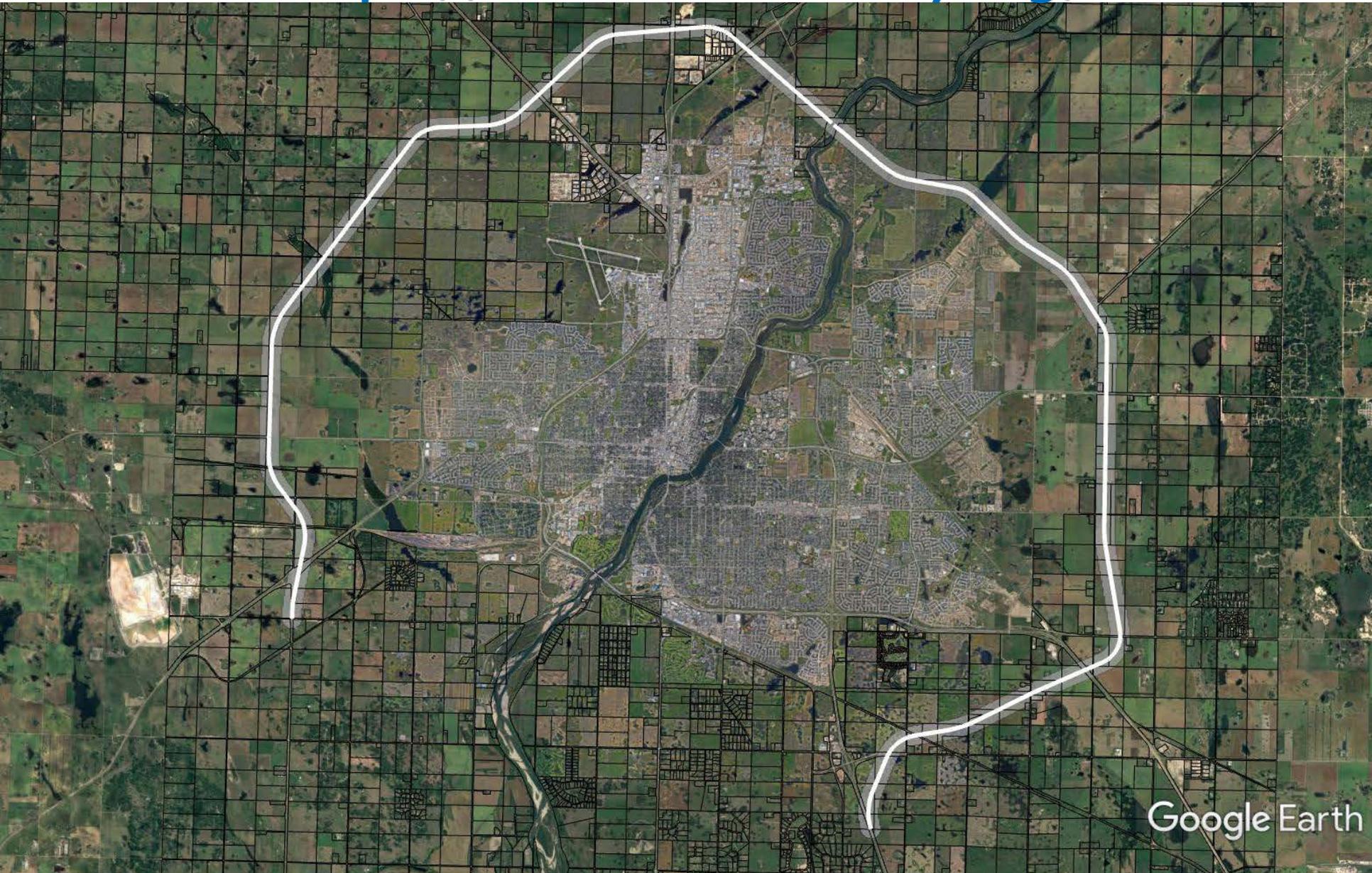
- Determine floodway & flood fringe areas for 1:500 flood
- Received 100% funding
- Barr Engineering hired, phase 1 completed in February 2019
- Phase 2 to begin in 2020





# Saskatoon Freeway

<https://saskatoonfreeway.org/>



# What's on the Horizon – Projects

## ▶ Fee Review

- Review of all planning and subdivision servicing fees/levies
- Integration of public works capital planning and financing

## ▶ Southeast Concept Plan/Servicing Strategy

- A servicing strategy including options for a communal, rural system in the Grasswood Junction/Hwy. No. 11 area

## ▶ South Country Residential Concept Plan

- Land use map and servicing strategy
- Potential higher density development and re-subdivision
- Divisions 1–3 south of Saskatoon

## ▶ P4G Market Study

- Commercial/industrial market study for the growth areas in P4G

## ▶ P4G Servicing Studies

- Separate regional potable water, wastewater and transportation studies



# Corman Park Police Service

Warren Gherasim  
Chief of Police



## Corman Park Police Service Mandate

- ▶ Mandate under the *Saskatchewan Police Act*
  - Responsibility for Provincial Statutes and Municipal Bylaws as well non-injury accidents and criminal offences when encountered in the course of duty
- ▶ Jurisdiction is the R.M. of Corman Park
  - However CPPS has jurisdiction in the entire Province when assisting an outside agency such as RCMP
- ▶ Work closely with the RCMP and other agencies to enhance the safety and security of the R.M.

# Goals

- ▶ Provide law enforcement services
    - Investigate Provincial Offences and Bylaw Offences
  - ▶ Protect our people and infrastructure
    - Impaired Driving Investigations
    - Commercial Vehicle Overweight Investigations
  - ▶ Augment the RCMP Contract
    - Respond to crimes in progress
    - Make arrests
    - Assist in criminal investigations
- 



- ▶ Staff
  - 12 employees
  - 1 Chief, 2 p/t Csts, 5 f/t Csts, 2 Recruits in College
  - 1 f/t Admin Assistant, 1 p/t Admin. Assistant
  
- ▶ Will deal with 1200+ occurrences and issue 4000+ traffic related tickets

# Statistically Speaking...

	Calls	Tickets
▶ 2015	1303	3216
▶ 2016	1141	3442
▶ 2017	1087	3705
▶ 2018	993	3838
▶ 2019	1270	3930 (estimated)

# Calls

- ▶ Call volumes have come up after some decrease over the years, probably due to our response to more types of policing issues and higher visibility

What are we responding to? Everything...

Fires, Alarms, MVC's, Assist General Public, Assist outside agencies, Assist RM, Wildlife calls, Suspicious occurrences, Criminal code, Littering, ATV Act, AGRA, etc.

# Tickets

- ▶ The numbers have increased but fine revenue has increased substantially due to more attention to over-weights
  - ▶ Traffic volume continues to increase
  - ▶ ALPRs continue to be successful
  - ▶ More large truck work – scales, safety compliance
  - ▶ Impaired Driving Arrests / Mandatory Breath Demand
- 



## R.M. Duties and Bylaw Concerns

- ▶ Assist R.M. calls:
  - Water issues, signage
  - Planning and Development
  - Public Works
  - Administrative assistance

# Of interest

- ▶ Increase in Impaired Driving Arrests
- ▶ Arrests for Break-ins and Mail Thefts
- ▶ Sub Division Patrols, over 1 900 this year.
- ▶ Expanded Hours of Service
  - Last year about 60 %
  - Right now about 75–80%
  - Next year 92%
- ▶ All officers are wearing Body Worn Cameras
  - Better evidence and accountability
  - Public complaints resolved quickly



## Summarizing CPPS

- ▶ Criminal offences are to be turned over to the RCMP or other agency
  - CPPS have laid several criminal charges including impaired driving charges and assisted with numerous stolen auto and property complaints
- ▶ Occurrence numbers are rising from last year
- ▶ Overall ticket numbers are similar for 2019
- ▶ CPPS is within the 2019 budget.

# New Hires

- ▶ Cst. Braeden Johnson and Cst. Mike St. Arnaud are currently in Police College
  - ▶ Cst. Kyle Rathgeber and Cst. James Gordon have been trained and are now fully operational
  - ▶ Tracy Opheim – Operation Support Assistant
- 



- ▶ **Rural Crime Watch**
  - Organized through the RCMP in cooperation with CPPS
- ▶ Saskatchewan Crime Watch Advisory Network



2019  
Citizen of the Year Award

Presented by Reeve Judy Harwood  
R.M. of Corman Park



please visit: [www.rmormanpark.ca](http://www.rmormanpark.ca)

## Open Floor

Questions? Comments?

*\*\* We ask that all ratepayers be given a chance to speak prior to proceeding with a second round \*\**